



AGENDA

Thursday, December 05, 2019

NWCCOG Office

249 Warren Ave. Silverthorne, CO 80498

9:45a.m. – 2:00p.m.

VIDEO & PHONE CONFERENCE INFORMATION

ZOOM Meeting

- Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/279249766>
- Phone: 1-669-900-6833
- Meeting ID: 279 249 766

NWCCOG FOUNDATION BOARD MEETING

The Foundation is a nonprofit department of NWCCOG designed to accept donations for local projects. The Foundation Board (Executive Committee) meets December of every year.

9:45 a.m.	1.	Call to Order – Karn Stiegelmeier, Chair	
	2.	Determination of Quorum	
	*3.	ACTION FOUNDATION: Minutes of January 24, 2019 Foundation Board Meeting	Pg. 3
	4.	UPDATE: Foundation financials will be approved at January meeting	
	*5.	ACTION: Approve 2020 NWCCOG Foundation Budget (in larger budget) - See NWCCOG Website: http://nwccog.org/about/meetings/	
	6.	New Business	
10:00 a.m.	*7.	Adjourn NWCCOG Foundation Board Meeting	

NWCCOG COUNCIL & EDD BOARD MEETING

10:00 a.m.	1.	Call to Order & Introductions – Karn Stiegelmeier, NWCCOG Council Chair, and Diane Butler, EDD Board Chair	
	2.	Roll Call and Determination of Quorum	
	*3.	ACTION COG: Minutes of August 2019 Council & EDD Board Meeting	Pgs. 4-7
	*4.	ACTION COG: Minutes of October 2019 Council Meeting	Pgs. 8 -10
	5.	UPDATE COG: NLF Reports - Documents are for review, not approval - Northwest Loan Fund – Risk Ratings - Northwest Loan Fund – Portfolio Summary	Pgs. 11 - 15
	*6.	ACTION COG: Approval of 2019 Budget Revisions - This is contained in budget and summarized on last page - Motion: I move to approve the 2019 Revised Budget as presented... - See NWCCOG Website: http://nwccog.org/about/meetings/	website
	*7.	ACTION COG: Approval of proposed 2020 Budget - Motion: I move to approve the 2020 Budget as presented... - See NWCCOG Website: http://nwccog.org/about/meetings/	website
	*8.	ACTION EDD: Approval of EDA Grant Application Submission - EDA Planning Partnerships Grant 01/01/2020 – 03/31/2020 in the amount of \$227,500	
	*9.	ACTION: Approve CLA as 2019 auditor (extend contract) - Cover letter in packet - Proposal on NWCCOG Website: http://nwccog.org/about/meetings/	Pg. 16 & website
	10.	UPDATE: Congressional/Legislative Updates	
10:30 a.m.	11.	PRESENTATION: NWCCOG Energy Program—Innovations and successes, an update from Doug Jones, Energy Program Director	
10:45 a.m.	12.	DISCUSSION: Member Updates: - Share something recent of regional interest - Local topics you see emerging in 2020	

Noon		<p>WORKING LUNCH: continue the call and go to Updates At NWCCOG OFFICE lunch provided by Blue Moon Bakery for those who RSVP to office@nwccog.org by Monday, December 2, 2019.</p> <ul style="list-style-type: none"> - Individual lunches will be ordered. Refer to menu for your selection: http://www.bluemoonbakery.net/honeymoon.html 	
	13.	<p>Program Updates – Updates are in packet, questions?</p> <ul style="list-style-type: none"> - Program Update Memo - Broadband Director Award Letter 2020-2021 	Pgs. 17 - 23
	14.	<p>Other Items in Packet</p> <ul style="list-style-type: none"> - EDD peer review (approved for 3 year grant) – Pg. 24 - SWCCOG—Board did peer review of programs, board structure – Pgs. 25-29 - Summit County Medication Take Back Grant LOS – Pg. 30 - Digital Divide—Column from GJ Sentinel – Pgs. 31-33 	Pgs. 24 - 33
	15.	<p>New Business:</p> <ul style="list-style-type: none"> - January – AAAA/NWCCOG Senior Housing 7 county report - Heads UP-- NWCCOG Broadband Impact Report (Update 5 year) 	
1:00 p.m.	*16.	Adjourn NWCCOG Meeting	
<u>NEXT NWCCOG MEETING:</u>			
Thursday, January 24, 2019 at Colorado Mountain College Vail Valley 10:00am – 2:00pm			
<u>NWCCOG Officers:</u> NWCCOG Council Chair – Karn Stiegelmeier NWCCOG Council Vice-Chair – Patti Clapper NWCCOG Council Secretary-Treasurer – Carolyn Skowyra			
<u>NWCCOG Executive Committee:</u> Region XII county members – Karn Stiegelmeier, Patti Clapper, Jeanne McQueeney, and Kristen Manguso. With one remaining vacancy. Municipal members – Alyssa Shenk, Andy Miller, Carolyn Skowyra, and Patty McKenny.			



NWCCOG FOUNDATION

Northwest Colorado Council of Governments Foundation Meeting
Colorado Mountain College Vail Valley, Room #261
150 Miller Ranch Rd., Edwards, Colorado
January 24, 2019

Foundation Members Present:

Alyssa Shenk, Town of Snowmass Village
Carolyn Skowyra, Town of Dillon
Jeanne McQueeney, Eagle County
Karn Stiegelmeier, Summit County
Kristen Manguso, Grand County
Patti Clapper, Pitkin County
Patty McKenny, Town of Vail

NWCCOG Staff:

Elaina Wiegand
Jon Stavney

Call to Order:

Karn Stiegelmeier, Chair, called the NWCCOG Foundation Board meeting to order at 9:58 a.m. Roundtable introductions were completed, and a quorum was present for the group.

Approval of December 7, 2017 NWCCOG Foundation Board Minutes:

M/S/P Patti Clapper/Jeanne McQueeney to approve the December 7, 2017 NWCCOG Foundation Board Meeting minutes as presented.

Approval of Revised Year-End Foundation Financials:

M/S/P Patty McKenny/Carolyn Skowyra to approve the revised year-end Foundation Financials as presented.

Approval of 2019 NWCCOG Foundation Budget:

M/S/P Kristen Manguso/Patty McKenny to approve the 2019 NWCCOG Foundation Budget as presented.

New Business:

None.

Adjournment:

M/S/P Patti Clapper/Patty McKenny to adjourn the NWCCOG Foundation Board meeting at 10:02 am.

Karn Stiegelmeier, NWCCOG Foundation Chair

Date



Northwest Colorado Council of Governments

NWCCOG Council & EDD Board Meeting

August 22, 2019

Summit County Community & Senior Center

Frisco, CO

Council & EDD Board Members Present:

Alyssa Shenk, Town of Snowmass Village
Amy Kemp, Elevate Co-Space
Andy Miller, Town of Fraser
Anne McKibbin, Town of Eagle
Carolyn Skowyra, Town of Dillon
Chris Romer, Vail Valley Partnership
Corry Mihm, Summit Chamber
Coby Corkle, Jackson County
DiAnn Butler, EDD Grand County
Eric Heil, Town of Avon
Heather Sloop, City of Steamboat Springs
Jessica Valand, Colorado Dep. of Labor & Employment
Jo McQueary, Town of Walden
Kristen Manguso, Grand County
Matt Langhorst, City of Glenwood Springs
Melaine Leaverton, Jackson County Tourism
Patti Clapper, Pitkin County
Patty McKenny, Town of Vail (phone)
Skippy Mesirov, City of Aspen
Thomas Clark, Kremmling Chamber of Commerce
Watkins Fulk-Gray, Town of Basalt

Others Present:

Erin McCuskey, Small Business Development Center
George Rossman, Scott Tipton's Office (phone)
John Whitney, Senator Bennet's Office
Kay Henze, Colorado Broadband Office
Pat Donovan, Senator Bennet's Office

NWCCOG Staff:

Becky Walter
Elaina West
Jon Stavney
Nate Walowitz
Rachel Lunney

Call to Order:

Patti Clapper, NWCCOG Council Vice-Chair at 10:05am. Roundtable introductions were completed, and a quorum was present for the groups.

Minutes of May 23, 2019 Council & EDD Board Meeting

M/S: Anne McKibbin/Heather Sloop to approve the May 23, 2019 NWCCOG & EDD Board Meeting minutes.

Passed: Yes

Minutes of July 11, 2019 Council Meeting

M/S: Heather Sloop/Anne McKibbin to approve the July 11, 2019 Council Meeting minutes.

Passed: Yes

Financials

Heather Sloop/Carolyn Skowyra to approve financials as presented.

