



# AGENDA

Thursday, January 24, 2019

Colorado Mountain College Vail Valley, Room #261  
150 Miller Ranch Rd., Edwards, Colorado

## VIDEO & PHONE CONFERENCE INFORMATION

### ZOOM Meeting

- Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/572412654>
- Or iPhone one-tap :
  - US: +16699006833, 572412654#
- Or Telephone:
  - US: +1 669 900 6833, ID: 572 412 654

## NWCCOG EXECUTIVE COMMITTEE MEETING

**\*\* Executive Committee is meeting in room 212 prior to Council Meeting\*\***

*NWCCOG Executive Committee Members: Alyssa Shenk, Betsy Blecha, Carolyn Skowyra, Karn Stiegelmeier, Jeanne McQueeney, Kristen Manguso, Patti Clapper, and Patty McKenny with one remaining vacancy.*

*See Executive Committee Meeting Materials: <http://nwccog.org/about/meetings/>*

9:00 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair	
	2.	Determination of Quorum	
	*3.	ACTION: Executive Director Annual Review and Compensation <ul style="list-style-type: none"> <li>- Materials sent directly from Karn to Committee members</li> <li>- Blank evaluation form in Executive Committee Meeting Materials packet on website: <a href="http://nwccog.org/about/meetings/">http://nwccog.org/about/meetings/</a></li> </ul>	
9:30 a.m.	*4.	Adjourn NWCCOG Executive Committee	

## NWCCOG FOUNDATION BOARD MEETING

*The Foundation is a nonprofit department of NWCCOG designed to accept donations for local projects. The Foundation Board meets December of every year. We postponed December 2018 meeting to January 2019 because there was not a quorum at the December meeting. The Foundation Board is the NWCCOG Executive Committee.*

*See Executive Committee Meeting Packet: <http://nwccog.org/about/meetings/>*

9:30 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair	
	2.	Determination of Quorum	
	*3.	ACTION FOUNDATION: Minutes of 12/07/17 Foundation Board Meeting	
	*4.	ACTION: 2018 Financials <ul style="list-style-type: none"> <li>- Foundation – Balance Sheet</li> <li>- Foundation – Statement of Revenues and Expenditures</li> <li>- Mike is providing notes on these per questions from conference call</li> </ul>	
	*5.	ACTION: Approve 2019 NWCCOG Foundation Budget	
	6.	New Business	
9:45 a.m.	*7.	Adjourn NWCCOG Foundation Board Meeting	

## NWCCOG COUNCIL MEETING

10:15 a.m.	1.	Call to Order & Intro – Karn Stiegelmeier, NWCCOG Council Chair	
	2.	Roll Call and Determination of Quorum	
	*3.	ACTION COG & EDD: Minutes of 12/06/18 Council & EDD Board Meeting	Pgs. 4-7
	*4.	ACTION COG: Preliminary December 2018 Financials for NWCCOG & NLF will be presented at March 28, 2019 Council & NLF Board Meeting	
	*5.	ACTION COG: Election of Executive Committee municipal members for 2019 – Election of Chair, Vice-Chair and Secretary/Treasurer	

		<ul style="list-style-type: none"> <li>- <i>There is hereby created an Executive Committee which shall consist of nine voting representatives of the Council. There shall be one member from each of the five Boards of County Commissioners in Region XII. Each representative of the Boards of County Commissioners shall designate an alternate. There shall be four members from Municipalities within the NWCCOG membership. Each representative of Municipalities shall designate an alternate.</i></li> <li>- <i>The Executive Committee members and alternates shall be elected at the annual meeting in January and shall serve until the following January. The Executive Committee shall select the Chairman, Vice Chairman and Secretary-Treasurer from among its members.</i></li> <li>- <i>No representative may be a member of the Executive Committee unless its Member Jurisdiction is current, as required by the Bylaws Article IV.6, in its dues payments.</i></li> </ul>	
	*6.	<b>ACTION COG: Designate County Health Pool (CHP) Representative for 2019</b> <ul style="list-style-type: none"> <li>- <i>Thomas Clark was the Official CHP Representative for past 5 years, but is no longer a NWCCOG Council Representative. Therefore, we need to elect a new CHP Representative. The Designated Correspondents have been the Executive Director and Office Manager.</i></li> <li>- <i>CHP requires that we renew or elect our CHP Representative annually, which requires a vote of the council.</i></li> </ul>	Pg. 8
	*7.	<b>ACTION COG: Elect current council member to sit on Alpine AAA Regional Advisory Council (RAC)</b> <ul style="list-style-type: none"> <li>- <i>Previous NWCCOG Council/RAC member was Commissioner Steve Child.</i></li> <li>- <i>RAC meeting calendar in packet.</i></li> </ul>	Pg. 9 - 10
	*8.	<b>ACTION COG: Approval of MVR Policy &amp; Background Investigation Policy &amp; Procedures</b> <ul style="list-style-type: none"> <li>- <i>New policies.</i></li> </ul>	Pgs. 11 - 14
	*9.	<b>ACTION &amp; UPDATE COG: Project THOR critical path update, Nate Walowitz</b> <ul style="list-style-type: none"> <li>- <i>Action: Approval of modification of DOLA grant for CDOT IRU from 10 year request to a 3 year request.</i></li> <li>- <i>We will be contracting with Ken Fellman for review of all contracts per request from Barbara at SGS.</i></li> <li>- <i>Contract approvals may require special phone meeting before March.</i></li> <li>- <i>This includes contracts with Network Operator, CDOT and up to 12 MMC Host entities.</i></li> </ul>	
	10.	<b>DISCUSSION: Feedback on Dec 7<sup>th</sup> Disaster Preparedness Workshop</b> <ul style="list-style-type: none"> <li>- <i>See memo &amp; survey in packet.</i></li> </ul>	Pgs. 15 -21
	11.	<b>OTHER ITEMS:</b> <ul style="list-style-type: none"> <li>- <i>FYI: FCC Letter sent in December per council request.</i></li> <li>- <i>HazMat Tunnel Bill – is this of interest to take position?</i></li> <li>- <i>FYI: NWCCOG Comments to Boldly Forward.</i></li> </ul>	Pgs. 22 -31
11:15 a.m.	12.	<b>Program Updates:</b> <ul style="list-style-type: none"> <li>- <i>Summary document in the packet</i></li> <li>- <i>If you have any questions for our programs that may benefit the whole group, please ask for further detail at this time.</i></li> </ul>	Pgs. 32-41
11:30 a.m.	13.	<b>Member Updates: (3 min or less for each—3 min x 27 members =1.5 hrs)</b> <ul style="list-style-type: none"> <li>- <i>News: Share something recent or upcoming that you are most excited about</i></li> <li>- <i>What topics would it be useful to hear about what other jurisdictions are doing?</i></li> </ul>	
	14.	<b>New Business</b>	
12:00 p.m.	*15.	<b>Adjourn NWCCOG Meeting</b>	
12:00 p.m.		<b>LUNCH &amp; PRESENTATION:</b> <ul style="list-style-type: none"> <li>• <i>Lunch catered by Jasmine Home Cooking (for those who submit RSVP to <a href="mailto:office@nwccog.org">office@nwccog.org</a> by 1/21/19)</i></li> <li>• <i>Census 2020 and Setting Up Complete Count Committees Presentation, Lily Griego, Partnership Coordinator at Denver Region U.S. Census Bureau Office</i></li> </ul>	

**NEXT NWCCOG MEETING:**

Thursday, March 28, 2019 at the Town of Gypsum Council Chambers 10:00am – 2:00pm

**NWCCOG Officers:** NWCCOG Council Chair – Karn Stiegelmeier NWCCOG Council Vice-Chair – Patti Clapper NWCCOG Council Secretary-Treasurer – Carolyn Skowyra**NWCCOG Executive Committee:** Region XII county members – Karn Stiegelmeier, Betsy Blecha, Patti Clapper, Jeanne McQueeney, and Kristen Manguso. Municipal members – Alyssa Shenk, Carolyn Skowyra, and Patty McKenny with one remaining vacancy.**ECONOMIC DEVELOPMENT DISTRICT BOARD MEETING**

1:00 p.m.	1.	Call to Order & Introductions – Tom Clark, EDD Board Chair	
	2.	Roll Call and Determination of Quorum	
	*3.	EDD ACTION: Per the EDD Bylaws, EDD Officers are elected to serve 2-year terms. The EDD Board elected officers at the January 26, 2017 Council & EDD Board Meeting. Therefore, the EDD Board needs to elect new members. Previous members are as follows: - EDD Chair: Thomas Clark - EDD Vice-Chair: Patti Clapper - EDD Secretary/Treasurer: Diann Butler	
	4.	EDD PROGRAM UPDATE: Rachel updates Board on Housing Report, CEDS, and Town of Avon Opportunity Zone Meeting	Pgs. 32-33
1:15 p.m.	5.	PRESENTATION: How Granby bought land, made a deal for 1,100 Housing Units with Sun Communities; This isn't your Typical Affordable Housing Deal, Aaron Blair, Granby Town Manager - <a href="https://coloradosun.com/2018/12/13/granby-rv-resort-grand-county-development/">https://coloradosun.com/2018/12/13/granby-rv-resort-grand-county-development/</a>	
1:45 p.m.	6.	Discussion: Open Discussion about EDD meeting format, focus	
	7.	Discussion: Format, call for topics & speakers for Economic Summit	
	8.	Member Updates: - <i>What local topics are of regional Economic Development interest?</i>	
	9.	New Business	
2:00 p.m.	*10.	Adjourn EDD Meeting	

**NEXT NWCCOG & EDD MEETING:**Thursday, May 23, 2019 at Breckenridge Grand Vacations Community Center Hopefull/Discovery Room  
10:00am – 2:00pm

\* requires a vote



# Northwest Colorado Council of Governments

## NWCCOG Council & EDD Board Meeting

Eagle County Government Garden Level Classroom

500 Broadway St., Eagle, CO

December 6, 2018

### Council & EDD Board Members Present:

Anne McKibbin, Town of Eagle  
Bob Sirkus, Town of Snowmass Village (phone)  
Chris Romer, VVP  
Corry Mihm, Summit Ind Business Alliance (SIBA) (phone)  
Diane Butler, EDD Grand County  
Greg Clifton, Town of Vail  
Heather Sloop, City of Steamboat Springs  
Jeanne McQueeney, Eagle County  
Jim White, Town of Grand Lake  
Matt Gianneschi, Colorado Mountain College (phone)  
Richard Cimno, Grand County (phone)  
Thomas Clark, Kremmling Chamber of Commerce  
William Infante, Town of Basalt

### Others Present:

Ken Fellman, Kissinger & Fellman P.C. (phone)

### NWCCOG Staff:

Elaina Wiegand  
Erin Fisher  
Jon Stavney  
Nate Walowitz  
Rachel Lunney

### Call to Order:

Jon Stavney, NWCCOG Executive Director, noted that Council Chair Stiegelmeier was out of the Country, ViceChair Clapper emailed earlier in the week that she would not be available, Treasurer Skowyra was attending a meeting in Summit County, so he asked if the quorum minded if the NWCCOG Council meeting were Chaired by *Thomas Clark*, EDD Board Chair. The Group consented. Clark called the joint NWCCOG Council & EDD Board Meeting to order at 10:05am. Roundtable introductions were completed, and a quorum was present for the groups.

### Approval of August 16, 2018 Council & EDD Board Meeting Minutes:

*M/S/P Jeanne McQueeney/Heather Sloop* to approve the August 16, 2018 Council & EDD Board Meeting Minutes.

### Financials:

*M/S/P Jim White/Anne McKibbin* to approve the financials.

### Approval of 2018 Budget Revisions:

Revisions were listed on page 54 of Council & EDD Board meeting packet.

