



## **NORTHWEST COLORADO COUNCIL OF GOVERNMENTS 2010 TECHNICAL ASSISTANCE GRANT APPLICATION**

Funded by the Northwest Colorado Council of Governments  
in cooperation with the Colorado Department of Local Affairs  
Energy and Mineral Impact Assistance Program

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NWCCOG is soliciting proposals for technical assistance projects from its membership. A total of \$30,000 is available to fund 2010 technical assistance projects for NWCCOG members only.

This Grant Application Package contains the following:

- ◆ 2010 Technical Assistance Grant Guidelines
- ◆ 2010 Technical Assistance Grant Application Form

Applications for NWCCOG's Technical Assistance Grant Program are **due by 5:00 p.m. on Thursday, January 14, 2010. All grant applicants will be required to make a five minute presentation at the January 28, 2010 NWCCOG meeting in the Blue River Room in the North Branch Library in Silverthorne.** The Executive Committee will make funding recommendations at that meeting. Funding will be provided for projects that begin after February 01, 2010 and are completed by December 31, 2010. This is a reimbursement grant program and funds will be paid to grantees when the project is completed.

Please submit completed applications to:

**Northwest Colorado Council of Governments  
Attn: Liz Mullen  
P.O. Box 2308  
Silverthorne, CO 80498  
fax to 970-468-1208 or e-mail to [lmullen@nwc.cog.co.us](mailto:lmullen@nwc.cog.co.us)**

If you have any questions regarding NWCCOG's Technical Assistance Grant Program, please contact Liz Mullen at 970-468-0295 x123.

## **2010 TECHNICAL ASSISTANCE GRANT GUIDELINES**

### **Categories:**

- ◆ Communities with mining, oil, and gas employment
- ◆ Small towns, particularly those that lack adequate staff
- ◆ Economically challenged communities

### **Types of Grants:**

- ◆ **CASH AWARDS** will be made in the amounts determined by the NWCCOG Executive Committee, totaling no more than \$30,000.

***After the grants have been awarded, any funded projects seeking approval for a change in scope will be required to submit the request in writing to the NWCCOG Executive Committee for approval.***

The NWCCOG board reserves the right to adapt these guidelines to serve the needs of communities and to make adjustments to the amount of available funding.

### **Use of Grant Funds:**

***Funding will be awarded to projects that demonstrate contributions to Sustainable Community Development. Sustainable Community Development means increasing the value and/or benefit in the areas that are commonly linked in community development such as jobs, housing, transportation, education, emergency mitigation, health and environment.***

Funds may be used to hire contractors and pay related expenses. Examples of eligible uses of funds include research, special land use planning projects such as open space preservation, trail planning, design guidelines, wildlife preservation, training, community surveys, meeting facilitation, and prototype projects. Grant funds may not be used to supplant regularly budgeted staff or project funds. Grant funds may not be used to purchase equipment or real property of any type.

Documentation of cash expenditures must follow the Department of Local Affairs process including:

- 1) Contractor bidding must be open and competitive. Obtain and document at least three telephone bids.
- 2) Submit a final one-page report of the project accomplishments and send a copy of the completed project deliverables, if appropriate.
- 3) Submit a copy of all invoices and expenses paid for contract services.

Recipients of cash awards will sign a letter of agreement including these guidelines. This is a reimbursement grant in that grant funds will be sent to the grantee once the project is completed.

# **NWCCOG 2010 TECHNICAL ASSISTANCE GRANT APPLICATION**

1. **Jurisdiction** \_\_\_\_\_

2. **Name of Person Completing Application** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **e-mail address** \_\_\_\_\_

3. **Project Title** \_\_\_\_\_

4. **Name of Person Responsible for Completion of Project :** \_\_\_\_\_

\_\_\_\_\_

**Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_ **e-mail address** \_\_\_\_\_

5. **Amount Requested** \$ \_\_\_\_\_

6. **Category of Applicant (you may choose more than one)**

\_\_\_\_ Community with Mining, Oil & Gas Employment - Number of employees: \_\_\_\_\_

\_\_\_\_ Small Community, particularly lacking adequate staff

\_\_\_\_ Economically Challenged Community

\_\_\_\_ Other: \_\_\_\_\_

7. **Describe in detail the rationale for your choice of category(s) in question #6.**

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**8. Please provide the following information. Use a separate attachment if necessary (two pages maximum):**

A. Briefly describe the project.

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B. Explain why this project is important to your community or the NWCCOG Region. What outcomes do you expect?

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C. How does this project support sustainable community development?

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D. How many people or lives will be improved either directly or indirectly through the completion of this project? Explain.

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E. How will you insure completion of the project by December 2010?

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F. Total Cost of Project \$\_\_\_\_\_ Cash or In-kind Match Provided \$\_\_\_\_\_

G. List primary expenditures:

H. Jurisdiction's 2010 General Fund Total: \$\_\_\_\_\_

*Signature of Jurisdiction's NWCCOG Representative:* \_\_\_\_\_

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