Passed: Yes

NLF Reports

Documents for review, not approval.

Proposed 2020 Member Dues

Jon explained the calculations for the dues spreadsheet available in the meeting packet. Average increase was 8%.

M/S Alyssa Shenk/Kristen Manguso to accept the proposed 2020 Members Dues calculations as presented.

Passed: Yes

NWCCOG Policy: Letters of Support

At July meeting Jon discussed desire for clarity from Council on discretion regarding issuing letters of support on behalf of the organization. After nuanced discussion at Council and again at a staff meeting, Jon drafted a policy for discussion, and adoption if minimal edits are required. Alyssa has some editing suggestions. Patti suggested that the council review this policy annually. This policy will be presented for approval at the next meeting after Alyssa reviews and edits.

Kay Henze, Director, Business Innovation and Partnerships, Broadband Office, Governor's Office of Information Technology

NWCCOG works closely with multiple state agencies on broadband, notably DOLA, CDOT, Broadband Deployment Board, SIPA, Tony Neil Graves and also OIT. Director Henze will share how OIT is involved in statewide broadband deployment. Kay's presentation is on our website: <http://nwccog.org/about/meetings/>.

Summit County BOCC has drafted a comment letter on Ski Area Fee Retention Bill

There have been no communications with NWCCOG and Senator Gardner's office since the July meeting regarding amendments in alignment with NWCCOG previous comments. Jon sought Council direction on drafting a letter on the proposed legislation. John Whitey and Pat Donovan gave the council an update on the bill and on related concerns. Bennet's office remains open to conversation about changes, but they are not sponsors (Tipton and Gardner) so are more focused on fire fix funding (see page 58 of packet for Senator Bennet's office letter on fire fix). John Whitney stated that it would be helpful for council to weigh in on protecting the fire fix through the appropriations process. This was an aspect of last year's letter which was not emphasized, and now is a front-center concern. Council gave Jon the permission to draft a letter for signature that captured discussion about both items.

M/S: Kristen Manguso/Anne McKibbin to approve Jon drafting letter for signature to be sent to our congressmen.

Passed: Yes

NWCCOG Updates:

- Two letters to Postmaster from Congressman Tipton's office, Pg. 51
- Release BLM Moves to GJ, and Governing Magazine article on same, Pg. 55
- Senator Bennet's office letter on fire fix, Pg. 58
- Final Amicus Brief on Windy Gap—approved at July meeting, Pg. 62

Presentation: Northwest Colorado Small Business Development Center (SBDC), Erin McCuskey, Regional Director

Erin has been very busy reaching out to communities across Northwest Colorado, looking for partner agencies, qualified business consultants and has developed many contacts and partnerships in her short time at the work. Jon and Chris Romer complimented Erin on being much more entrepreneurial and pro-active than previous incarnations of SBDC which seemed overwhelmed by fundraising or by marketing with little substance. That appears to be reversed now. Erin's presentation is on our website: <http://nwccog.org/about/meetings/>.

Presentation: 10-Year Review of NWCCOG Economic Development Program, Rachel Lunney

Rachel's PowerPoint presentation is on our website: <http://nwccog.org/about/meetings/>. Regional Economic Summit is on the books for spring 2020. The intent of the review was to gather input for 2020 priorities, unfortunately, the presentation didn't leave time for much input from attendees. Some comments included not having so many priorities so that a more singular top priority could be addressed in a useful manner. Quick input on what that focus might be circled around employee retention strategies. Rachel will find some mechanism for sustaining this focus through 2020, she and Jon discussed quarterly additional "newsletters" focused on successes, related news and best practices related to retention.

Member Updates:

Town of Walden, Jo McQueary: Walden is taking big initiative to make town maintenance updates. NWCCOG helped fund half of their new phone systems, and new computers in 2019 through DOLA Mini-Grants.

Jackson County, Coby Corkle: Four cell towers were put up in the last year. Sales tax revenue has surpassed since last year because of destination taxes. Public safety has become an issue. They hired a great new sheriff, but are in need of more deputies. Walden is experiencing housing issues similar to the rest of the state.

Pitkin County, Patti Clapper: The county is still working on the airport. They are moving forward with broadband, and with trying to create a regional authority for broadband with Garfield county. The county is working on their master plan with Aspen Ski Company. They are also revising their energy code.

Colorado Workforce Center, Jessica Valand: As we approach peak hiring season, unemployment rate is very low. The Aspen Ski Company minimum wage increased to \$16; looking at data and how minimum wage increase affects local municipalities. Jessica had interesting conversations with hospitality industry leaders and how the industry is perceived in the local economy. They are looking at hosting a Northwest Colorado Workforce Symposium next year during mud season to examine how employers can encourage productivity and worker engagement and satisfaction. They will be hosting an Economic Summit September 12.

Kremmling Chamber of Commerce, Thomas Clark: Sales tax took a good increase this year. Kremmling is home to first brewstillery (brewery & distillery) in the state.

Town of Basalt, Watkins Fulk-Gray: Basalt approved voluntary TABOR refunds just last week. (previously discussed by Bill Infante as possible solution to collecting unauthorized tax funds over many years).

City of Aspen, Skippy Mesirow: Aspen is currently without a city manager, city assistant, and department heads. They hope to sign agreement within the next couple weeks for hire. The city reorganized priorities for 2020, and childcare is one issue at the top. They are looking into building facilities or remodeling current facilities. Finalists were interviewed just before this meeting and a City Manager will be announced within days (Update: congratulations to Sara Ott!)

City of Steamboat Springs, Heather Sloop: City recently opened combined law enforcement facility with Routt County. A fire property tax will be on the ballot in November. The all woman bike race, Colorado Classics, just started in Steamboat Springs. There will be two school initiatives on ballot in November, one of which is an increase in teacher wages. The city is looking at changing charter after this election cycle. Steamboat is going plastic bag free on October 1 with a .20 cent fee for paper bags. Citizens gave very low push back.

Town of Snowmass Village, Alyssa Shenk: Base Village is still under construction. They expect more buildings to open in November. Age for tobacco use and purchase is now 21.

Vail Valley Partnership, Chris Romer: Youth apprentice program has received over eighty applications. They recently launched a version of Peak Healthcare.

Town of Dillon, Carolyn Skowrya: Dillon also passed legal age to use and purchase tobacco to 21. Summit County is now in a stage 1 fire restriction. Dillon Town Manager's last day was at the end of August.

Town of Avon, Eric Heil: Eric was congratulated by the group as Avon's new Town Manager. Avon is hosting stage 2 of the Colorado Classic bike race. The town passed a tobacco tax and licensing. They too raised legal tobacco age to 21.

Town of Eagle, Anne McKibbin: The town is working on converting all paper files to electronic files (partially to clear space in lower level for THOR MMC). They entered into a franchise agreement with Comcast for primarily cable TV. Eagle has a new Town Planner. There will be a Home Rule initiative on the ballot this November.

New Business:

There was none.

Adjournment:

M/S/P Clark/Skowrya adjourned the NWCCOG Council meeting at 2:08pm.

Passed: Yes

Karn Stiegelmeier, NWCCOG Council Chair

Date

DiAnn Butler, EDD Chair

Date



Northwest Colorado Council of Governments

NWCCOG Council & EDD Board Meeting

October 24, 2019

Grand View Community Room

Vail, CO

Council & EDD Board Members Present:

Alyssa Shenk, Town of Snowmass Village (phone)
Andy Miller, Town of Fraser
Anne McKibbin, Town of Eagle
Carolyn Skowyra, Town of Dillon
Heather Sloop, City of Steamboat Springs
Jennie Fancher, Town of Avon
Jo McQueary, Town of Walden (phone)
Karn Stiegelmeier, Summit County
Matt Langhorst, City of Glenwood Springs
Patti Clapper, Pitkin County
TJ Johnson, Town of Avon
Watkins Fulk-Gray, Town of Basalt
William Infante, Town of Basalt

Others Present:

Rick Garcia, DOLA (phone)
Betsy Bair, Senator Gardner's Office (phone)
Matthew Kireker, Senator Bennet's Office

NWCCOG Staff:

Elaina West
Jon Stavney
Nate Walowitz

NOTE: NWCCOG apologizes for technical difficulties in coordinating two zoom meetings (Broadband and Council) with the microphone hardware and the sound system in the Room which made it nearly impossible to follow the meeting while calling in and affected the ability of staff to decipher these minutes from the recording. There may be more errors or omissions in these minutes than usual as a result. We apologize and are working on improving the call in experience for meetings.

Call to Order:

Karn Stiegelmeier, NWCCOG Council Chair at 10:05am. Roundtable introductions were completed, and a quorum was present for the groups.