*M/S/P Anne McKibbin/Jim White* to approve the 2018 budget revisions as presented.

### Approval of 2019 Budget:

*M/S/P Anne McKibbin/Jim White* to approve the 2019 budget as presented.

### Approval of the 2018 Audit Engagement Letter

*M/S/P Jim White/Bill Infante* to approve the 2018 Audit Engagement Letter. There was a discussion about the common length of time an entity retains a single auditor. Not many in attendance knew the answer for their jurisdictions so Stavney offered to inquire and share the answers.

### Approval of 2019 NWCCOG Council Meeting Schedule

*M/S/P Jeanne McQueeney/Anne McKibbin* to approve 2019 NWCCOG Council Meeting Schedule.

**Authorization for Executive Director to enter into agreements to replace current motor pool fleet with program vehicles through a Market Value Financing and Maintenance agreement with Enterprise Fleet Management**

Stavney supplied a Memo and per-vehicle costs which was contained in the packet. NWCCOG's fleet consists of an array of vehicle makes and models with all but one vehicle being seven years or older in 2019. The Energy Program recently added NWCCOG logo to their vehicles, but our Motor Pool vehicles and EIP vehicles have no identification. NWCCOG plans to work with Enterprise in order to establish a systematic approach to managing vehicles costs maintenance and a replacement cycle. Enterprise Fleet will take possession of our NWCCOGs vehicles and sell them at the current market rates; the proceeds will count against the monthly rate of new vehicles. The replacement vehicles they will provide us with are all of similar value and color. We plan to add NWCCOG logos to each of the vehicles. Teaming with Enterprise will allow NWCCOG to rotate vehicles on 4-year intervals to ensure employees are driving the safest and most up to date vehicles. The motion was written on the agenda.

**M/S/P Heather Sloop/Jim White** to authorize Jon Stavney as NWCCOG Executive Director to sign all agreements necessary for a 48-month contract with Enterprise Fleet Management to 'Market value finance' up to nine fleet vehicles for NWCCOG Motor Pool and Elevator Inspection Program use, including a maintenance agreement, and to authorize the sale of seven current NWCCOG fleet vehicles to be used as equity toward reducing cost per vehicle in the program.

**Presentation & Discussion: FCC Rulemaking on Franchise Fees and how it may affect your ability to fund local PEG channel, and could pre-empt authority over rights of way uses by cable companies, Ken Fellman, Esq. of Kissinger & Fellman P.C. presented via phone**

Fellman's memo was in the packet. Following the presentation and answering a series of questions, the council directed Stavney to to prepare a letter to Colorado's Delegation expressing our region's opposition to the proposed FCC rulemaking changes regarding franchise fees. (Letter has since been reviewed by Exec Committee, signed by Chair and Distributed).

**M/S/P Anne McKibbin/Greg Clifton** to approve NWCCOG create a letter to Colorado Delegation expressing concern regarding proposed FCC rulemaking changes.

**Presentation: Review of Community Conversations for Four Year Area Plan and Review of Community Assessment Survey for Older Adults (CASOA), Erin Fisher**

Presentation available on website: <http://nwccog.org/about/meetings/>.

**Elect current council member to sit on Alpine AAA Regional Advisory Council (RAC):**

The most recent NWCCOG Council RAC Member was Commissioner Steve Child. He held this position for 2 years, but term is up December 2018. No one offered to be on RAC. This item will be tabled until next meeting.

**Program Updates:**

**Economic Development District, Rachel Lunney** – EDA is offering the regional innovation strategies grant due in February 2019. Last time EDD applied, they rushed a mountain outdoor recreation project. This attempt was denied funding. Rachel will provide the details in an email to the EDD Board. For 2019, NWCCOG was just notified that \$70,000 match for Economic Development was granted to Northwest Colorado Council of Governments by the EDA to fund Rachels position. May 2, 2019 Rachel is going to be organizing another Economic Summit at the Silverthorne Pavilion. Corry Mihm proposed changing the January 2019 meeting to be split into two consecutive meetings as it was in prior years, if only to see if such meetings had more robust ED discussions: NWCCOG Council meeting in morning and EDD work session in afternoon. The group agreed.

**Broadband Program, Nate Walowitz** – submitted \$1,000,000 project THOR grant in August 2018. NWCCOG Received approval of grant via email during this meeting! Town of Breckenridge is working towards putting in fiber by contributing local funds.

**Member Updates:**

**Town of Basalt, William Infante** – Basalt had a CORA case that was judged this week. The implications are not well known at this point. It was a private citizen regarding a pending application for a recreational marijuana business in 2016. The courts ruled in his favor. There is now no action unless he tries to recover his legal fees. Public comment is welcome at the next meeting this upcoming Monday, December 10, 2018. (Stavney wrote about this in Dec NWCCOG newsletter)

**Town of Eagle, Anne McKibbin** – Hosted by and in Vail, last night towns and county-wide dinner was a success. Eagle will approve budget this upcoming Tuesday, December 11, 2018. Eagle invited Century Link to the meeting due to the town's dissatisfaction with their service (*Stavney to attend next Tuesday*). The River Park is ongoing. They expect to open at the end of May 2019 or early June 2019. Eagle is working on new community plan and starting to think about highway 6.

**Vail Valley Partnership, Chris Romer** – Vail Valley Partnership entered into year 2 of Career X job shadow and internship program. They are hoping for 100 youth enrolled by year 5. The trailing spouse program continues to be successful in helping people who moved to the county integrate into the community. Time will tell if the program helps retain residents. Vail Valley Partnership launched healthcare program last Wednesday. The feedback from the community was tremendous. Multiple chambers will be or have already launched alongside Vail Valley Partnership. The program is the same for all. It's available to individuals, businesses, seasonal workers, part-time employees, etc. The idea is that anyone can participate because this is healthcare and not insurance.

**Eagle County, Jeanne McQueeney** – Open space ballot initiative passed this year with 82% support. Open Space is set until year 2040. Eagle County had a work session using Basalt CORA case as an example for discussing penalties of CORA. County is moving towards new budget format using performance style budgeting with actuals.

**Town of Grand Lake, Jim White** – Town just received additional funding from DOLA for Space to Create project (storm draining, paving, broadband, wooden boardwalks, LED lights, etc). They expect to complete project June 2019. Grand Lake was named a creative district in 2018. They are working on opening a clinic in the Grand Lake Center. Grand Lake is working with Granby on developing 110,000 housing units. Residents would not own the land for these units, and no short-term renting would be allowed. Trip Advisor announced the Grand Lake was one of the top tourist destinations for mountain community. Grand County's County Manager is retiring.

**EDD Grand County, Diane Butler** – Grand County EDD is working on Space to Create project. They will use REDI grant for the feasibility study. They are also working on creating web portal for housing issues.

**Grand County, Rich Cimino** – County has plans for development in Winter Park on top of what's developing in Granby. They approximate 400,000 units. The county is waiting to see what percentage will be for full-time residents. County Manager and County Attorney are retiring.

**Small Business Independent Alliance, Corry Mihm** – Summit County has a few Summit County Prosperity Initiatives, which are a microcosm of what the EDD does for NWCCOG. They are trying to get coordination between all parties working on small aspects of EDD in Summit.

**Kremmling Chamber of Commerce, Thomas Clark** – Kremmling is home to the largest Christmas tree in Colorado. First half of the year, Kremmling surpassed last year's sales tax. Town of Kremmling hired a Town Manager a few months back who left the position after 3 weeks.

**Town of Vail, Greg Clifton** – Vail finished their budget on Tuesday, December 4, 2018. Many resources are being allocated towards housing, sustainability, and parking. The council also approved the short-term rental policy. Their approach is soft-handed. From a policy making standpoint, it looks as a win-win. Vail has a land use matter that is potentially controversial. Vail thought a parcel of land right off I-70 was owned by the Department of Transportation. They recently discovered that CDOT does not own it, and rather Vail Resorts owns it. It has been through zoning process and plans for housing are in the works. The reason it is controversial is that the parcel is a major, visible site for bighorn sheep.

**New Business:**

There was none.

**Adjournment:**

**M/S/P Anne McKibbin/Jeanne McQueeney** adjourned the NWCCOG Council & EDD Board meeting at 1:42pm.

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Karn Stiegelmeier, NWCCOG Council Chair

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Date

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Thomas Clark, EDD Chair

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Date

# DESIGNATION OF REPRESENTATIVE TO COUNTY HEALTH POOL

WHEREAS, the governing body of \_\_\_\_\_ (“Public Entity”) is advised that the business to be conducted at Members’ Meetings of the County Health Pool must be transacted by the Official Representative of each Member; NOW, THEREFORE, BE IT RESOLVED, that the governing body of \_\_\_\_\_ (“Public Entity”), hereby and herewith: designates the following individual as its Official Representative to all County Health Pool Members’ meetings;

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

If applicable, the Designated Alternate Representative is;

NAME: \_\_\_\_\_

**PUBLIC ENTITY DESIGNATED CORRESPONDENT** (individual(s) that will receive monthly billing invoices, provide enrollment terms/add/changes and other general correspondences intended for distribution to employees)

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

**(MUST be completed and signed by governing body)**

DATE: \_\_\_\_\_



# Memorandum

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**To:** NWCCOG Council

**From:** Alpine Area Agency on Aging

Erin Fisher, Director

**Date:** 1/16/2019

**Re:** Regional Advisory Council (RAC) Membership

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The Regional Advisory Council (RAC) is the advisory board to the Alpine Area Agency on Aging. The RAC's responsibilities include providing advice on aging matters in the region and advocating for seniors.

The RAC Bylaws stipulate that one (1) local elected official chosen by the NWCCOG Board of Directors shall sit on the RAC. The selected elected official representative will be appointed for two year terms, beginning January 1<sup>st</sup>, 2019.

There are four meetings per year – two conference calls and two in person. The in person meetings will also have a call-in option. The 2019 RAC meetings are:

January 30  
10:00 am-11:30pm  
Conference Call/Go To Meeting

June 26  
10:00 am – 2:00 pm  
CMC Edwards

September 18  
10:00 am – 2:00 pm  
Summit County Community and Senior Center

November 13  
10:00 am-11:30pm  
Conference Call/Go To Meeting

# 2019 RAC Calendar - Updated



## Conference Call

Conference Call: 970-406-3080

Conference: 5505

Participant Pin: 1122

## Go To Meeting

<https://join.me/AlpineAAA>

On a computer, use any browser.

On a phone or tablet, launch the [join.me app](#) and enter meeting code: AlpineAAA

## January 30

Event: RAC Meeting  
Time: 10:00 am-11:30pm  
Format: Conference Call/Go To Meeting

## March 13

Event: Senior Day at the Capitol  
Time: 9:00 am -1:00 pm  
Format: Interested? Call us @ 970-468-0295

## June 26

Event: RAC Meeting  
Time: 10:00 am – 2:00 pm  
Location: CMC Edwards  
Format: In Person

## September 18

Event: RAC Meeting  
Time: 10:00 am – 2:00 pm  
Location: Summit County Community and Senior Center  
Format: In Person

## November 13

Event: RAC Meeting  
Time: 10:00 am-11:30pm  
Format: Conference Call/Go To Meeting



# MVR POLICY

PO Box 2308 • 249 Warren Ave • Silverthorne, CO 80498 • 970-468-0295  
Fax 970-468-1208 • [www.nwccog.org](http://www.nwccog.org)

<b>Date Adopted:</b>	01/24/2019	<b>Date Revised Adopted:</b>	
<b>Author:</b>	NWCCOG		

Employees driving for NWCCOG work are responsible for adhering to all safe-driving-related federal, state, and local laws and ordinances. See NWCCOG Employee Handbook for safety and driving requirements.

## I. PURPOSE:

This policy establishes standards and procedures for the review of the Motor Vehicle Record of any employee whose position requires the possession and maintenance of a valid Colorado driver's license.

