

Other Inspections and Fees:

- 1. Inspections outside of normal business hours, per hour \$65.00
(minimum charge – two hours)
- 2. Reinspection fees assessed under provisions of Section 305.8 per inspection per unit \$450.00
- 3. Inspections for which no fee is specifically indicated, per hour \$65.00
- 4. Additional plan review required by changes, additions or revisions to plans
for which an initial review has been completed \$65.00
(minimum charge – one half hour)

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Elevator Annual Certificates of Inspection Fees for Non-Members

- For each elevator\$200.00
- For each escalator or moving walk.....\$200.00
- For each commercial dumbwaiter\$120.00
- For each platform lift \$120.00

Notes 1. Each escalator or moving walk unit powered by one motor shall be considered as separate escalator or moving walk.
2. Residential elevators do not require certificates of inspection, but is recommended annually.

Elevator Checklist

One complete set of plans for each elevator, dumbwaiter, escalator, platform lift, or moving walk shall be submitted with each elevator permit application. Compliance with the following items prior to requesting an elevator inspection will minimize delay of final approval.

Machine Room:

- 1. Permanent access provided
- 2. Machine room door (self closing and self locking and
- 3. Labeled) as per code.
- 4. Permanent lights, light switches, and convenience outlets (GFI) installed.
- 5. Lockable Main line disconnect (fused or circuit breaker).
- 6. Separate lockable 110-volt circuit breaker per car GFI protected.
- 7. Machine room ventilation, is to be thermostatically controlled.
- 8. Liquid piping and gas piping is prohibited in the machine room.
- 9. Foreign electrical wiring and equipment is prohibited in the machine room.
- 10. Machine room enclosure completed (minimum headroom 7 feet).
- 11. All wall penetrations to be fire caulked.
- 12. Install permanent fire extinguisher, type ABC.

Secondary and Overhead Sheave:

- 1. Proper access installed.
- 2. Permanent lights, light switches, convenience outlets (GFI), and stop switches installed.
- 3. Guards installed (if required).
- 4. Decking/floor installed.

Hoistway and Pit:

- 1. Hoistway completely enclosed.
- 2. Hoistway glass (laminated meets requirements of ANSI Z97.1).
- 3. Hoistway ventilation completed.
- 4. Projections, recesses, setbacks that are more than 2" shall be beveled at 75 degrees from the horizontal.
- 5. Top of hoistway clearance as per approved elevator design requirements.
- 6. Access pit (ladder, light, light switch, receptacle (GFI), stop switch), as per code.
- 7. Sump covers installed flush with pit floor. The sump shall not be connected to the sewer system.
- 8. Guards installed (if required).
- 9. Fire safety apparatus installed.
- 10. Hoistway wiring completed.
- 11. Liquid lines or gas lines are prohibited in the hoistway.
- 12. All wall penetrations to be fire caulked.
- 13. Elevator Entrances finished for fire rating

Miscellaneous:

- 1. Fireman’s service and smoke detectors installed, Fire Panel to be PRETESTED and ready for testing.
- 2. Elevator stand-by power checked and tested.
- 3. Requirements for the use of shunt-tip circuit breaker controlled by heat detectors in the machine room shall be PRETESTED and ready to test.
- 4. Telephone wiring permanently connected to the emergency telephone in the elevators and OPERATING as per code.

Contact for Elevator Inspections:

Northwest Colorado Council of Governments
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