Presentation: Rick Garcia, Executive Director for DOLA

Rick spoke about the current direction of DOLA. The group shared their appreciation for DOLA and commented on current, local issues in need of support. Comments from Karn, Jon, and Nate will be sent to Director Garcia. Sound issues. Jon sent an email to Director Garcia summarizing comments from the discussion.

Financials

Patti Clapper/Carolyn Skowyra to approve financials as presented.

Passed: Yes

NLF Reports

Documents for review, not approval.

Approve NWCCOG Letters of Support Policy

M/S: Patti Clapper/Anne McKibbin to approve the NWCCOG Letters of Support Policy as presented.

Passed: Yes

2020 NWCCOG Council Meeting Schedule

M/S: Anne McKibbin/Heather Sloop to pass 2020 NWCCOG council meeting schedule after reviewing and incorporating CAST meeting dates/locations.

Passed: Yes

M/S: Motion to Health Sloop/ Patti Clapper to amend and repass the 2020 NWCCOG council meeting schedule switching August 27, 2019 meeting date to August 20, 2019.

Passed: Yes

Formally approve NWCCOG 2020 DOLA COG-cycle grant request, and discuss project options

Council discussed the 2020 COG grant cycle and potential projects. Jon proposed using funds for a short-term rental research project, as short-term rentals effect so many of our communities. **NOTE: that CAST decided to not share in funding this report in 2019 after the NWCCOG meeting (data would be premature with so many new regulations) so Jon pulled it from the DOLA request after consulting with Margaret from CAST and Greg Winkler from DOLA.**

M/S: Heather Sloop/Anne McKibbin to adopt DOLA grant request as presented.

Passed: Yes

2020 Budget Hearing

2020 draft budget was presented and reviewed by Jon. 2020 budget will be approved at the next council meeting on Thursday, December 5, 2019.

Member Updates:

Summit County, Karn Stiegelmeier – Election season is upon us. Summit County is excited and optimistic that they will get the 1a nicotine tax passed. Summit is investigating if it would be legal to host a large facility as STR. On ballot is 1B is open space renewal.

Town of Dillon, Carolyn Skowrya – Dillon’s Town Manager search closes on Monday, October 28, 2019. Dillon just finished walkability water front/downtown/marina study. Town is close to a population of 1,000 people.

Pitkin County, Patti Clapper – The county is pushing 1A. Included is a ban of all flavored tobacco products. The county is optimistic it will pass as it so easily passed for the City of Aspen. Pitkin County is redoing their courthouse. They recently opened a new ambulance building. They are continuing to work on the new airport. They passed first phase of new land use code. Pitkin County Board of County Commissioners will host a hearing on November 13 regarding solar.

Town of Fraser, Andy Miller –The town finished county road 8 bridge project. They have two new breweries and a distillery downtown. Some are concerned about a majority of the business enhancement grant funds being focused on alcohol.

Town of Vail, TJ Johnson – Four Town Council seats are open for this year’s election.

Town of Eagle, Anne McKibbin – The town had been working with USFS on relocation of the Eagle Holy Cross Ranger District facilities, but after waiting for a couple years, the space has been sold and it turns out space will allow QuietKat, a manufacturer of ebikes to relocate there to remain in town. Workforce housing rental units were approved. Proposal to move age to 21 to purchase and use tobacco failed in 4 to 3 vote. The town signed a franchise agreement for cable TV with Comcast. Home rule is Eagle’s only ballot issue this November. The town is looking at 8% increase in revenues. Eagle Valley Library District in their last phase of drafting the library expansion.

Town of Basalt, William Infante – Basalt approved voluntary TABOR refunds earlier this year. An NPO invited those receiving TABOR checks to donate those funds to the community. Since the refund was sent to those property owners of record as of around September 15, 2019, anyone who sold their properties immediately before that date were extremely upset. The head of Colorado tourism came up and spoke to the council. One noteworthy conclusion for all of Colorado was that those communities supporting green ethics are receiving more tourism. It was suggested for some communities to seek a Colorado creative district title. Per one of Basalt’s energy goals from last year, they modestly reduced their emissions this year.

Town of Basalt, Watkins Fulk-Gray: Basalt is updating their master plan. One strategy is to identify key parcels. They plan to test the community’s desire for density.

City of Glenwood Springs, Matt Langhorst – Glenwood is starting city wide deployment for broadband. They plan to connect fiber to every house, commercial facility, etc. They are building a new sub-station this year to help balance the grid. Matt got elected to the MEAN power supply committee (Municipal Energy Agency of Nebraska). Their goal is to transfer the county from gas power to renewals.

Bennet's Office, Matthew Kireker – Colorado Outdoor Recreation Act is on house floor next week and is going to pass. Then it goes to Senate and Energy and Natural Resources Committee. They hope to see bipartisan support sooner than later. The NWCCOG wildfire funding letter was received. Workforce for the census in 2020 is currently struggling to find employees. Currently in the process of mini bus appropriations. Trying to insert different key provisions into those bills like land and water conservation funding. Bennet's office joined with Gardner on letter to Secretary of Agriculture for wildlife enhancement which helps preserve and protect soil and wildlife species of our ecosystems.

New Business:

- Proposition DD FAQs
- Western Senators Letter 8/19 on protecting wildfire savings
- Cordillera Metro—Vail Valley Benefits Comps 2019 (FYI)
- Note Elaina requests contacts to collect Summit County Benefits Comps

Adjournment: *M/S/P Andy Miller/Anne McKibbin* adjourned the NWCCOG Council meeting at 2:09pm.

Passed: Yes

Karn Stiegelmeier, NWCCOG Council Chair

Date

Risk Ratings Report through 10/31/2019
 By Funding Source, For All Funds
 Grouped by Risk Rating > Fund

LoanID	Borrower	Fund	Subfund	Loan Amount	Principal Balance	ONE	ONE+	TWO+	THREE+	FOUR+	FIVE+	SIX+	Risk Rating	Rating Date	Reserve Percentage	Reserve Amount
Risk Rating: 1, Fund: CDBG																
2014-0313	██████████	CDBG	CDBG-13-589	20,000.00	10,955.01	8.61							1	06/05/2014	1.00%	109.55
2014-0508	██████████	CDBG	CDBG-13-589	40,000.00	20,306.62								1	05/14/2014	1.00%	203.07
2015-0611	██████████	CDBG	CDBG-13-589	80,000.00	13,853.57								1	06/18/2015	1.00%	138.54
2016-0114-1	██████████	CDBG	CDBG-16-602	20,000.00	794.77								1	02/02/2016	1.00%	7.95
2016-0617	██████████	CDBG	CDBG-16-602	95,000.00	78,669.23	1,035.00	1,035.00	41.40					1	04/14/2017	1.00%	786.69
2016-1107	██████████	CDBG	CDBG-16-602	99,000.00	51,568.79	1,360.00							1	12/07/2016	1.00%	515.69
2016-1208	██████████	CDBG	CDBG-16-602	80,000.00	38,921.52								1	12/14/2016	1.00%	389.22
2017-0914	██████████	CDBG	CDBG-16-602	250,000.00	232,505.02								1	08/04/2018	1.00%	2,325.05
2018-0305	██████████	CDBG	CDBG-16-602	280,000.00	256,703.21		3,900.00	312.00					1	06/18/2018	1.00%	2,567.03
2018-0913	██████████	CDBG	CDBG-16-602	98,000.00	80,750.75								1	09/24/2018	1.00%	807.51
1 - CDBG: 10 loans				1,062,000.00	785,028.49											7,850.28
Risk Rating: 1, Fund: Revolved																
2014-1223	██████████	Revolved	Revolved	95,000.00	51,605.18								1	12/30/2014	1.00%	516.05
2019-0516-2	██████████	Revolved	Revolved	50,000.00	48,297.33								1	05/29/2019	1.00%	482.97
1 - Revolved: 2 loans				145,000.00	99,902.51											999.03

Risk Ratings Report through 10/31/2019
 By Funding Source, For All Funds
 Grouped by Risk Rating > Fund