## II. RESPONSIBILITIES:

The Office Manager, Program Director and Executive Director shall administer this policy. Motor Vehicle Records are maintained by Office Manager and kept in secure MVR binder.

## III. PROSPECTIVE EMPLOYEES:

All prospective employees for a position that requires driving must provide, at their own expense, a current Motor Vehicle Record (MVR) that is not older than 30 days. The MVR must be obtained and provided to the Office Manager before hiring. The Office Manager will distribute MVR results to the Program Director who will evaluate the prospective employee's MVR prior to hiring. NWCCOG reserves the right to deny or retract an offer of employment based on any MVR results of less than a **Clear MVR**. On or prior to the first day of employment, the prospective employee must supply a valid Colorado driver's license of the appropriate class required for the position.

## IV. CURRENT EMPLOYEES:

Each current employee must have a valid Colorado driver's license of the appropriate class if one is required for the position. Changes to an employee's MVR may affect eligibility to operate a NWCCOG vehicle and may affect an employee's ability to remain employed (see Employee Handbook). The Office Manager will obtain at least annually, at the entity's expense, a copy of the MVR for each such employee. An employee must also remain insurable by NWCCOG's insurer in order to drive a NWCCOG vehicle. MVRs for current employees may also be requested and reviewed in the following situations:

- An on-the-job collision determined to be preventable by the Executive Director, or Program Supervisor. The National Safety Council defines preventable collision as "a collision in which the driver failed to do everything reasonable to avoid it."
- A complaint received regarding the employee's driving while on NWCCOG business.
- A transfer to a position with different driving requirements than current position.

## V. EVALUATING MVRs & DRIVING RECORDS:

**Clear MVR** – No minor violations or preventable collisions in the last 3 years and no major violations in the last 5 years.

### **Acceptable MVR –**

- No major violations in the last 2 years; OR
- 2 minor violations in the last 2 years; OR
- 1 preventable collision and 1 minor violation in the last 2 years.

### **Marginal MVR –**

- 3 minor violations in the last 3 years; OR
- 2 preventable collisions in the last 3 years; OR
- 1 or more major violations in last 3 years
- Any combination of minor violations and preventable collisions totaling 3 in the last 3 years.

### **Unacceptable MVR –**

- 2 or more major violations in the last 3 years; OR
- 4 or more minor violation in the last 3 years; OR
- 3 or more preventable collisions in the last 3 years; OR
- Any combination of minor violations and preventable collisions totaling 4 or more in the last 3 years.

### **Major Violations include, but are not limited to the following:**

Driving under the influence of alcohol or drugs (DUI) or while ability is impaired (DWAI), reckless driving, racing/speed contests, leaving the scene of an accident, failure to report an accident, making a false accident report, vehicular homicide or manslaughter, attempting to elude a police officer, driving while license is suspended, revoked or restricted, driving an entity vehicle that an employee is not authorized to drive or similar violations.

### **Minor Violations include, but are not limited to the following:**

Speeding, driving too fast for conditions, running a stop sign or red light, improper turn, passing across a double yellow line, failure to yield, following too close, failure to wear a seatbelt, careless driving, failure to possess a valid Colorado driver's license, failure to provide proof of insurance if operating own personal vehicle, failure to stop for a school bus with its red flashers activated.

## **VI. ACTIONS FOR LESS THAN CLEAR DRIVING RECORDS:**

When an employee's MVR falls below "Clear MVR" status, NWCCOG shall notify the employee so the employee is aware of status.

1. If the employee's MVR status is Marginal or Unacceptable, the employee may be subject to corrective action including attending a defensive driver training program (in person or online training acceptable), participating in a documented ride-along evaluation or other actions as deemed appropriate, or may be temporary banned from utilizing NWCCOG vehicles or travelling on behalf of NWCCOG, or subject to other alteration of job duties.
2. An Unacceptable MVR is grounds for termination from employment.

## **VII. DRIVER'S LICENSE SUSPENSIONS, REVOCATIONS, OR RESTRICTIONS:**

It is the employee's responsibility to notify the supervisor immediately if the employee's driver's license is suspended, revoked or restricted for any reason. Drivers shall also submit copies of all roadside inspections and citations for moving violations that occur in a NWCCOG vehicle to management



## BACKGROUND CHECK INVESTIGATION POLICY & PROCEDURES

PO Box 2308 • 249 Warren Ave • Silverthorne, CO 80498 • 970-468-0295  
Fax 970-468-1208 • [www.nwccog.org](http://www.nwccog.org)

<b>Date Adopted:</b>	01/24/2019	<b>Date Revised Adopted:</b>	
<b>Author:</b>	NWCCOG		

All offers of employment at the Northwest Colorado Council of Governments are conditioned upon clear results of a thorough background check. Background checks will be conducted on all final candidates and may be conducted on employees being promoted, as deemed necessary due to increased scope of duties and responsibilities.

### I. PURPOSE:

This policy establishes standards and procedures for the conduct and review of background checks for potential employees.

### II. RESPONSIBILITIES:

The Office Manager, Program Director and Executive Director shall administer this policy. Records are maintained by Office Manager and kept in confidential, secure file separate from personnel files for a minimum of 5 years. In connection with any background check, NWCCOG will review and consider the accuracy and completeness of the application and other information provided by the applicant.

### III. BACKGROUND CHECKS INCLUDE:

- **Social Security Verification:** validates the applicant's Social Security number, date of birth, and name.
- **Prior Employment Verification:** confirms applicant's employment with the listed companies, including dates of employment, position held and additional information available pertaining to performance rating, reason for departure and eligibility for rehire.
- **Personal and Professional References:** calls will be placed to individuals listed as references by the applicant.
- **Criminal History:** includes review of criminal convictions and probation. The following factors will be considered when determining whether a conviction disqualifies the applicant for employment at NWCCOG:
  - The nature of the conviction;
  - Whether there is a direct relationship between the conviction and the position's duties and responsibilities and the bearing, if any, the conviction may have on the applicant's fitness or ability to perform one or more such duties and responsibilities, including whether the conviction was for unlawful sexual behavior as listed in Colorado Revised Statutes Section 16-22-102 9);

- Whether the duties of employment could place a coworker or the public in a vulnerable position;
  - Whether the applicant will be directly responsible for the care of individuals susceptible to abuse or mistreatment because of the individual's circumstances, including the individual's age, disability, frailty, mental health disorder, developmental disability, or ill health;
  - Any information produced by the applicant or produced on his or her behalf regarding his or her rehabilitation and good conduct; and
  - The time that has elapsed since the conviction.
- **Motor Vehicle Records:** provides a report on an individual's driving history. See NWCCOG MVR Policy.

#### IV. PROCEDURES:

Candidate finalist must complete a background check authorization form and return it to the Office Manager who will process the background check upon receipt of the signed release form.

The Office Manager will notify the Program Supervisor regarding the results of the check. In instances where negative or incomplete information is obtained, the Program Supervisor and/or Executive Director will consider the factors set forth above in determining whether a conviction disqualifies the candidate. For other negative or incomplete information, the Program Supervisor and/or Executive Director will assess the potential risks and liabilities related to the job's requirements and determine whether or not to hire is consistent with NWCCOG business.

If a decision not to hire or promote a candidate is made based on the results of a background check, prospective employee will be notified.



# MEMORANDUM

PO Box 2308 • 249 Warren Ave • Silverthorne, CO 80498 • 970-468-0295 •  
Fax 970-468-1208 • [www.nwccog.org](http://www.nwccog.org)

**To:** NWCCOG Council  
**From:** Jon Stavney, Executive Director  
**Date:** January 2019  
**Re:** December 2018 Disaster Preparedness Workshop Review

---

DOLA has awarded NWCCOG funding to do this Workshop again in 2019, so I felt it was especially important to share and solicit additional feedback before starting to plan the next event with Brian Bovaird in Summit County.

First: Thank you to Eagle County staff and to Elaina and Rachel who helped organize the day and to the 22 presenters who made the December 7<sup>th</sup> workshop a success. Special thanks to ECO TV which filmed many of the sessions which are now viewable on our website. Thank you to DOLA for funding. Thank you to the more than 70 attendees! There were high complements on the lunch from Red Canyon Café in Eagle.

Attached is an annotated copy of Survey Monkey Workshop Evaluation responses. Six of the eight presentations averaged “Very Good” scores while the other two averaged “Good” scores.

#### Key Takeaways:

- Overall flow of the day was good, especially starting with the two Lessons Learned presentations from Lyons and then Lake Christine Fire. Could have left more time for networking between, and perhaps had one less session and ended before 3 pm.
- Organize all Audio/Visual on one computer with remote clicker and test all before start of day—this caused significant delay to begin the day
- Both general sessions and breakout sessions in afternoon were well attended



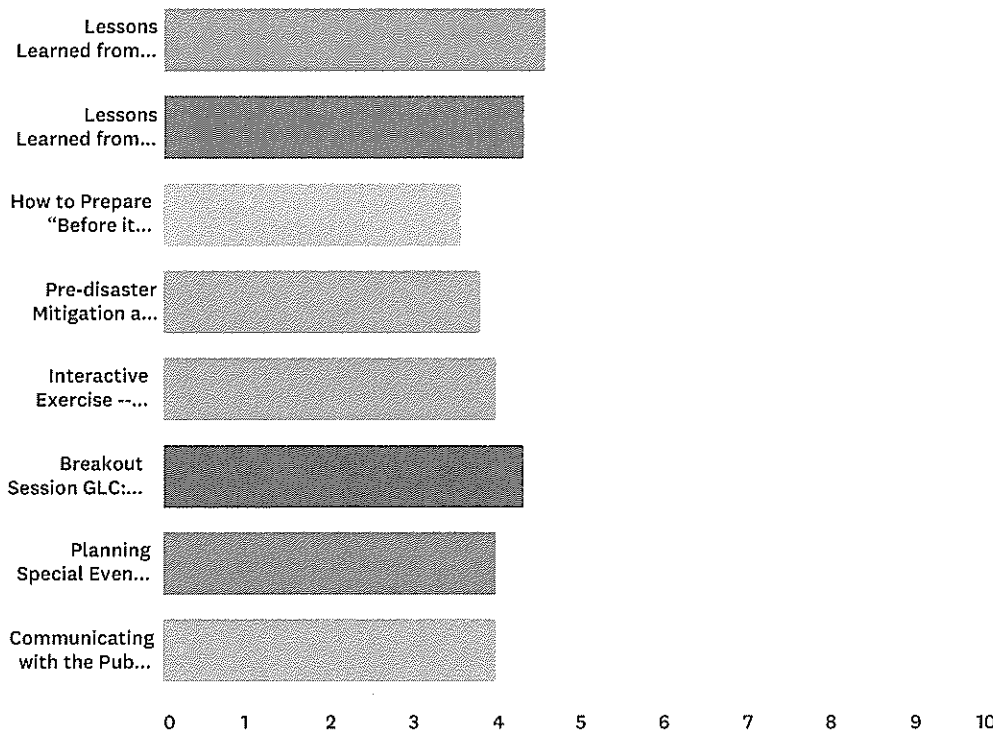
- More thought needs to go into intended purpose and content of “How to Prepare...” session which was supposed to be the key instructional framework for what communities should do ahead of time that would tee-up more specific “hands on” trainings in the afternoon.
- Recommended additional content included:
  - Having a breakout session on performing a Threat and Hazard Assessment (THYRA)
  - Have an observed Table Top Exercise – or could be a presentation on what TT is and how to do it or (more ambitiously) an actual table top could be performed the day before the workshop
- There was feedback about having a session more specifically for elected officials (this was the original intent of the workshop and was attended by elected, but the event was even better attended by staff wanting to become acquainted with preparedness)
- Having detailed descriptions on the agenda was appreciated, as was having the presenter and attendee list on the back of the agenda.
- It was commented that some “pre” homework might inform the day, for instance recommending the first ICS courses be taken on-line from FEMA. It was also suggested that attendees could be surveyed prior to attendance to assess their jurisdictions own preparedness (and what they know). They could also be requested to read their County Hazard Mitigation Plans and be ready to discuss.
- Shift of Content Focus: it would be possible to have an entire day focused on communicating preparedness with citizens and neighborhoods, highlighting outreach efforts (3 day prep, Go Bag, hardening structures, defensible space, evacuation prep, neighborhood/HOA level organizing).