LoanID	Borrower	Fund	Subfund	Loan Amount	Principal Balance	ONE	ONE+	TWO+	THREE+	FOUR+	FIVE+	SIX+	Risk Rating	Rating Date	Reserve Percentage	Reserve Amount
Risk Rating: 1, Fund: State OEDIT																
2017-0713	██████████	State OEDIT	OEDIT-2017	37,337.00	22,088.24								1	07/24/2017	1.00%	220.88
2018-1011	██████████	State OEDIT	OEDIT-2017	25,000.00	22,256.26								1	11/13/2018	1.00%	222.56
1 - State OEDIT: 2 loans				62,337.00	44,344.50											443.44
1: 14 loans				1,269,337.00	929,275.50											9,292.76
Risk Rating: 4, Fund: CDBG																
2015-0409-2	██████████	CDBG	CDBG-13-589	86,000.00	22,632.05	130.00							4	06/07/2016	60.00%	13,579.23
4 - CDBG: 1 loans				86,000.00	22,632.05											13,579.23
4: 1 loans				86,000.00	22,632.05											13,579.23
Risk Rating: 3, Fund: CDBG																
2015-0910	██████████	CDBG	CDBG-13-589	80,000.00	23,290.08	1,522.00	1,522.00	243.52					3	09/03/2019	30.00%	6,987.02
3 - CDBG: 1 loans				80,000.00	23,290.08											6,987.02
3: 1 loans				80,000.00	23,290.08											6,987.02
Risk Rating: 2, Fund: CDBG																
2017-0209	██████████	CDBG	CDBG-16-602	90,000.00	40,283.87	3,100.00	496.00						2	12/01/2018	10.00%	4,028.39
2 - CDBG: 1 loans				90,000.00	40,283.87											4,028.39
2: 1 loans				90,000.00	40,283.87											4,028.39
Risk Rating: Unassigned, Fund: CDBG																
2019-0516-1	██████████	CDBG	CDBG-16-602	95,000.00	95,000.00	1,130.00	45.20						Unassigned			
Unassigned - CDBG: 1 loans				95,000.00	95,000.00											
Risk Rating: Unassigned, Fund: Revolved																

Risk Ratings Report through 10/31/2019
 By Funding Source, For All Funds
 Grouped by Risk Rating > Fund

LoanID	Borrower	Fund	Subfund	Loan Amount	Principal Balance	ONE	ONE+	TWO+	THREE+	FOUR+	FIVE+	SIX+	Risk Rating	Rating Date	Reserve Percentage	Reserve Amount	
2019-0516-1R	██████████	Revolved	Revolved	295,000.00	295,000.00	3,618.00	144.72						Unassigned				
Unassigned - Revolved: 1 loans				295,000.00	295,000.00												
Unassigned: 2 loans				390,000.00	390,000.00												
Report total: 19 loans				1,915,337.00	1,405,481.50												33,887.40

Trial Balance Report for All Funds for the Period 01/01/2014 - 10/31/2019
By Funding Source
(All transactions)

11/15/2019 05 24 PM

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LoanID	Borrower	Close Date	Loan Amount	Principal Balance	=== Cumulative Pmts ===		=== Latest Pmts ===		=== Periods Past Due ===						Total Past	Days Past	
					Principal	Interest	Amount	Date	ONE	ONE+	TWO+	THREE+	FOUR+	FIVE+			SIX+
Fund: CDBG, Subfund: CDBG-13-589																	
2015-0409-3	██████████	04/22/2015	75,000.00		75,000.00	2,977.17	-1,255.52	07/28/2016									< 30
2014-0410	██████████	05/06/2014	50,000.00		50,000.00	1,353.07	45,646.71	12/31/2014									< 30
2015-0611	██████████	06/18/2015	80,000.00	13,853.57	66,146.43	11,475.57	1,522.00	10/17/2019									< 30
2014-0313	██████████	05/05/2014	20,000.00	10,955.01	9,044.99	4,512.82	215.34	10/16/2019	8.61							8.61	< 30
2015-0409-1	██████████	04/22/2015	11,400.00		11,400.00	1,627.27	2,873.04	05/29/2019									< 30
2015-0910	██████████	09/23/2015	80,000.00	23,290.08	56,709.92	11,536.56	3,044.00	09/05/2019	1,522.00	1,522.00	243.52					3,287.52	60 +
2014-0508	██████████	05/14/2014	40,000.00	20,306.62	19,693.38	8,898.62	500.00	10/04/2019									< 30
2015-0910-1	██████████	10/07/2015	40,000.00		40,000.00	2,412.21	22,490.00	01/17/2017									< 30
2014-1211	██████████	12/31/2014	52,000.00		52,000.00	5,282.58	39,668.27	03/28/2017									< 30
2015-0813	██████████	08/25/2015	20,000.00		20,000.00	1,324.18	10,400.45	03/28/2017									< 30
2015-0219	██████████	02/27/2015	60,000.00		60,000.00	4,590.46	-602.67	07/25/2018									< 30
2015-0709	██████████	07/29/2015	35,000.00		35,000.00	3,575.43	1,059.81	03/07/2019									< 30
2014-1009-1	██████████	10/17/2014	51,500.00		51,500.00	6,733.24	-428.51	03/26/2018									< 30
2014-1009-2	██████████	10/17/2014	95,000.00		95,000.00	817.02	94,794.17	12/11/2014									< 30
2015-0409-2	██████████	04/22/2015	86,000.00	22,632.05	64,415.05	4,289.27	190.00	10/16/2019	130.00							130.00	< 30
2014-1113	██████████	12/05/2014	96,000.00		96,000.00	13,223.43	-34.29	10/01/2018									< 30
CDBG - CDBG-13-589: 16 loans			891,900.00	91,037.33	801,909.77	84,628.90	220,082.80		1,660.61	1,522.00	243.52					3,426.13	
Fund: CDBG, Subfund: CDBG-16-602																	
2016-0617	██████████	04/14/2017	95,000.00	78,669.23	16,330.77	11,562.43	1,035.00	08/29/2019	1,035.00	1,035.00	41.40					2,111.40	60 +
2018-0305	██████████	06/18/2018	280,000.00	256,703.21	23,296.79	18,691.21		10/25/2019		3,900.00	312.00					4,212.00	60 +
2016-1208	██████████	12/14/2016	80,000.00	38,921.52	41,078.48	9,510.52	1,533.00	09/30/2019									< 30
2019-0516-1	██████████	05/20/2019	95,000.00	95,000.00		2,214.80	1,130.00	09/24/2019	1,130.00	45.20						1,175.20	30 +
2017-0914	██████████	08/04/2018	250,000.00	232,505.02	17,494.76	16,321.24	2,818.00	10/04/2019									< 30
2016-0915	██████████	09/22/2016	40,000.00		40,000.00	3,388.34	843.60	10/28/2019									< 30
2018-0913-2	██████████	09/24/2018	50,000.00		50,000.00	2,863.82	39,042.95	08/26/2019									< 30
2017-0608	██████████	07/10/2017	71,000.00		71,000.00	6,638.19	42,386.99	10/31/2019									< 30
2018-0208	██████████	03/05/2018	20,000.00		20,000.00	1,649.66	14,795.00	10/31/2019									< 30
2018-0913	██████████	09/24/2018	98,000.00	80,750.75	17,249.25	6,342.75	1,966.00	10/07/2019									< 30
2016-1107	██████████	12/07/2016	99,000.00	51,568.79	47,431.21	12,278.79	2,200.00	10/15/2019	1,360.00							1,360.00	< 30
2017-0209	██████████	02/24/2017	90,000.00	40,283.87	49,716.13	10,187.87	3,100.00	10/02/2019	3,100.00	496.00						3,596.00	30 +

Trial Balance Report for All Funds for the Period 01/01/2014 - 10/31/2019
By Funding Source
(All transactions)

11/15/2019 05 24 PM

Page 2 of 2

LoanID	Borrower	Close Date	Loan Amount	Principal Balance	=== Cumulative Pmts ===		=== Latest Pmts ===		=== Periods Past Due ===						Total Past	Days Past	
					Principal	Interest	Amount	Date	ONE	ONE+	TWO+	THREE+	FOUR+	FIVE+			SIX+
2016-0310	██████████	05/11/2016	280,000.00		280,000.00	27,689.97	228,395.68	06/18/2018									< 30
2016-0426	██████████	05/02/2016	50,000.00		50,000.00	3,169.06	-140.84	07/25/2018									< 30
2016-0114-1	██████████	02/02/2016	20,000.00	794.77	19,205.23	2,306.63	466.00	10/07/2019									< 30
CDBG - CDBG-16-602: 15 loans			1,618,000.00	875,197.16	742,802.62	134,815.28	339,571.38		6,625.00	5,476.20	353.40					12,454.60	
CDBG: 31 loans			2,509,900.00	966,234.49	1,544,712.39	219,444.18	559,654.18		8,285.61	6,998.20	596.92					15,880.73	
Fund: Revolved, Subfund: Revolved																	
2019-0516-1R	██████████	05/20/2019	295,000.00	295,000.00		7,091.28	3,618.00	09/24/2019	3,618.00	144.72						3,762.72	30 +
2019-0516-2	██████████	05/29/2019	50,000.00	48,297.33	1,702.67	1,297.33	1,000.00	10/03/2019									< 30
2016-0414	██████████	09/15/2016	25,000.00		25,000.00	2,206.56	20,706.56	06/06/2017									< 30
5	██████████	04/09/2008	25,000.00														< 30
2016-0804	██████████	08/04/2016	16,070.00		16,070.00	774.45	5,804.45	03/23/2018									< 30
2014-1223	██████████	12/30/2014	95,000.00	51,605.18	44,394.82	19,472.63	1,022.85	10/29/2019									< 30
2017-1214-Revolved	██████████	12/18/2017	50,000.00		50,000.00	1,061.62	8,025.46	01/14/2019									< 30
Revolved - Revolved: 7 loans			556,070.00	394,902.51	137,167.49	31,903.87	40,177.32		3,618.00	144.72						3,762.72	
Revolved: 7 loans			556,070.00	394,902.51	137,167.49	31,903.87	40,177.32		3,618.00	144.72						3,762.72	
Fund: State OEDIT, Subfund: OEDIT-2017																	
2018-1011	██████████	11/13/2018	25,000.00	22,256.26	2,743.74	1,256.26	500.00	10/09/2019									< 30
2017-0713	██████████	07/24/2017	37,337.00	22,088.24	15,248.76	3,341.24	715.00	09/30/2019									< 30
2017-1012	██████████	10/20/2017	10,000.00		10,000.00	656.08	4,384.08	05/15/2019									< 30
2017-1214-OEDIT	██████████	12/18/2017	50,000.00		50,000.00	1,267.91	6,002.50	10/15/2018									< 30
State OEDIT - OEDIT-2017: 4 loans			122,337.00	44,344.50	77,992.50	6,521.49	11,601.58										
State OEDIT: 4 loans			122,337.00	44,344.50	77,992.50	6,521.49	11,601.58										
Report total: 42 loans			3,188,307.00	1,405,481.50	1,759,872.38	257,869.54	611,433.08		11,903.61	7,142.92	596.92					19,643.45	

December 3, 2019

Dear Jon Stavney:

Our world is changing at an unprecedented pace, cybersecurity threats are increasing, and the cost of doing business continues to rise. As a firm, we are committed to delivering value-added services while also protecting the integrity of our technology environment and your sensitive data.

We continue to implement advanced resources and innovative techniques to create efficiencies and drive down the cost of our professional services. As such, we have only applied modest increases to our professional fees each year.

However, like many firms, our technology-driven and other engagement support costs continue to increase disproportionately, and we believe that transparency is paramount in our relationship. Accordingly, effective January 1, 2020, you will see a new line item on your invoice, which represents 5% of professional fees incurred, as follows:

5% Technology and Client Support Fee

We continue to look for ways to enhance your experience with CLA as we streamline our work to serve you better and keep our prices fair. For example, we are enhancing our electronic billing and receipt practices, secured communication portals, and electronic deliverables.

We appreciate your understanding and value your loyalty as an important part of our CLA family. If you have any questions regarding this matter, please reach out to us.

Sincerely,

Paul Niedermuller, CPA

Principal



PROGRAM UPDATES

To: NWCCOG Council
From: NWCCOG Staff
Date: August 14, 2019
Re: Program Updates

The following are events of note occurring since the July 11, 2019 NWCCOG Council meeting.

Administration/Regional Business – Jon Stavney, Executive Director

Some 2019 things about working at NWCCOG that I am Thankful for as Executive Director:

1. Our fantastic employees who do good work with enthusiasm and excellence
2. Elaina for implementing NEOGOV, being our Safety Coordinator, Benefits point person and Wellness person. I am able to have capacity to do a lot of things for the membership because of her work. We are wrapping up 2019 employee evaluations through our new HR management software we implemented this year – NEOGOV PERFORM. It took more time and effort than we had planned.
3. How innovative our staff who is elevating NWCCOGs with their work including;
 - a. The Elevator Program leadership who have overhauled the program soup to nuts this year went from the penalty box to the podium with the State in one year
 - b. The Energy Program Team who continues to find ways to extend their reach (served 100 clients last year and 300 this year because of added programs), and will bring in fee-for-service revenues next year of close to \$100,000. They are planning to help augment other programs and start a profit-sharing program with Energy employees (Bonuses!)
 - c. AAAA staff who have added programing, overhauled the Ombudsman role, and been in a re-branding exercise which will be revealed soon
 - d. Project THOR and all of our partner agencies and DOLA who have entrusted us with a really big, fat, hairy deal
 - e. Our Fiscal office which had a very tough transition year, and now with Becky has stabilized and is already finding better ways to do business like implementing the CERTIFY app which will streamline the way we manage receipts for over 30 credit cards (Bonus!)
 - f. Rachel in EDD who just got the program funded for next 3 years, kicks out great bulletins, and has plans in 2020 to deliver additional value across the region
 - g. To Judi who compiles, edits and produces our Newsletter so I can focus on developing and honing new content each month
 - h. To Anita who implemented Downhome software which solved a variety of issues
 - i. To Energy Program who is growing and moving across the hall in January 2020, special thanks to Elaina who will be painting for a bonus.
4. To our NWCCOG Council which continues to provide encouragement, feedback and support for the many things we do. I appreciate the latitude granted in my position.
5. And again to NWCCOG Council for permission to **upgrade our Fleet** in 2019. The RAV4s are a big hit and putting logos on all of our vehicles including Energy Program trucks really looks professional. It is clear it has a positive effect on our employees as well. It makes me smile now whenever I am out and about and see another NWCCOG vehicle. The visibility and awareness of our presence continues to be a top goal of our organization.
6. For Kim who administrates the NWAHEMR grant with an astonishing attention to detail, and to Chuck Vale who just retired who supported my push to educate elected officials and local leaders in emergency management and for our little time together has been a quiet mentor
7. Thanks to Anita who delivers NWCCOG value to business owners who would not otherwise know us
8. To the Executive Committee which supported me in pursuing a 200 hour Yoga teacher training!!

Economic Development District (EDD) – Rachel Lunney, Director

EDA Peer Review: As an EDA Partnership Planning grant recipient, NWCCOG Economic Development District must be evaluated at least once every three years. On September 26, 2019, the Denver Regional Office conducted a peer evaluation of NWCCOG EDD. The peer evaluation team consisted of Stacey Webb and Trent Thompson with EDA and a peer evaluator, Rachele Howe, Executive Director of Upper Explorerland RPC in Postville, Iowa. The purpose of the review was to conduct an evaluation of the management standards, financial accountability and program performance of the district with respect to the EDA Partnership Planning program. We passed with complementary remarks! See letter attached.

EDA Planning Partnership Grant: Staff submitted the grant application for 3 years + 1 Quarter of funding through the EDA's Planning Partnership program. This is funding we receive every year to operate the EDD. The grant request is in the amount of \$227,500 (\$70,000 each year for 3 years, + one quarter). The reason for the "+ 1 quarter" is because the EDA is moving all EDDs in the Denver Region to an April 1 grant date. So, the \$227,500 covers the period 1/1/20 – 3/31/23.

Revised CEDS Process: In an effort to continually work to improve EDA's program processes and provide a high level of support to district partners, the Denver Regional Office is implementing consolidated deadlines for all Colorado EDDs. The preparation of the Comprehensive Economic Development Strategy (CEDS) is the purpose of the Partnership Planning program and regulatory requirement (13 CFR § 303.1). The reason behind this is to facilitate collaboration among statewide EDDs, and streamline the review and approval process. In addition, consolidation will allow EDA to coordinate effective CEDS training and outreach based on where each state is in the planning process. This has been an unaddressed need in the program and long-standing request of the districts. The new deadline for ALL Colorado EDD's is September 30, 2021. This works out nice for us as our current CEDS runs through 12/31/21, so it just moves up our deadline by only one quarter. Therefore, our 5-year updated CEDS will cover the period 10/1/21 – 9/30/26. Planning will begin one year before the deadline, in early October 2020.

Regional Economic Summit 2020: We will be partnering with the Economic Development Council of Colorado (EDCC) on our 2020 Regional Economic Summit, to be held on Thursday, May 7 at the Silverthorne Pavilion. Jon and Rachel had an initial planning call with Kim Woodworth, EDCC Operations Manager on November 12. We will be putting together a planning committee made up of EDD board members as well as EDCC board members, so if any board member would like to be part of this planning committee, please contact Rachel. We will be having monthly calls to work on developing the agenda over the next 6 months.