Jon Notes

## Q1 Please rank each session.

Answered: 12 Skipped: 0

top rating -  
more time

	POOR	FAIR	GOOD	VERY GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
Lessons Learned from 2013 Flood in Lyons, Colorado	0.00% 0	0.00% 0	0.00% 0	41.67% 5	58.33% 7	12	4.58
Lessons Learned from July 2018 Lake Christine Fire - Eagle County Panel	0.00% 0	0.00% 0	8.33% 1	50.00% 6	41.67% 5	12	4.33
How to Prepare "Before it Happens" & State/Federal Involvement During the BIG One	0.00% 0	0.00% 0	50.00% 6	41.67% 5	8.33% 1	12	3.58
Pre-disaster Mitigation and Land Use Planning for Community Resilience	0.00% 0	0.00% 0	30.00% 3	60.00% 6	10.00% 1	10	3.80
Interactive Exercise -- Building an Emergency Operations Plan in 2 hours	0.00% 0	0.00% 0	0.00% 0	100.00% 2	0.00% 0	2	4.00
Breakout Session GLC: Community Resilience through Land Use Planning	0.00% 0	0.00% 0	0.00% 0	66.67% 2	33.33% 1	3	4.33
Planning Special Events as Incidents	0.00% 0	0.00% 0	30.00% 3	40.00% 4	30.00% 3	10	4.00
Communicating with the Public in a High-Risk Situation	0.00% 0	0.00% 0	36.36% 4	27.27% 3	36.36% 4	11	4.00

] more  
bought

Jon - Define This segment better in purpose

## Q2 What topics/presenters would you like to see at the next Disaster Preparedness Workshop?

Answered: 7 Skipped: 5

#	RESPONSES	DATE
1	a more detailed how to assess assets and liabilities and potential risks and mitigations that could be fit to any/or each municipality. <u>How THYRA</u>	12/25/2018 11:29 AM
2	More Lessons Learned. How do other agencies <u>communicate</u> in a disaster, such as Eagle using Google Docs and Hangouts. How do other agencies <u>keep track of their AFN population?</u>	12/17/2018 1:00 PM
3	* The story from Lyons was very compelling. Real-life recent examples like this are excellent presentations to start this workshop--it really brings to light the breadth and scope of how a disaster affects a community and it's government. The other exercise I thought might be useful and informative is a mock disaster drill for municipal employees and electeds, and actually go through, albeit quickly, the steps that make for an effective response.	12/14/2018 8:47 AM
4	Might be good to have <u>breakouts specifically by role</u> . As an elected official, I'd prefer to focus the time on my role in a situation.	12/13/2018 10:51 AM
5	More from <u>utilities</u> , PIOs, ICM	12/12/2018 4:10 PM
6	Type 1 or 2 team members to participate with ideas / thoughts	12/11/2018 10:06 AM
7	I liked the variety including takeaways from recent local events. I am new to disaster preparedness, and so some of the topics were <u>a little over my head</u> - if there often are other newcomers, a breakout session for "defining your role" in an emergency or something more basic/entry-level might be beneficial.	12/11/2018 8:48 AM

Add -

- THYRA breakout
- Tabletop w/ observers
- more specific session for electeds
- more time for questions after "Lessons Learned"

### Q3 Please provide any additional comments and/or overall recommendations. What did you appreciate most about the day?

Answered: 9 Skipped: 3

#	RESPONSES	DATE
1	this was a great event. It sounds as though there is a fair bit of predisaster mitigation funding available. <u>How would a small Municipality qualify for and access such funds?</u> The forum was excellent. Perhaps a short skit, "what not to do or say," would be a fun and helpful illustration of, "stay in your lane," and rely on the senior PIO for the incident.	12/25/2018 11:29 AM
2	I wish Victoria from Lyons had more time to give her presentation. I would have liked to hear more about lessons learned and what they do different now. <u>Liked the choice of breakouts.</u>	12/17/2018 1:00 PM
3	Good workshop. The variety of presentations and presenters, especially those that related real-life scenarios, <u>Lyons and Lake Christine, were very good.</u>	12/14/2018 8:47 AM
4	Lyons was a great motivator of interest. For those of us not in govt administration or emergency services, <u>it was a long day</u> (or I guess it was at least for me).	12/13/2018 10:51 AM
5	Good location, place, timeframes, etc.	12/11/2018 12:00 PM
6	<u>it flowed well from Lyon's flood example to PIO messaging and everything in between.</u>	12/11/2018 10:06 AM
7	I am completely new to disaster preparedness/planning, and so the variety and overview was very educational. I especially liked the takeaways from recent local events, and that everyone was able to share lessons learned from the perspectives of their individual roles.	12/11/2018 8:48 AM
8	A wonderful day with lots of good stuff. Unfortunately, <u>due to computer issues at the beginning of the day the entire day felt rushed.</u> Ten pounds in a five pound bag. The most important part of these sessions is the ability to network. In the future allow for the time to do that. Great job by all involved.	12/11/2018 7:09 AM
9	<u>Lessons learned and networking with other agencies and peers</u>	12/10/2018 5:19 PM

- Good overall flow
  - Add question of network time
  - Fix computer issues
- fix A/V w/ master computer pre-loaded
- more network time

# Disaster Preparedness for Local Officials Workshop

Friday, December 7th, 2018

## Evaluation Form

Please evaluate each session: 1 = Poor; 5 = Excellent.

1. Lessons Learned from 2013 Flood in Lyons, CO

1	2	3	4	5
Poor				Excellent

2. Lessons Learned from July 2018 Lake Christine Fire – Eagle County Panel

1	2	3	4	5
Poor				Excellent

3. How to Prepare “Before it Happens” & State/Federal Involvement During the BIG One

1	2	3	4	5
Poor				Excellent

4. Pre-disaster Mitigation and Land Use Planning for Community Resilience

1	2	3	4	5
Poor				Excellent

5. Interactive Exercise -- Building an Emergency Operations Plan in 2 hours

1	2	3	4	5
Poor				Excellent

6. Breakout Session GLC: Community Resilience through Land Use Planning

1	2	3	4	5
Poor				Excellent

7. Planning Special Events as Incidents

1	2	3	4	5
Poor				Excellent

8. Communicating with the Public in a High-Risk Situation

1	2	3	4	5
Poor				Excellent

# Disaster Preparedness for Local Officials Workshop

Friday, December 7th, 2018

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Poor				Excellent

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1	2	3	4	5
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### 3. How to Prepare “Before it Happens” & State/Federal Involvement During the BIG One

1	2	3	4	5
Poor				Excellent

### 4. Pre-disaster Mitigation and Land Use Planning for Community Resilience

1	2	3	4	5
Poor				Excellent

### 5. Interactive Exercise -- Building an Emergency Operations Plan in 2 hours

1	2	3	4	5
Poor				Excellent

### 6. Breakout Session GLC: Community Resilience through Land Use Planning

1	2	3	4	5
Poor				Excellent

### 7. Planning Special Events as Incidents

1	2	3	4	5
Poor				Excellent

### 8. Communicating with the Public in a High-Risk Situation

1	2	3	4	5
Poor				Excellent

December 17, 2018

**MEMBER  
JURISDICTIONS**

City of Glenwood  
Springs

City of Steamboat  
Springs

**EAGLE COUNTY**

Avon  
Basalt  
Eagle  
Gypsum  
Minturn  
Red Cliff  
Vail

**GRAND COUNTY**

Fraser  
Granby  
Grand Lake  
Hot Sulphur Springs  
Kremmling  
Winter Park

**JACKSON COUNTY**

Walden

**PITKIN COUNTY**

Aspen  
Snowmass Village

**SUMMIT COUNTY**

Blue River  
Breckenridge  
Dillon  
Frisco  
Montezuma

Representative Ken Buck  
Representative Mike Coffman  
Representative Diana DeGette  
Representative Doug Lamborn  
Representative Ed Perlmutter  
Representative Jared Polis  
Representative Scott Tipton  
Senator Michael Bennet  
Senator Cory Gardner

Dear Representative,

We are a regional organization representing 23 municipalities and 5 counties. Concerns from our members compel us to express our opposition to proposed FCC rulemaking changes regarding franchise fees. Our Council voted December 6th to express our opposition to the rulemaking changes directly to each member of the Colorado Congressional delegation through this correspondence since the FCC comment period has closed.

We request that you be prepared to intervene with the FCC on our behalf if the FCC chooses to override local control and current franchise fee agreements which have been individually negotiated by each entity with cable providers across the region. The adoption of proposed rules would undermine these local agreements and the revenues negotiated to local jurisdictions, often with 10-year durations by allowing cable companies to claim "in kind" value to avoid cash payment of franchise fees. These franchise fees primarily fund citizen access and transparency to local governments through PEG channels on which citizens can view committees and boards at work and other valuable local information.

By defining "franchise fee" in an overly broad fashion to include "in-kind" support, the FCC's rules will shift the fair balance between cable franchising authorities and cable operators and will force communities to choose between franchise fees or PEG channels -- something that was never the intent of the Act. Such a change would have far-reaching impact and undermine funding for PEG channels.

We hereby express our disapproval of the proposed rules and tentative conclusions contained in the Federal Communications Commission's Sept. 25 Further Notice of Proposed Rule Making in Implementation of Section 621(a)(1) of the Cable Communications Policy Act of 1984 as Amended by the Cable Television Consumer Protection and Competition Act of 1992, MB Docket 05- 311.

NWCCOG member communities listed on our letterhead appreciate your attention to this important matter. Please send reply to our Council Chair, below.

Karn Stiegelmeier

NWCCOG Council Chair  
[Karn.Stiegelmeier@summitcountyco.gov](mailto:Karn.Stiegelmeier@summitcountyco.gov)

**First Regular Session  
Seventy-second General Assembly  
STATE OF COLORADO**

**BILLPAPER**

LLS NO. 19-0546.01 Jason Gelender x4330

**SENATE BILL**

---

**SENATE SPONSORSHIP**

**Scott,**

**HOUSE SPONSORSHIP**

**(None),**

---

**Senate Committees**

**House Committees**

---

**A BILL FOR AN ACT**

101     **CONCERNING THE ROUTING OF HAZARDOUS MATERIALS BEING**  
102     **TRANSPORTED ON THE ROADWAYS OF THE STATE.**

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**Bill Summary**

*(Note: This summary applies to this bill as introduced and does not reflect any amendments that may be subsequently adopted. If this bill passes third reading in the house of introduction, a bill summary that applies to the reengrossed version of this bill will be available at <http://leg.colorado.gov>.)*

The bill authorizes a public highway authority or a governmental partner in a public-private partnership to apply to the Colorado state patrol (CSP) for a new or modified hazardous materials route designation for a road or highway that it directly or indirectly maintains. The bill also requires the department of transportation (CDOT) to conduct a study to assess the feasibility of allowing the transportation of hazardous materials

Shading denotes HOUSE amendment. Double underlining denotes SENATE amendment.  
Capital letters or bold & italic numbers indicate new material to be added to existing statute.  
Dashes through the words indicate deletions from existing statute.

through the Eisenhower-Edwin C. Johnson Memorial Tunnel and prepare a study report that includes findings and recommendations as to whether and under what conditions the transportation of hazardous materials through the tunnel should be allowed. CDOT must solicit input from representatives of specified counties, towns, communities, ski resorts, industries, organizations, emergency services providers, and the CSP regarding the scope of the study and must consider specified information and criteria and conduct specified types of analysis when conducting the study.