Employment Law Workshop: NWCCOG partnered with the Colorado Workforce Center and the Summit Chamber of Commerce to offer an Employment Law Update on November 8 at the Summit County Senior & Community Center. The event was very well-attended, with over 30 business present. Presenters included Tina Harkness, attorney from Employers Council, and Michael Santo, an attorney with Bechtel Santo & Severn. Tina and Michael presented on several new employment laws coming into effect over the next 1 – 5 years, and their implications for both employers and employees. Topics covered included:

- **Equal Pay for Equal Work Act (SB 19-085)** – includes implications for comparing job descriptions to ensure duties are clearly spelled out for each position an employer has as well as bans asking applicants for salary history on a job application. Equal pay act requires equal pay for equal work; There are 6 bases for differences: seniority system; merit system; quantity or quality of production; geographic location; education/training; travel.
- **Ban-the-Box law** – relates to asking applicant for criminal history on job application
- **Paid Family Leave** (introduced but has not passed last 4 years; will be coming back. State legislature formed a committee; legislation will be introduced in 2020 – if passed would go into effect 1/1/24 and would be a tax on employer and employee for FAMILI benefits)
- **Data breach notification and cybersecurity rules**
- **New minimum wage law** – \$12.00/hr statewide as of 1/1/2020; potential local minimum wages could be passed

- **Vacation Pay** – implications for an employer defining “vested” for vacation time. Can an employer make it a policy that if an employee is terminated with cause, or does not give proper notice, is NOT entitled to accrued vacation pay?
- For more details on these trends, contact:
 - **Michael Santo**, Attorney, Bechtel Santo & Severn santo@bechtelsanto.com, 970.683.5888
 - **Tina Harkness, Esq., SPHR**, Director, Northern Regional Office Employers Council, THarkness@employerscouncil.org, 970.223.4107, ext. 5501 | Mobile: 720.253.3922
 - **Mark Hoblitzell, Regional Business Services Coordinator** Colorado Department of Labor, Mark.Hoblitzell@state.co.us | 970.880.4098

Alpine Area Agency on Aging (AAAA) – Erin Fisher, Director

Alpine AAA Welcomes New Program & Data Support Specialist to the Team! The AAAA recently



hired Ceci Peterson as Program and Data Support Specialist to assist with planning, coordinating, and administering local and federally funded programs primarily serving older adult residents in Region 12.

Originally from Buenos Aires, Argentina, Ceci moved to Grand County in 2003 where she worked for Grand County Public Health. Her experience as a Women, Infant, and Children (WIC) educator and as a medical interpreter have made her uniquely qualified for this position and we're excited to have her on the team.

When asked what she was looking forward to with her work at NWCCOG, she responded, "I want to be productive and efficient in the workplace. It is very important for me to have a supportive, enthusiastic and efficient team, and to work in a place where we get things done and we have fun at the same time." And with that mind-set, she's come to the right place.

Ceci and her husband enjoy skiing and snowshoeing in the winter, and fly-fishing and riding bicycles in the summer. While in Argentina, she taught English as a Second Language for 5 years.

Alpine AAA releases RFP for service providers: Notice is hereby given that the Northwest Colorado Council of Governments-Alpine Area Agency on Aging (NWCCOG-Alpine AAA) has released its Request for Proposal (RFP) for the provision of the following services in the Region 12 area, that includes Eagle, Grand, Jackson, Pitkin, and Summit counties:

- Case Management
- Congregate Meals
- Home Delivered Meals
- Information and Assistance/Referral
- Public Information
- Legal Assistance
- Registered Dietitian (Nutrition Consultation, Nutrition Education, Nutrition Counseling)
- Transportation

The RFP and all of its forms, service requirements and other necessary information is available for completion at: <http://nwccog.oaa-sys.com/rfp>
Proposals are due to the NWCCOG-Alpine Area Agency on Aging by 11:59 pm (MDT) February 6th, 2020.

This RFP is a solicitation and not an offer to contract.

An open proposers' conference webinar on the RFP proposal and RFP website will be held January 10th, 2020. The webinar link and dial-in information is available at the above URL. One member of the agency submitting an RFP must either attend the live training or attest to viewing the recording of the event. Questions regarding the RFP after the Proposers' Conference on January 10th, 2020 must be submitted by e-mail to Efisher@nwccog.org. Technical questions regarding use of the RFP website, should be made to Erin Fisher at 970-455-1067

Contracts are to be awarded for the period of July 1, 2020-June 30, 2021. When the Alpine AAA is reasonably assured of continuous funding and provider contractual compliance, it may enter into an option letter for the subsequent year for a total of two (2) fiscal years.

Alpine AAA is all-inclusive. Everyone is welcome to participate in all of our programs regardless of age (must be 60 or older to receive services), gender, race, ethnicity, religion/no religion, national origin, language, education, marital status, body size, political affiliation/philosophy, sexual orientation, gender identity/expression or variance, physical and mental ability, social-economic status, genetic information and HIV, and veteran status. Discrimination will not be tolerated in any way.

Alpine Area Retired and Senior Volunteer Program (RSVP) – *Tina Strang, AAAA Program Specialist*
Program has been overhauled in 2019 and is going well. No program update.

State Health Insurance Assistance Program (SHIP)/Senior Medicare Patrol (SMP) – *T.J. Dufresne, Health Insurance Assistance Coordinator*

NOTE: Medicare Assistance phone line - 970-315-1329

2020 AEP is Running Smoothly - New Approach: Our new to approach in scheduling our requests for assistance for the Annual Enrollment Period is working quite well. The appointment scheduling process has made our process to be much more efficient. When individuals call for assistance, we screen them by county location, assistance needs, and complexity of assistance needed. We are then able to assign the appropriate SHIP Medicare Counselor to meet their needs. We also provide the caller with information as to what to bring with them to their appointment.

Fielding Calls for Assistance: We route calls by county and complexity of assistance needed. We are now able to makes appointment reminders - which has allowed us to maximize our capacity to serve more individuals needing plan comparisons. We have received very positive feedback with scheduling, reminders, and the scheduling process.

And, one of the fun parts during the AEP is when we reach new people alongside reaching those we have helped before. And, many make personal referrals to our SHIP Medicare Assistance Program. To top that, we look to invite others to join our Medicare Assistance team and deliver Medicare Assistance to more people.

Elevator Inspection Program (EIP) – *David Harris – Director*
Program continues to go very well. No program update.

Energy Program - *Nate Speerstra, Weatherization Program Specialist*

We are pleased to announce that we have hired 2 new installers. Kristen Keravich will be joining the Silverthorne team in the beginning of December. Kristen has worked for years installing residential solar panels throughout the mountain west. Additionally, she has a Leadership in Energy and Environmental Design (LEED) certification and is well-versed in construction and building sciences. Our New Castle office will also be fully staffed with the addition of Caleb Daggett. Caleb has a good construction background and was an installer previously for a sister agency in weatherization.

We have temporarily reduced the workload for the Weatherization Assistance Program in order to focus our efforts on the CARE program. We are scheduled to have all 150 CARE jobs for the 2019 contract done by mid-December. For the 2020 contract with Energy Outreach Colorado the Energy Program is once again going to propose 150 homes completed for the calendar year with the potential to complete some additional homes in an expanded territory.

With the heating season now in full swing the Crisis Intervention Program has been ramping up as well. Since the start of November there have already been 9 emergency no-heat calls. 3 heating systems have been replaced and the other 6 have had replacement parts installed on the existing heater in order to get them safely running again.

Northwest All Hazards Emergency Management Region (NWAHEMR) – *Kimberly Cancelosi*,
 The region is updating the NWAHEMR Strategic Plan 2020-2023 (NWSP). The strategy complies with applicable state, regional and local requirements and supports the Colorado State Security Strategy 2019-2022 and recommendations by the Department of Homeland Security National Preparedness System and other Homeland Security Preparedness, Response and Recovery publications. To achieve the goals and objectives for the region a unity of its government jurisdictions, agencies, non-government organizations, private sector, volunteer organizations and volunteers is necessary to prepare and sustain resilient communities across five (5) mission areas; prevent, protect, mitigate, respond and recover. Homeland Security is inherently multi-agency and multi-jurisdictional effort that focuses on all threats and hazards, whether technical, human-caused and natural) that could significantly impact the Northwest Region and Colorado. Private sector participation is voluntary, and it is the government agencies responsibility to take all appropriate measures to safeguard private sector information.

It is that time of year to begin planning for Project Proposals under the Homeland Security Grant Program. Project proposals are competitive. Projects must comply with the federal Notice of Funding Opportunity for Homeland Security, state and local guidelines and conditions. DHSEM Office of Grants Management prepared the 2019 Homeland Security Grant Program Application Handbook. These documents are a reference for applicants. Once the NWSP is finalized, application packets will be available for dissemination.

Grand County has restructured the Office of Emergency Management. Kat Conrad has been hired as the Emergency Manager. Kat brings years of experience from law enforcement and emergency management that will be of great service to the NWAHEMR as well. Tara Gourdin is Grand County's Emergency Manager Coordinator.

Northwest Loan Fund (NLF) – *Anita Cameron, Director*

It was another month on the road. Four new loans were closed in October. The Business Loan Fund Directors met, in Lamar, for the semi-annual Conference. The Loan Committee met in person in Routt County. The meeting included two business tours, lunch, presentations on two loan recommendations, site visits and NLF reports and updates on clients. On October 18, Anita attended the Steamboat Economic Summit as a sponsor. We had a banner, table with 'brochures' and information and logos (COG & NLF) in the electronic information.

Northwest Region Healthcare Coalition (NWRHCC) – *Darcie Bentz, Coalition Coordinators and Jon*
 No program update.

Regional Transportation Coordinating Council (RTCC) – *Chelsey Voden, Mobility Manager*

The Mountain Ride Transportation Resource Call Center (One-Call/One-Click) is continuing to be in demand. Following are the number of one-way trips and associated services by county booked through the Call Center from the first full year of operation, January 2015 through September 30, 2019:

	2015	2016	2017	2018	2019
	Jan- Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-October
<u>Trip Count by County</u>	<u>Trips</u>	<u>Trips</u>	<u>Trips</u>	<u>Trips</u>	<u>Trips</u>
Eagle	692	772	1,344	1,969	2281
Garfield		4	12	8	9
Grand*	1,148	3,697	5,511	4,990	2785
Jackson	23	68	39	202	9
Park	178	2,299	3,478	3,964	3085
Pitkin	441	224	827	850	463
Routt	1,895	1,047	1,149	7	6
Summit	723	430	910	1,100	1176
Other		5		2	4
Trip by County Total:	5,100	8,546	13,148	13,090	9818

*all trips including self-drive, taxi, GCCOA NEMT, and OAA.

We attended the InterMountain TPR meeting November 1 to get Mountain Ride on the list of projects being funded by CDOT over the next 10 years.

Medicaid will be starting their 5 Year Revalidation Process next year. This was a very involved process last time around. They tell us it will take 6 months and be completed by October 2020.

We have been working on building a relationship with Lake County to increase the transit options to and from the area. We have been approached by Hank Martin of the Chaffee County Shuttle about helping to expand their services to and from Leadville as a result of a meeting with CDOT and the Lake County Senior Center. We looked at expanding their outreach efforts to the agencies, adding them to our website and handling calls to our call center.

Our Mobility Manager Chelsey Voden has moved to the Front Range to be with her family. The position has been advertised in Summit County, Denver Metro area and nationally on Indeed. We had one qualified applicant who cancelled her interview after finding out she could not afford to relocate in the area. The search continues.

We have been handling ride requests in our call center since 2014 and are approaching our fifty thousandth trip!

From our latest client satisfaction survey, a client in Pitkin wrote- "My daughter is constantly travelling for her health support and services. Without this service we could not provide the needed appointments for her. She is happy, content and healthy child because our stress levels are lowered in conjunction to how are we going to figure things out."

Broadband Program – *Nate Walowitz, Regional Broadband Coordinator*

Jon to provide verbal update on Project THOR and funding for Director position which was recently approved.

Water Quality & Quantity Committee (QQ) – *Torie Jarvis, Director and Watershed Services & Summit Water Quality Committee (SWQC) – *Ashley Bembenek, Admin**

The Water Quality Control Commission (WQCC) is preparing to review the temporary modifications for molybdenum applied to a portion of Tenmile Creek (Segment 14). The WQCC hearing will occur on December 9, 2019. Parties to the hearing have submitted pleadings. QQ and watershed services have participated in the hearing on behalf of NWCCOG. We have partnered with several other local stakeholders. Climax has requested that the temporary modification be extended from June 2020 to June 2023 and that the operative value of the temporary modification remain "current conditions". The Water Quality Control Division supported Climax's initial proposal. The Environmental Protection Agency, Denver Water, and the local stakeholders have requested that Climax 1) implement activities to reduce molybdenum concentrations in Tenmile Creek, and 2) use existing water quality data to numerically define "current conditions." All parties to the hearing are in agreement that it is necessary to extend the duration of the temporary modifications as federal and state agencies continue to review the water supply and agricultural use standards for molybdenum.



COLORADO
Department of Local Affairs
Division of Local Government

November 22, 2019

The Honorable Karn Steigelmeier, Chair
Northwest Colorado Council of Governments
PO Box 2308
Silverthorne, CO 80498

RE: EIAF 9142 - NWCCOG Region XII Broadband Director

Dear Chair Steigelmeier:

The Department of Local Affairs is in receipt of your application for state Energy and Mineral Impact Assistance funds. These revenues are derived from oil, gas, carbon dioxide, coal, and metals extracted in Colorado.

Your project was reviewed based on a variety of factors such as its connection to energy impact, degree of need, measurable outcomes, amount of request, relationship to community goals, level of local match and community support, management capacity, and readiness to go.

Congratulations! After thorough review, I am excited to offer a grant award in the amount of \$242,000 to fund the Regional Broadband Director position through December of 2022.

These grant funds will be from state severance tax proceeds, which may cause you to go to election to receive and spend them. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your DOLA Regional Manager, Greg Winkler, at 970-668-6160 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. If a circumstance arises and you must spend your match dollars sooner than the full execution of the grant agreement, your Regional Manager must be contacted immediately to discuss the need and offer an appropriate solution. Per our program guidelines, this offer is valid for one year from the date of this letter.

I wish you success with your project. Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Rick M. Garcia
Executive Director

cc:

Bob Rankin, State Senator
Julie McCluskie, State Representative
Jon Stavney, Executive Director
Greg Winkler, DOLA





**United States Department of Commerce
Economic Development Administration
Denver Regional Office
1244 Speer Boulevard, Suite 431
Denver, Colorado 80204**

November 19, 2019

In Reply Refer to:
ED16DEN3020020

Jon Stavney
Executive Director
Northwest Colorado Council of Governments
249 Warren Avenue
Summit, CO 80498

Dear Mr. Stavney:

As an EDA Partnership Planning grant recipient, in accordance with EDA's regulations (13 CFR, Part 304), Economic Development Districts (EDD) must be evaluated at least once every three years. On September 26, 2019, the Denver Regional Office conducted a peer evaluation of your organization. The peer evaluation team consisted of Stacey Webb and Trent Thompson with EDA and a peer evaluator, Rachelle Howe, Executive Director of Upper Explorerland RPC in Postville, Iowa. The purpose of the review was to conduct an evaluation of the management standards, financial accountability and program performance of the district with respect the EDA Partnership Planning program. We appreciate the time and effort you and your staff took to prepare for the review and accommodate all participants. This letter serves as confirmation of your compliance with the regulatory requirements for the peer evaluation.

We are impressed with the programs and services your district provides and commend you for the work you are doing to serve the needs of Northwest Colorado. Please do not hesitate to contact me at (303) 844-5364 or swebb@eda.gov if you have any questions regarding the evaluation or other matters pertaining to your work with EDA. We look forward to continuing our economic development partnership.

Sincerely,

Stacey Webb

Stacey Webb
Project Officer

cc: Trent Thompson, EDR



551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4151
Fax: 970.264.4634

MEMORANDUM

TO: SWCCOG Board Members and Miriam Gillow-Wiles, Director

FROM: Andrea Phillips, Town Manager

RE: Research on Organization of COGs

DATE: October 18, 2019

The purpose of this memorandum is to summarize the attached information. As a follow up to the strategic planning retreat, Liane Jollon of San Juan Basin Health and I researched various organizational structures in Colorado Councils of Governments. We had phone conversations with the directors of five COGs and also found information on their web sites. We obtained copies of their bylaws as well, which can be provided if needed.

In short, the research shows:

- The SWCCOG is atypical in that we have two different regional organizations that serve the needs of the communities in the region (Region 9 and SWCCOG). Most of the COGs in Colorado serve as the umbrella organization under which the economic development district in the region is hosted. Staff is the same for both organizations.
- Most organizations have AAA, transportation, and economic development under their programs/services. Economic development includes management of EZ credits, CEDS, business loan fund, and, in some cases, economic development support grants. Some COGs have housing and broadband initiatives and grant administration. Additional programs may be under the COG based on the specific needs of the communities in the region. One does weatherization programs and elevator inspections and one other COG runs a Head Start preschool. Another operates a historic carousel!
- In terms of COG Board makeup, there are several different models. Some provide a seat at the Board for every dues paying member. Others give preference to the counties in the region and provide for fewer seats for municipalities; and, in one case, fractional votes for municipalities. Most have an executive board. Committees are typical for specific programs like AAA and transportation planning. Other committees are not common. Meetings are held monthly, every other month or quarterly. They typically combine the EDD business and COG business into one day

to minimize travel. In some cases the EDD is a different board, typically with more private sector participation.