---

*Be it enacted by the General Assembly of the State of Colorado:*

**SECTION 1.** In Colorado Revised Statutes, 42-20-302, **add** (1)(d) and (1)(e) as follows:

**42-20-302. Application for route designation - procedure - approval.** (1) Petitions for new route designations or for a change in an existing route designation may be submitted to the patrol no more than once a year:

(d) BY A PUBLIC HIGHWAY AUTHORITY CREATED PURSUANT TO PART 5 OF ARTICLE 4 OF TITLE 43 WITH RESPECT TO ANY PUBLIC HIGHWAY, AS DEFINED IN SECTION 43-4-503 (12), THAT IT MAINTAINS, EITHER DIRECTLY OR INDIRECTLY THROUGH A CONCESSION AGREEMENT OR OTHER AGREEMENT WITH A THIRD PARTY, UPON APPROVAL OF THE PETITION BY THE BOARD OF DIRECTORS OF THE PUBLIC HIGHWAY AUTHORITY; OR

(e) BY ANY GOVERNMENTAL ENTITY THAT IS A PARTNER IN A PUBLIC-PRIVATE PARTNERSHIP WITH RESPECT TO ANY HIGHWAY, ROAD, OR STREET THAT IT MAINTAINS, EITHER DIRECTLY OR INDIRECTLY THROUGH A CONCESSION AGREEMENT OR OTHER AGREEMENT WITH A PRIVATE PARTNER, UPON APPROVAL BY THE GOVERNING BODY OF THE GOVERNMENTAL ENTITY.

**SECTION 2.** In Colorado Revised Statutes, **add** 42-20-306 as



1 follows:

2 **42-20-306. Transportation of hazardous materials through**

3 **Eisenhower-Edwin C. Johnson Memorial Tunnel - study - definitions**

4 **- repeal.** (1) AS USED IN THIS SECTION, UNLESS THE CONTEXT OTHERWISE  
5 REQUIRES:

6 (a) "DEPARTMENT" MEANS THE DEPARTMENT OF TRANSPORTATION  
7 CREATED IN SECTION 43-1-103.

8 (b) "TUNNEL" MEANS THE EISENHOWER-EDWIN C. JOHNSON  
9 MEMORIAL TUNNEL.

10 (2) THE DEPARTMENT SHALL CONDUCT A STUDY TO ASSESS THE  
11 FEASIBILITY OF ALLOWING THE TRANSPORTATION OF HAZARDOUS  
12 MATERIALS THROUGH THE TUNNEL AND SHALL PREPARE A STUDY REPORT  
13 THAT INCLUDES FINDINGS AND RECOMMENDATIONS AS TO WHETHER AND  
14 UNDER WHAT CONDITIONS THE TRANSPORTATION OF HAZARDOUS  
15 MATERIALS THROUGH THE TUNNEL SHOULD BE ALLOWED. THE  
16 DEPARTMENT SHALL COMPLETE THE STUDY AND STUDY REPORT NO LATER  
17 THAN DECEMBER 1, 2019, AND SHALL PROVIDE COPIES OF THE REPORT TO  
18 THE MEMBERS OF THE TRANSPORTATION COMMISSION, THE COLORADO  
19 STATE PATROL, THE PRIME SPONSORS OF SENATE BILL 19-\_\_\_\_, ENACTED  
20 IN 2019, AND THE REPRESENTATIVES OF THE ENTITIES LISTED IN  
21 SUBSECTION (3) OF THIS SECTION.

22 (3) IN DETERMINING THE SCOPE OF THE STUDY, THE DEPARTMENT  
23 SHALL SOLICIT INPUT FROM REPRESENTATIVES OF:

24 (a) SUMMIT COUNTY;

25 (b) CLEAR CREEK COUNTY;

26 (c) THE TOWNS OF DILLON, GEORGETOWN, AND SILVERTHORNE  
27 AND THE RESIDENTS OF THE UNINCORPORATED COMMUNITY OF KEYSTONE;

1 (d) SUMMIT FIRE & EMS;

2 (e) CLUB 20, WHICH REPRESENTATIVE OR REPRESENTATIVES SHALL

3 NOT RESIDE IN SUMMIT COUNTY;

4 (f) THE COLORADO STATE PATROL;

5 (g) DISTRIBUTORS AND SELLERS OF FUEL;

6 (h) MOTOR CARRIERS THAT TRANSPORT FUEL; AND

7 (i) THE LOVELAND AND ARAPAHOE BASIN SKI RESORTS.

8 (4) IN CONDUCTING THE STUDY AND PREPARING THE STUDY

9 REPORT, THE DEPARTMENT SHALL, AT A MINIMUM:

10 (a) CONSIDER ALL OF THE "FACTORS TO ADDRESS WHEN

11 CONSIDERING ROUTE CHANGES" THAT ARE LISTED IN THE DEPARTMENT'S

12 "PROCEDURAL DIRECTIVE NO. 1903.1 - HAZARDOUS MATERIALS ROUTING

13 PROCEDURE", DATED FEBRUARY 3, 2011;

14 (b) AVOID DUPLICATION OF EFFORT BY TAKING INTO ACCOUNT

15 PAST STUDIES AND RECOMMENDATIONS INCLUDING, AT A MINIMUM:

16 (I) THE FINAL REPORT TITLED "FIRE EMERGENCY PREPAREDNESS

17 AT THE EISENHOWER-JOHNSON MEMORIAL TUNNELS, CO", DATED

18 FEBRUARY 24, 2017, THAT THE COLORADO SCHOOL OF MINES PREPARED

19 FOR THE DEPARTMENT AND THAT THE DEPARTMENT HAS LABELED AS

20 REPORT NO. CDOT-2017-06; AND

21 (II) THE FINAL REPORT TITLED "RISK ANALYSIS STUDY OF

22 HAZARDOUS MATERIALS TRUCKS THROUGH EISENHOWER/JOHNSON

23 MEMORIAL TUNNELS", DATED JUNE 2006, THAT PARSONS BRINCKERHOFF

24 QUADE & DOUGLAS PREPARED FOR THE DEPARTMENT;

25 (c) ANALYZE THE DIFFERENT LEVELS AND TYPES OF RISK TO

26 PUBLIC SAFETY OF MULTIPLE OPTIONS THAT ALLOW THE TRANSPORTATION

27 OF HAZARDOUS MATERIALS THROUGH THE TUNNEL ON A LIMITED BASIS IN

1 LIEU OF ALLOWING TRANSPORTATION OF ALL HAZARDOUS MATERIALS  
2 THROUGH THE TUNNEL AT ALL TIMES, WHICH MUST INCLUDE, AT A  
3 MINIMUM, ANALYSIS OF:

4 (I) EASTBOUND VERSUS WESTBOUND TRANSPORTATION OF  
5 HAZARDOUS MATERIALS THROUGH THE TUNNEL;

6 (II) LIMITATIONS ON THE DAYS OR TIMES DURING WHICH  
7 TRANSPORTATION OF HAZARDOUS MATERIALS THROUGH THE TUNNEL IS  
8 ALLOWED;

9 (III) WHETHER THE TRANSPORTATION OF GASOLINE, DIESEL, AND  
10 LIQUEFIED PETROLEUM GAS THROUGH THE TUNNEL SHOULD BE SUBJECT TO  
11 DIFFERENT REQUIREMENTS THAN THE TRANSPORTATION OF OTHER  
12 HAZARDOUS MATERIALS THROUGH THE TUNNEL; AND

13 (d) CONSIDER THE IMPACT THAT POTENTIAL IMPROVEMENTS TO  
14 THE INTERSTATE HIGHWAY 70 MOUNTAIN CORRIDOR BETWEEN MILE  
15 MARKERS 204 AND 223 AND THE U.S. HIGHWAY 6 CORRIDOR ON AND  
16 ADJACENT TO LOVELAND PASS MIGHT HAVE ON THE SAFETY RISKS OF  
17 TRANSPORTING HAZARDOUS MATERIALS OVER THOSE HIGHWAYS AND THE  
18 COSTS OF MAKING OR NOT MAKING SUCH IMPROVEMENTS.

19 (5) THIS SECTION IS REPEALED, EFFECTIVE JULY 1, 2020.

20 **SECTION 3. Safety clause.** The general assembly hereby finds,  
21 determines, and declares that this act is necessary for the immediate  
22 preservation of the public peace, health, and safety.

December 19, 2018

**MEMBER  
JURISDICTIONS**

City of Glenwood  
Springs

City of Steamboat  
Springs

**EAGLE COUNTY**

Avon  
Basalt  
Eagle  
Gypsum  
Minturn  
Red Cliff  
Vail

**GRAND COUNTY**

Fraser  
Granby  
Grand Lake  
Hot Sulphur Springs  
Kremmling  
Winter Park

**JACKSON COUNTY**

Walden

**PITKIN COUNTY**

Aspen  
Snowmass Village

**SUMMIT COUNTY**

Breckenridge  
Blue River  
Dillon  
Frisco  
Montezuma

Tim Mauck,  
Committee Member  
Boldly Forward  
CDOT, Broadband and DOLA Sub-Committee

Input to Boldly Forward from NWCCOG Broadband Program:

1. Robust, reliable, affordable internet is increasingly a necessity to modern life for day-to-day activities in business, education, government and at home
2. Communities that lack this will fall behind and will fall further behind regardless of other efforts to improve economic development, education or government innovations without this tool.
3. The marketplace delivers unequally, with private investments exacerbating urban-rural divide
4. In many communities, public investment has proven an effective means to meet the need. Government has an interest in economic development, education and community development. Commercial companies are focused on profitability. A variety of opportunities to bridge this gap exist through public private partnerships and public funding.
5. Approaches to meet the need vary locally based on existing conditions, geography, leadership, political will, and technical expertise. NWCCOG for 5 years has employed a Regional Broadband Director to provide technical assistance to assist local communities as they tailor local plans and projects to meet local needs and coached communities on how to interface with the private sector and access funding. This position has been a partnership between DOLA and a local match from NWCCOG.
6. Public dollars should not be allocated to local projects without such expertise being available internally or supported by independent expertise from a regional or state agency
7. CDOT will continue to deploy fiber along roadways. This is a state asset which has the opportunity to have benefits far beyond that agency's future need to develop Road-X and travel management tools. It could be utilized to deliver broadband to communities that are underserved, or which are making public investments for that purpose. NWCCOG has negotiated access to CDOT fiber for Project THOR, a middle-mile broadband project connecting local projects across the region. CDOT has negotiated similar deals and should position itself as it expands its network to find more such partnerships.
8. The State of Colorado has many agencies making investments in broadband, and this is only recently being coordinated across agencies. This needs to continue and be organized through leadership from the Governors' office to the greater good. Currently, it is unclear

how DOLAs work, the Broadband Deployment Board, OIT, OEDIT, CDOT and other agencies “in the broadband business” relate to each other or to those who would utilize their services. They do not appear coordinated into a larger strategy (despite ambitious goals to deliver rural broadband verbalized by the outgoing Governor).

9. The State of Colorado’s could use a unified broadband procurement strategy & policy across state agencies to leverage state resources to benefit local projects and prior state investments. Colorado needs a state level strategy more than it needs a statewide broadband “plan.” Many local governments already have broadband plans.
10. The DOLA model for funding broadband and other local needs through Energy Impact and Mineral Assistance Fund has been hampered by various factors. For one, the state legislature has not continued to earmark funds for DOLAs broadband support of local projects. The revenue stream for DOLA suffers because Colorado has lower severance taxation than every neighboring state. It is unclear if DOLA has an interest in continuing to fund broadband.
11. Nineteen of NWCCOGs 23-member municipalities and 10 of the 10 counties across NW Colorado have opted out of SB-152 signaling a desire to be locally involved in broadband. NWCCOG has assisted those entities with 10 different local plans, nineteen different active local projects and more than \$6 M in DOLA funding matched equally by local funding since 2013. Although NWCCOG has been successful in providing technical assistance to each of these efforts in the past 5 years. Additional projects are underway or remain at conceptual planning stages. It is unclear to us how we will continue to provide such support with DOLA funding for this position ending in June and no clear direction from the state about where these projects will get similar financial or technical assistance in the future. DOLA has notified us that it no longer intends to support the regional position or to have a dedicated fund for local broadband projects. We believe this is a mistake. We believe the incoming administration has a tremendous opportunity to provide leadership in this area.
12. We would welcome the opportunity to discuss broadband in greater detail with incoming leadership.

Sincerely,

Jon Stavney, Executive Director NWCCOG  
[jstavney@nwccog.org](mailto:jstavney@nwccog.org)

and

Nate Walowitz, Broadband Program Director NWCCOG  
[nwalowitz@nwccog.org](mailto:nwalowitz@nwccog.org)

Input to Boldly Forward from NWCCOG Broadband Program:

1. Robust, reliable, affordable internet is increasingly a necessity to modern life for day-to-day activities in business, education, government and at home
2. Communities that lack this will fall behind and will fall further behind regardless of other efforts to improve economic development, education or government innovations without this tool.
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4. In many communities, public investment has proven an effective means to meet the need. Government has an interest in economic development, education and community development. Commercial companies are focused on profitability. A variety of opportunities to bridge this gap exist through public private partnerships and public funding.
5. Approaches to meet the need vary locally based on existing conditions, geography, leadership, political will, and technical expertise. NWCCOG for 5 years has employed a Regional Broadband Director to provide technical assistance to assist local communities as they tailor local plans and projects to meet local needs and coached communities on how to interface with the private sector and access funding. This position has been a partnership between DOLA and a local match from NWCCOG.
6. Public dollars should not be allocated to local projects without such expertise being available internally or supported by independent expertise from a regional or state agency
7. CDOT will continue to deploy fiber along roadways. This is a state asset which has the opportunity to have benefits far beyond that agency's future need to develop Road-X and travel management tools. It could be utilized to deliver broadband to communities that are underserved, or which are making public investments for that purpose. NWCCOG has negotiated access to CDOT fiber for Project THOR, a middle-mile broadband project connecting local projects across the region. CDOT has negotiated similar deals and should position itself as it expands its network to find more such partnerships.
8. The State of Colorado has many agencies making investments in broadband, and this is only recently being coordinated across agencies. This needs to continue and be organized through leadership from the Governors' office to the greater good. Currently, it is unclear how DOLAs work, the Broadband Deployment Board, OIT, OEDIT, CDOT and other agencies "in the broadband business" relate to each other or to those who would utilize their services. They do not appear coordinated into a larger strategy (despite ambitious goals to deliver rural broadband verbalized by the outgoing Governor).
9. The State of Colorado's could use a unified broadband procurement strategy & policy across state agencies to leverage state resources to benefit local projects and prior state investments. Colorado needs a state level strategy more than it needs a statewide broadband "plan." Many local governments already have broadband plans.
10. The DOLA model for funding broadband and other local needs through Energy Impact and Mineral Assistance Fund has been hampered by various factors. For one, the state legislature has not continued to earmark funds for DOLAs broadband support of local projects. The

revenue stream for DOLA suffers because Colorado has lower severance taxation than every neighboring state. It is unclear if DOLA has an interest in continuing to fund broadband.

11. Nineteen of NWCCOGs 23-member municipalities and 10 of the 10 counties across NW Colorado have opted out of SB-152 signaling a desire to be locally involved in broadband. NWCCOG has assisted those entities with 10 different local plans, nineteen different active local projects and more than \$6 M in DOLA funding matched equally by local funding since 2013. Although NWCCOG has been successful in providing technical assistance to each of these efforts in the past 5 years. Additional projects are underway or remain at conceptual planning stages. It is unclear to us how we will continue to provide such support with DOLA funding for this position ending in June and no clear direction from the state about where these projects will get similar financial or technical assistance in the future. DOLA has notified us that it no longer intends to support the regional position or to have a dedicated fund for local broadband projects. We believe this is a mistake. We believe the incoming administration has a tremendous opportunity to provide leadership in this area.
12. We would welcome the opportunity to discuss broadband in greater detail with incoming leadership.



# PROGRAM UPDATES

**To:** NWCCOG Council  
**From:** NWCCOG Staff  
**Date:** January 16, 2019  
**Re:** Program Updates

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The following are events of note occurring since the December 6, 2018 NWCCOG Council meeting.

**Administration/Regional Business** – *Jon Stavney, Executive Director*

Since December, roughly 1/3 of my time continues to be spent on working with Nate to move project THOR forward on a variety of fronts. This intensity level for my participation will extend at least into April until we have all contracts signed.

December/early January was staff evaluation season. The new format was well received by directors and employees alike. Elaina will be rolling out the on-boarding software and then the evaluation software from NEOGOV to be ready for an end of 1<sup>st</sup> quarter evaluation cycle. It is always amazing how much end of year paperwork there is regarding employees.

Personnel: There has been a lot of action in HR world. Our Finance Assistant learned over the holiday that she has cancer, and has since embarked on a 3 month Medical Leave. After exploring a variety of options, we have brought on another employee from Summit Bookkeeping to cover during that time. We separated from three employees in January, and have hired one in Elevator, one in Mountain Ride and 4 in Energy Management. Will be posting for an administrative assistant in the elevator program soon due to a planned retirement.

At our two most recent staff meetings, we had a report in from the staff book group that read *Crucial Conversations* in 2018, and decided on a staff book for 2019. We also had an hour QPR-Question, Persuade, Refer (suicide prevention) workshop led by Rachel which, along with the staff discussion that followed was very powerful. A weatherization staffer utilized QPR skills in the field that day!

I have not had a chance to focus on the website rework since the last meeting.

**Economic Development District (EDD)** – *Rachel Lunney, Director*

***Regional Workforce Housing Report:*** The final report is completed and available on the NWCCOG EDD website [here](#). This report provides a clearinghouse of information on best practices, projects and programs on workforce housing in both the CAST and NWCCOG member communities. The report is easily editable, so any new information received, or additions/edits identified by the communities represented in the report are welcome. Rachel will give an overview of the report at the January 24, 2019 EDD Board meeting.

***EDA Planning Partnership Grant:*** Rachel is working on closing out the 2016-18 planning partnership grant. She has completed and submitted the required end of the year reports (Performance Progress Report and Government Performance and Results Act (GPRA) form) to the EDA for the year 2018.

***Comprehensive Economic Development Strategy:*** Part of the Performance Progress Report submitted to the EDA on 12/31/18 is a reporting on the progress made on our region's CEDS and Regional Action Plan. Some highlights of projects completed as identified in the Regional Action Plan include:



- **Priority Area: Workforce**
  - Housing: Inventory of workforce housing options in the region on website: links to housing authorities; sites listing rental housing; helpful tips to those looking for housing, etc. Projects Completed: Regional Workforce Housing Report completed; clearinghouse of resources on website.
  - Broadband: Carry out action items in Regional Broadband Strategic Plan. Projects Completed: secured funding and moving forward with Project THOR.
- **Priority Area: Business Community**
  - Develop and support resources for small businesses .Projects Completed: The EDD Resources Bulletin accomplishes many of the action items listed in the CEDS including develop and support resources for small businesses; Support and be a partner with Co-Working Spaces in the Region; Promote the Northwest Loan Fund; Develop and promote other funding sources for businesses; Outreach on grant opportunities such as brownfields grants; USDA grants; etc. In 2018, 19 resources bulletins have been created, sent, and archived in the website here: <http://northwestcoloradoregion.org/Local-Business-Services/Resources-Bulletins.aspx/> with an average open rate of 29%.
- **Priority Area: Community Character**
  - Build capacity in our towns and counties to protect assets and community amenities. Projects Completed: Provide information on funding opportunities and other technical assistance available through funding opportunities
  - Outreach on grant opportunities through resources bulletins, website, workshops, etc. Projects Completed: Sent out 19 Resources Bulletins in 2018.
  - Build capacity in our towns and counties to protect assets and community amenities. Projects Completed: 2018 Regional Economic Summit held on May 4, 2018 provided a day-long information sharing forum with sessions focused on building capacity in our towns and counties to build community assets and tools for creating and maintaining a healthy, thriving economy.
- **Priority Area: Resiliency**
  - Partner to bring educational workshops on disaster preparedness. Projects Completed: Hosted "Disaster Preparedness for Local Governments" workshop on December 7, 2019.
  - Create and maintain regional marketing website. Projects Completed: this is ongoing; Number of website visits: 2018: 92,172 (compares with 46,871 in 2017). Number of visitors per day in 2018: Average = 162.
  - Include success stories from the region in EDD resources bulletins, NWCCOG e-News and on website. Projects Completed: 11 Success Stories bulletins sent out; average open rate 29%.

#### ***Priority Projects for 2019:***

- 2019 Regional Economic Summit – scheduled for May 2, 2019
- Census 2020 Outreach
- New EDD Website
- Partner with SBDC for Summit County Programming

#### ***Information Sharing***

- Monthly Resources Bulletins and Success Stories bulletins will continue to be developed and distributed throughout 2019 as they have proven to be effective tools for information sharing and informing stakeholders of the many economic development resources available to businesses, town and county government, and non-profits. To date: January Resources Bulletin sent out on 1/8/19 (Open rate: 22%); January Success Stories Bulletin sent out on 1/10/19 (open rate: 25%). All resource bulletins are archived on the EDD website.
- EDD Website: we will be transitioning to a new EDD program website starting with the beginning of the year. The EDD program site will have the same format as the NWCCOG site. The data clearinghouse section will be cleaned up and streamlined on the new site.

#### **Alpine Area Agency on Aging (AAAA) – Erin Fisher, Director**

***Provider Onsite Annual Evaluations:*** Erin completed the annual provider onsite evaluations in December. The State Unit on Aging Policies and Procedures require that AAAs conduct annual provider

onsite evaluations and the documentation will be used in part for the annual evaluation that the State has with our AAA in January.

**State Unit on Aging Desk Audit:** The Alpine AAA will have our annual evaluation from the State Unit on Aging the last week of January. As long as there are no outstanding compliance issues from the year before (we had a deficiency free evaluation in SFY 17-18), the state will conduct desk audits in odd years and onsite audits in even years.

**Community Listens:** Tina and Amanda attended the Our Community Listens training November 13th-15th, in Aspen. This 3-day intensive communications training is generously funded by Bob and Cynthia Chapman and provides a life-changing view of communication, leadership, and conflict. Tina and Amanda began the course with an in-depth examination of their DISC behavioral tendencies and corresponding communications profiles. They then learned to “flex” the delivery of their message through tone, body language, gestures and expressions to build trust, rapport, and respect. However, Our Community Listens reminds participants that delivering a message is only a small part of communication. The true beauty lies in learning to listen. Tina and Amanda spent much of the training learning how to truly listen—something we all think we do, but few people actually do. They learned the power of presence, silence, and how to let a speaker know he/she is understood. At this point Tina and Amanda learned how to turn conflict from an aggressive, adversarial interaction to a trust-filled, dialogue for change. Tina and Amanda are trying out their new skills across the region, and they encourage anyone interested to apply to take the class at: <https://www.ourcommunitylistens.org/public-classes/colorado/take-a-class>

**As Partial Shutdown Drags On, Older Adults Could Be Affected:** The partial government shutdown will enter its third week on Saturday. The shutdown affects seven federal agencies, or 25 percent of all federal discretionary spending. The agencies that are primarily responsible for administering aging services across the board—such as Health and Human Services, Administration on Aging and CMS—are not affected by the impasse. However, as other critical government programs face weeks without funding, we expect that there could be implications for some older adults.

For example, the Department of Agriculture has indicated that the SNAP program, which provides nutrition subsidies to more than one million low-income older adults, will run out of funding at the end of February if an agreement isn't reached by then. Also, key community block grant programs that supplement services for older adults, such as the Community Development Block Grant, along with housing and transportation programs for older adults, are at risk.

Furthermore, because a short-term extension for the Money Follows the Person (MFP) program was attached to the rejected federal funding bill, lawmakers were unable to keep MFP funding flowing after December 31, 2018. However, in a bright legislative spot, the House this week passed another three-month extension of MFP that is not linked to the spending bills. *From n4a Answers on Aging Blog 1/10/19*

**Tina's ombudsman certification:** Tina Strang, our RSVP Coordinator and long term care ombudsman, received her ombudsman certification in November and has hit the ground running. She has already followed up on numerous complaints and has been taking over duties for monthly regulatory visits.

**Save the Date: Senior Day at the Capitol March 13, 2019:** Each year, when funding allows, the Alpine AAA brings a group of interested seniors and advocates to Senior Day at the Capitol. Legislators, elected officials, and often the Governor present on what is in store for older Coloradans and potential future legislation and hear feedback from participants. Let us know if you want to join the caravan down to Denver for the day! Register here: <https://www.coloradoseniorlobby.org/>

When: Wednesday, March 13, 2019

8:00AM - 9:00AM Continental Breakfast & Networking

9:00AM - 12:35PM Program & Refreshment Break

Where: Scottish Rite Masonic Center, 1370 Grant Street, Denver, CO

**Alpine Area Retired and Senior Volunteer Program (RSVP)** – Tina Strang, AAAA Program Specialist  
No program update provided.

### **State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) – T.J.**

*Dufresne, Health Insurance Assistance Coordinator*

The 2019 Medicare Annual Enrollment Period (AEP) was very busy. Throughout the year we promoted the ease of updating Individuals' drug lists throughout the year instead of waiting for the Annual Enrollment Period. It made plan comparisons easier for beneficiaries and it was more efficient for us. We hope that those who updated their drug list also spent time to get familiar with Plan Finder at Medicare.gov.

It seems we provided more non-Annual Enrollment Period assistance than for people with plan comparisons and enrollment assistance. We hope that those who updated their drug list found they could do their own plan comparisons. There was also a plan comparison campaign to remind people to use Plan Finder during the AEP and heavy advertising by Part D drug plan carriers.

Due to data platform changes, we are still in the process of evaluating our data. Preliminary results indicate we have increased the number of contacts over last year. We seem to have a gap in June and July data statistics due to the conversion to STARS from the NPR data reporting system. We have not been given a time frame to expect cleaner data numbers. We will share them as soon as we are able.

**Phone Assistance:** In addition to our program coordinator, we had two volunteer Counselors consistently help with incoming phone calls for assistance and one additional volunteer Counselor to help as family demands allowed. Three additional volunteers and our coordinator held in-person appointments at site locations in all five counties. During the last three weeks of the AEP, our call volumes and capacity limits prompted us to reduce travel out of the office in order to assist more people. The hours we saved allowed us to be able to serve everyone who requested assistance. We greatly appreciate our volunteers' time investment, knowledge, and their dedication to our SHIP Medicare Counseling Program. Further, we recognize that our community partners play an important role in our ability to provide Medicare assistance throughout our five county region.

**Volunteer Recruitment:** We worked with many people and were able to identify people who have a basic understanding of Medicare and those who would fit in volunteering for our program. We looked for people who are able to communicate well over the phone and in-person, have a nice interactive demeanor, and have other skills that we will benefit from. We will spend time confirming and on-boarding our new volunteers over the next month. We look to strengthen our program with the help of our volunteers. One volunteer has moved to Colorado from another state and wants to put his knowledge and experience to work here in Colorado.

**Future Planning for 2018:** We plan to have more information and education avenues for Medicare beneficiaries with the use of partners and technology tools. We have many partners that will host our SHIP Medicare Assistance Program and help with event promotion.

### **Elevator Inspection Program (EIP) – David Harris – Director**

The Elevator Program had two inspectors leave since the last NWCCOG meeting under quite different circumstances. One position has been refilled by a new female inspector based in Kremmling! We are interviewing for the second position and will continue to seek a qualified inspector until filled. There is a planned retirement in elevator admin this spring and that job will be posted in the next few weeks.

The enforcement program which was started in November continues to roll out well, strengthening our compliance obligations with the state, keeping staff very busy, while greatly increasing the overall conveyance safety in the region. It also has greatly enhanced our revenues as predicted.

### **Energy Program - Nate Speerstra, Weatherization Program Specialist**

The Weatherization Assistance Program (WAP) will potentially have 61 jobs completed of the 110 contracted units by the end of January. 3 of the 4 contracted solar jobs have been identified and our sub-contractors are beginning work on all 3: an all-electric home in Summit County, a home in Park County, and a home in Garfield County. The fourth solar job has not yet been identified.

The Colorado Affordable Residential Energy program (CARE) runs on a calendar year. In 2018, the Energy Program improved 74 homes throughout its territory through the CARE program and will go under contract with Energy Outreach Colorado (EOC) to provide services for close to 150 homes in 2019.

With the increase in work load the Energy Program has been fortunate to hire two new installers and is still looking for one to two more. Joe Langvardt and Tyler Treganza have recently been added to our team. Joe will be working out of the Silverthorne office and Tyler will be at the New Castle Office.

At the beginning of July 2018, the Energy Program was informed that the Colorado Energy Office (CEO) had applied for and received a grant from the State Energy Program (SEP) administered by the Colorado Department of Public Health and Environment (CDPHE). An extraction company was fined in Rio Blanco County and that fine funded this SEP grant. Stipulations on the SEP grant dictate that the money must be used with the goal of energy conservation and that it must be performed in Rio Blanco County.

In association with the White River Electrical Association (WREA), the Meeker Housing Authority, CEO and CDPHE, the Energy Program has developed an elegant solution for this grant. The Meeker Housing Authority maintains two properties for low-income qualified tenants. There are 36 units total. WREA has just finished construction on the Piceance Creek Solar Garden. WREA provides annual leases to its electric consumers for \$36/year. This guarantees the consumer \$5/month credit on their electric bill. The Energy Program is going under contract with WREA to pay for annual leases of 2 "blocks" of solar panels using the entirety of the SEP grant. This will guarantee \$10/month off each of the 36 occupied Meeker Housing Authority units' electrical bill for approximately the next 18 years.

**Northwest All Hazards Emergency Management Region (NWAHEMR)** – *Kimberly Cancelosi*, Kim continues her recovery and is back to full time work.

**Northwest Loan Fund (NLF)** – *Anita Cameron, Director*

The largest NLF delinquency is secured by Real Estate. An offer was received and accepted. In December, the loan fund received the net proceeds of the sale which did not pay the loan in full but substantially reduced the loan and the associated Risk Reserve amount. This closes the book on NLF's most delinquent account.

Additional CDBG funds have been requested.

**Northwest Region Healthcare Coalition (NWRHCC)** – *Darcie Bentz, Coalition Coordinators* Quarterly program update will be provided for the next meeting.

**Regional Transportation Coordinating Council (RTCC)** – *Chelsey Voden, Mobility Manager*

The Mountain Ride Transportation Resource Call Center (One-Call/One-Click) is continuing to be in demand. Following are the number of one-way trips and associated services by county booked through the Call Center from the creation of the Call Center in August 2014 through December 31, 2018:

	2014	2015	2016	2017	2018
	Aug-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-December 31
<b><u>Trip Count by County</u></b>	<b><u>Trips</u></b>	<b><u>Trips</u></b>	<b><u>Trips</u></b>	<b><u>Trips</u></b>	<b><u>Trips</u></b>
Eagle	27	692	772	1,344	1,852
Garfield			4	12	8
Grand*	657	1,148	3,697	5,511	4,871
Jackson	53	23	68	39	202
Park		178	2,299	3,478	3,569
Pitkin		441	224	705	827
Routt	202	1,895	1,047	1,149	7
Summit	151	723	430	910	961

Other			5		2
Trip by County Total:	1,090	5,100	8,546	13,148	12,311

\*all trips including self-drive, taxi, GCCOA NEMT, and OAA.

The end of the year was very busy here at Mountain Ride. Molly attended a Northwest TPR meeting to discuss further the transportation plans in the region. The major topics included increase in Multi-Modal transportation options as well as the future of funding since the ballot initiatives were not passed. December 5 Molly and Chelsey participated in a CMAC conference call that established an action plan for the upcoming year. Goals include growing CMAC membership, increase participation on Slack (online networking platform) to encourage networking and identify legislative priorities. December 6 we attended a phone conference with CDOT and discussed changes in bus operations that include the addition of Bustang West Line Express and the start of Outrider providing service to Monarch Mountain Ski Area. Additionally, they discussed the overall driver shortage that most agencies are facing and are trying to come up with solutions to assist in this issue. December 10 Chelsey attended the People Centered Transportation Coalition meeting in Denver to try and find out what the upcoming changes will be to Non-Emergent Medical Transportation (NEMT). Unfortunately, at that point the state did not have the Request for Proposal (RFP) completed. The main discussion for the meeting was the best ways to contact representatives and convey the importance of the program. Ultimately, the RFP was released at the beginning of 2019 and at this point only has an effect on the 9 county region in Denver. In that region they have contracted with a company called VEYO to administer the NEMT benefits for the region instead of the Human Service Departments. Other counties may have an option to use this service depending on funding. In addition to this we have been able to finalize contracts with the Health and Human Service Departments in our region assisting with continued funding. We have also been able to secure matching funds from RFTA, Eco Transit, Summit Stage, The Lift and Steamboat Transit. We created a new ADA policy and posted it to our website to comply with CDOT and also sent out a customer survey to all of our clients from 2018.

The state has issued an RFP for NEMT services for 9 front range counties which is extendable to other counties in the future. Staff is monitoring this and communicating with our county partners.

## **Broadband Program** – *Nate Walowitz, Regional Broadband Coordinator*

### **Regional Impact Activities**

#### 1. Project THOR

Timeframe: CY 2019

Priority: A

- DOLA awarded NWCCOG a \$1M matching grant for Project THOR Network Establishment Costs and selected local community fiber and Meet Me Center Builds.
- NWCCOG has submitted a DOLA application December 1<sup>st</sup>, to assist us in paying the CDOT IRU for 3 years up front. This will reduce our long term expenses as we deploy the network.
- NWCCOG continues conversations with CDOT about costs and fiber routes for Project THOR. Jon Stavney and Nate Walowitz have negotiated terms for a 10-year agreement, renewable for 2 additional 10 year periods. CDOT will also waive their standard maintenance fees so long as we pay for 3 year intervals in advance of all periods under contract.
- Nate and Jon continue to meet with local governments and two commercial entities about Project THOR Meet Me Center hosting.
- Based on meetings and conversations, Nate has committed interest from City of Aspen, City of Glenwood Springs, Town of Vail, Summit County, Clear Creek County, Yampa Valley Electric, NCB, Town of Eagle and Town of Gypsum.
- Nate Walowitz and Kirk Magnussen (Grand County IT Director) have had meetings with Middle Park Health and their interest to become a Meet Me Center Host initially in Kremmling and Granby. Middle Park Health sees this as part of their service to community at large and also assists their business maintain resilient affordable connectivity to provide the best possible patient care.
- NWCCOG is working with Eagle County and their consultant, HR Green, to determine the best approaches and a business case for the lower Eagle River valley.
- San Isabel Telecom (ForeThought) has identified the availability of CDOT conduit from I-70 adjacent to the Eagle exit to U.S. 6. They have expressed interest in partnering with Project THOR and Town of Eagle to share costs of the path. This will benefit both their commercial goals and bringing Project THOR cost efficiently to the Town of Eagle and ForeThought.

- Nate Walowitz and Jon Stavney are working with our attorney to create, review, and edit the Network Operator agreement with Mammoth Networks and the Meet Me Center Host contracts.
- Our selected network equipment manufacturer, Ciena, is creating a network hardware design for the Project THOR network and we will use this information to release an RFP in January to identify a cost competitive vendor for Ciena equipment, software, support and training. In addition to obtaining pricing for Project THOR, NWCCOG will also be requesting discounted pricing for a 3 year IDIQ (Indefinite delivery, indefinite quantity) contract so our partners can purchase Ciena equipment beyond Project THOR.

#### 2. Broadband Legislation and State Broadband Policy

Timeframe: CY 2019

Priority: A

- A bill to modify right of way agreements to allow broadband as a utility use in power utility rights of way and easements is being drafted. This would make it more affordable for power utilities to market existing fiber for commercial use and could ease easement challenges they have related to broadband. Nate Walowitz will forward this language as soon as it emerges.

#### 3. NWCCOG Service Provider Relationships

Timeframe: CY 2019

Priority: A

- San Isabel Telecom (ForeThought) now has reservations about Project THOR but they are willing to continue working with NWCCOG to deliver better service and reach more subscribers in Eagle and Gypsum.
- Mammoth Networks continues to work with Pitkin County, Moffat County, Routt County, Rio Blanco County, Grand County, Middle Park Health, and NWCCOG, as well as numerous other local governments to assist in broadband deployments and needed connectivity.

#### 4. DOLA Broadband Grants and Funding

Timeframe: CY 2019

Priority: A

- See Project THOR above.
- NWCCOG assisted Eagle County in obtaining a 25% matching grant for their Lower Eagle County valley broadband study.

#### 5. FirstNet Colorado

Timeframe: CY 2019

Priority: C

- FirstNet Colorado participants and State OIT continue to support public safety and will provide advice to local governments and agencies to support decisions based on pricing, capabilities, and network coverage needed to ensure that public safety agencies needs are met throughout the state.
- ATT is aggressively marketing FirstNet priority access voice and data services to the public safety community including volunteer first responders.
- Verizon Wireless has released their Public Safety Broadband product to volunteer firefighters nationwide. This will deliver priority access voice and data services to volunteer first responders. Costs for the program could save first responders \$10 per month on their current service bills.

### County/Local Government Projects

#### 1. Eagle County

Timeframe: CY 2019

Priority: A

- Nate Walowitz and Jon Stavney are working with Eagle County and their towns to help create a unified strategy to support multiple stakeholders, local governments and leverage Project THOR.
- Nate Walowitz is working with HR Green, the Eagle County consultant, to ensure they have all Project THOR and broadband provider information for their study.

#### 2. Grand County

Timeframe: CY 2019

Priority: A

- Grand County has passed a Senate Bill 152 exemption by 78%.
- NWCCOG is working with Grand County IT to ensure that they engage all potential players in Grand County's strategic objectives for broadband throughout the county.
- Mountain Parks Electric has chosen to move forward with a middle mile network design that could be leveraged by Project THOR and local ISPs and businesses to support improved broadband in Grand and Jackson County in the 3-year timeframe.
- Middle Park Health is interested in serving as a Meet Me Center Host. Conversations with Grand County, NWCCOG are ongoing.

#### 3. Jackson County

Timeframe: CY 2019

Priority: A

- VistaBeam has been working to build out a wireless network and infrastructure to deliver broadband to most homes and businesses throughout the county.
- Mammoth Networks is commercially leveraging expanded CenturyLink fiber connectivity and support a 1 Gig connection to support VistaBeam, North Park Schools, and local government and businesses.

#### 4. Pitkin County

Timeframe: CY 2019

Priority: A

- Pitkin County and Garfield County are working together to address their mutual needs and support one another's broadband infrastructure needs. Garfield County submitted a DOLA grant request in the April 2018 cycle.
- The County continues to work with Mammoth Networks as their Network Manager. They will first develop a complete roadmap and then create and manage a multi-use fiber/wireless broadband loop connecting all their mountaintop sites, local government buildings, businesses and residents for public broadband deployment, public safety communications and County IT network redundancy.
- Pitkin County's Microwave and tower network will leverage Project THOR to support public safety projects; building out and moving their public safety radio communications from VHF to the State DTRS system and resilient broadband for the Roaring Fork Valley including City of Aspen.

#### 5. Rio Blanco County

Timeframe: CY 2019

Priority: A

- The County continues to evaluate deployment of additional fiber where practical and fill in coverage with a network of wireless towers.
- The fiber and wireless networks and their ISPs currently have in excess of 1000 customers.
- Rio Blanco County intends to leverage and support Project THOR.

#### 6. Routt County

Timeframe: CY 2019

Priority: A

- NCB has signed a last mile provider to assist them in deployment of additional broadband services using the NCB fiber network.
- NCB is working with NWCCOG on Project THOR
- NCB participants have been open to sharing how the NCB is organized, funded, and managed with other NWCCOG broadband project participants.

#### 7. Summit County

Timeframe: CY 2019

Priority: A

- Summit County is continuing to work on broadband and cellular service enhancement in areas of need throughout the county.
- Summit County is working to create a county-wide network to support local governments, schools, colleges, and health care institutions has come together to address broadband issues and leveraging existing CDOT fiber and aggregation of transport and bandwidth. This network will connect to Project THOR and support Meet Me Centers in Frisco and Breckenridge.
- Town of Breckenridge is moving forward committing \$8M to begin broadband network fiber buildout.
- NWCCOG and Mammoth Networks are working with Town of Breckenridge and Summit County planning Project THOR connectivity to support network deployment.

#### 8. Moffat County

Timeframe: CY 2019

Priority: A

- Moffat County withdrew a grant application to DOLA for their Craig/Moffat County broadband project.
- Moffat County/City of Craig withdrew their DOLA application because Yampa Valley Electric has committed to meeting their broadband needs and delivering Fiber to the Premise.

#### 9. Clear Creek County

Timeframe: CY 2019

Priority: A

- Clear Creek County continues to work with local groups that are exploring deploying broadband to rural areas west of Evergreen.
- Clear Creek County will take advantage of Project THOR and Nate Walowitz is working with John Bottomly to develop a plan to make this reality along I-70.

#### 10. City of Glenwood Springs

Timeframe: CY 2019

Priority: A

- Glenwood Springs has partnered with Colorado Mountain College to secure diverse route connectivity to Denver.
- The City will be a regional host for Project THOR and potentially the CDOT fiber connectivity to Front Range Giga Pop in Denver.

#### 11. Town of Breckenridge

Timeframe: CY 2019

Priority: A

- Nate Walowitz continues to serve as the technical advisor to Summit County and the Town of Breckenridge. The town is moving forward burying conduit and fiber as they install a new water plant and distribution network.
- Mammoth Networks is working with Town of Breckenridge to secure backhaul connectivity for a 1<sup>st</sup> launch community. This connectivity will be integrated into Project THOR.

#### 12. Town of Frisco

Timeframe: CY 2019

Priority: A

- The town has been participating in the County broadband conversations.
- Frisco voters will vote to exempted the town from Senate Bill 152 in April 2018

#### 13. Town of Dillon

Timeframe: CY 2019

Priority: A

- The town has been participating in the County broadband and county fiber backbone network conversations.

#### 14. Town of Silverthorne

Timeframe: CY 2019

Priority: A

- The town has been participating in the County broadband conversations.
- Town public works and IT are working together to install conduit whenever roads in town are opened for other purposes.
- The town intends to connect to the County fiber backbone network and work with Town of Dillon to ensure fiber connectivity to Dillon.

#### 15. Town of Red Cliff

Timeframe: CY 2019

Priority: A

- NWCCOG, Town of Vail, and Eagle County are working to obtain grant funding for a State DTRS IP repeater site for public safety communications. This repeater will be located on the Red Cliff radio tower that is currently delivering broadband services to the town.

#### 16. Town of Gypsum

Timeframe: CY 2019

Priority: A

- NWCCOG is working with Town of Gypsum to support their interest in delivering broadband to their town using Project THOR. Nate Walowitz continue to address their questions and support their future local Meet Me Center.
- Town of Gypsum is participating with Eagle County and other local jurisdictions to explore how all participants can work together to leverage Project THOR and support one another.

#### 17. Town of Eagle

Timeframe: CY 2019

Priority: A

- NWCCOG is working with Town of Eagle to support their interest in delivering broadband to their town using Project THOR. Nate Walowitz continue to address their questions and support their future local Meet Me Center.
- Town of Eagle is participating with Eagle County and other local jurisdictions to explore how all participants can work together to leverage Project THOR and support one another.

### **Water Quality & Quantity Committee (QQ) – Torie Jarvis, Director and Watershed Services & Summit Water Quality Committee (SWQC) – Lane Wyatt, Director**

- QQ's next meeting is Friday, March 1st from 10 AM to 3 PM, location TBD. Please join us! The QQ website, [www.nwccog-qq.org](http://www.nwccog-qq.org), will be up to date as we continue planning.
- The 2019 Legislative Session kicked off on Friday, January 4th. QQ will be well represented this legislative session! Representative KC Becker (D- Boulder and Grand County) is the new Speaker of the House. Senator Kerry Donovan (D- Eagle County) is Chair of the Senate Ag Committee and Representative Dylan Roberts (D-Eagle County) is Chair of the newly-named House Rural Affairs Committee (which will host water legislation). Representative Julie McCluskie (D- Summit County) and Representative Barbara McLaughlin (D- La Plata and Gunnison County) are both on the Rural Affairs Committee as well. Representative Rankin will remain on the Joint Budget Committee as he



transitions to Senator. As for what to expect this legislative session, we'll know much more in upcoming weeks. But, here are a few issues likely to pop up:

- Funding for Colorado's Water Plan. The CWCB Projects bill includes a significant increase in funding available to implement the water plan: \$20 million.
- A repeat of 2018's bill to institute additional water quality protections in permitting hard rock mining. QQ supported the 2018 bill which proposed to update the mined land reclamation act to be consistent with current Division of Reclamation, Mining, and Safety permitting, including: explicitly not allowing for perpetual water treatment as reclamation in an initial permit; not allow for self-bonding for reclamation; and explicitly requiring bonding for water quality (as opposed to just land reclamation).
- Updates to the instream flow statutes to allow for additional years of short term leases of agricultural water for contribution to an instream flow water right.
- Severance taxes. With a surplus over projected revenues from severance taxes in 2018, this year marks an opportunity to change the timing of severance tax allocations to line up with actual severance taxes from the previous year instead of revenue forecasts. The goal would be more predictability for water and other severance tax-reliant funding.
- Adding deficit irrigation to the types of agricultural water conservation measures that fall under the short-term leasing pilot program.
- Legislative updates on the Colorado River Drought Contingency Planning negotiations and agreements for the Colorado Basin— it's possible that these agreements would require legislative approval.
- QQ's project to assess how well member land use codes integrate best practices for water quality protection and water savings is wrapping up in the next few months! The project will also research existing best practices for water savings measures that make sense for the QQ region and develop a manual to capture those best practice for members.
  - Applications are due Friday, Jan. 11th for the Sonoran Institute's Growing Water Smart training for the QQ region in April. The training will integrate some of the recommendations from the QQ assessment project (and other water and land use related work). This training includes the possibility of one year of technical support to help achieve the goals outlined during the workshop.