- Dues are typically based on population. Some include additional factors such as highway lane miles. None have associate level membership, but a couple of the COGs are discussing it. Some provide services and allow regular membership to local governments outside of their region. Some have a “pay to play” model for certain services or projects beyond the base services.

If there is additional information that I can provide, please let me know. I will be at the ICMA conference in Nashville during the SWCCOG meeting on the 24th, but can participate by phone. As mentioned previously, we have copies of the bylaws and organizational structures for the COGs that we contacted if that information is helpful.

1. **Region 10: Montrose, 18 local jurisdictions** (headquartered in Montrose)

Michelle Haynes, Executive Director

Represents six county region.

Programs/Services: Region 10 serves as the COG (called Region 10). All programs are under Region 10. They manage AAA, serve as the Economic Development District, identify grant funding, manage business loan fund, host SBDC, community development (USDA grant funded), host Transportation Planning Region, EZ tax credits, and broadband middle mile project. Do not do any housing programs (have multiple housing authorities in the region). Incorporated as a non-profit. **Membership/Board/Voting:** All six counties get county level privilege-one elected and two private appointments. Municipalities each have one rep. for a total of 32 on board. Board meets quarterly and executive committee meets in the interim. Executive Committee is voted on by full board. No associate membership level. **Dues:** All pay dues (one community doesn't participate). Formula is based on population, highway miles, etc. They do have a pay to play policy. Don't allow members to pick and choose what they will be participating in.

Meetings: All meetings are in Montrose because it is central. Start at noon and serve lunch.

Committees: Every program has its own committee (e.g. TPR, AAA, loan fund, CEDS committee).

Staff/space: 9 FT staff and 2 PT. Contract out for. They own their own building.

2. **Northwest Colorado Council of Governments/Economic Development District** (headquartered in Silverthorne)

Jon Stavney, Executive Director

Represents 26 municipalities in a five county region (Jackson, Grand, Summit, Eagle, Pitkin). Was established 38 years ago. **Programs/Services:** AAA, regional broadband (project THOR), elevator inspection program, All Hazards grants administrator, health insurance pool, energy and weatherization programs, GIS services, and regional transportation. They became the Economic Development District for the region in 2014 (operate business loan fund, CEDS), etc. EDD is under the COG. Programs sometimes extends **Membership/Board/Voting:** All paying members have one primary and one alternate seat (both must be elected reps). An administrative rep from the governing body can be appointed but they don't get to vote. Voting rights are fractional for municipalities. There can be only 12 votes cast in total on a subject. Counties each get one vote. The municipal reps from each county get partial votes (e.g. if there is one muni rep there, they get 1 full vote; if there are 2 muni reps there they each get ½ vote, and so on). EDD board is almost the same people. **Dues:** Based on population and assessed valuation. **Meetings:** Bi-monthly, except November. COG and EDD Board mtg. Every other meeting is a joint mtg. COG mtg is held in morning and EDD is afterwards. Meetings are monthly except June and November. Have a pay to play structure for broadband planning. They do have some communities that are outside the region that are members. **Committees:** Executive Committee (includes Chair, Vice Chair and Secretary-Treasurer) consists of nine voting members of the COG. Each of the five counties appoints a member and four reps from the municipalities. Have advisory committees such as transit council, AAA, water quality, business loan fund.

Staff/space: 30 employees and 7 contractors who manage specific programs. In a building they own. Weatherization program requires warehouse space to store materials. USDA loan program is funding the building.

3. East Central Council of Local Governments (headquartered in Stratton)

Candace Payne, Director

Represents Elbert, Lincoln, Kit Carson and Cheyenne Counties.

Programs/Services: ECCOG's services include economic development-rural development, did region 5 broadband study, enterprise zone, Prairie Development Corporation (PDC)-East Central Area Agency on Aging, and Outback Express Public Transit. The PDC is a non-profit economic development organization dedicated to promoting and serving businesses in the aforementioned four counties. The COG's tag line is "To Do Together What We Can't Do Alone." They provide low-income housing and business loans. As both the COG and the PDC are under one admiration, they use fund accounting to keep activities separate. Manages the historic carousel. **Membership/Board/Voting:** Originally, ECCOG's eight-member governing board consisted of county commissioners and municipal elected officials from the four counties. In 2009, however, the region was designated an Economic Development Commission, and the governing board was expanded to include economic development interests. The Board consists of one county commissioner from each of the four counties, one municipality from each of the four counties (must be an elected member-town councilmember or mayor), and one person from a business (must be in a decision making capacity) from each county. The 13th member is an at-large member (currently a rep from higher education-Morgan Community College). There are four executive officers (on both boards). There are no special committees. They do not have, and are not currently considering any associate membership levels. PDC has a different board (also loan committee) than the COG board. It consists of 9 people (2 from each county and one at-large); they tend to be more private sector than public sector reps. **Dues:** There are no dues to belong to PDC. The dues formula for the COG is based on population. **Meetings:** Meet monthly face to face or can do teleconference per bylaws. Meets at night (7:00 pm) and typically has dinner beforehand. Meetings rotate around to different communities. **Staff/space:** There are 9 staff in Stratton and are all employee of the COG (PDC does not have its own staff). COG staff do EZ administration, business loans, etc. PDC owns the building that COG and PDC reside in. They rent out parts of building to other entities to help with costs.

4. San Luis Valley Council of Governments (headquartered in Alamosa)

Kevin Wilkins, Executive Director

Represents Alamosa, Conejos, Costilla, Mineral, Rio Grande, and Saguache Counties. Created in 2011. **Programs/Services:** San Luis Valley Development Resources Group (DRG) serves as the state planning district and as the federal economic planning district. It is the same staff as the COG. Programs include CEDS, Business Loan Fund, and SLVCOG mini-grants for marketing and business development and transportation planning. SLVCOG was established after the DRG.

Membership/Board/Voting: The COG and DRG each have a different board. For the COG, there are 12 members/seats on the Board. Each county gets one county rep and one municipality in each county gets a rep (appointed by the Counties, typically) for a total of 12 members. However, Conejos County has never paid dues so they do not get services. They do not have and are not considering associate membership level. **Dues:** DRG has 4 private sector members and all the rest are public sector. There are four economic development organizations that DRG interfaces with. **Meetings:** Meets quarterly (at least every three months plus a joint meeting

with DRG board). This ends up being every other month. Meetings are held in Alamosa.

Committees: There are no special committees or an executive committee. **Staff/space:** Staff is same for COG and DRG. Has six people on the staff. This is beneficial in that there is one point of contact for EDD, loan funds, fiscal agent for community foundation, etc. They own the space in the depot (have a 40% share in Depot building that has been condominiumized). DRG pays most of the administrative costs for the organizations.

5. **Upper Arkansas Area Council of Governments** (headquartered in Canon City)

Judy Lohnes, Executive Director

In existence since 1971. Represents Fremont, Chaffee, Custer and Lake Counties. There are 22 local governments, including the four counties. **Programs/Services:** include AAA, transportation, Head Start, housing, recycling, food distribution, WIC, business loans, broadband plan and workforce development. Took over Community Action programs when it dissolved. There is no single “one to one” regional organization for economic development. Southern Colorado EDD is 13 counties, so there are three COGs in SCEDD including the UAACOG. However, UAACOG is the enterprise zone administrator and does small business loans even though there is SCEDD. Has contracts to administer state and federal programs. For housing, they have a Housing Director and manage multiple programs. Regional recycling program and mini grant programs are utilized directly by municipalities even though they aren’t members. Some programs are above and beyond base service (e.g. recycling program), and there are cost shares for this.

Membership/Board/Voting: A county commissioner from each of four counties and four elected municipal representatives-one from each of the four counties- (currently all mayors) form a total of eight on the board. Each has one vote for a total of eight. Have to do ballot if there are more interested in serving than there are open seats. They are discussing associate membership to allow Park and Teller County (who participate in housing and workforce initiatives but are not COG members) to participate. **Dues:** Only counties pay dues, not municipalities. Counties pay based on population and assessed valuation formula. Fremont County pays the most in dues-60%. **Meetings:** Held every other month in even numbered months. They travel them around to each county. Staff sends out meeting notification to all county managers and city managers and invite them to attend. Can show ROI for each municipality. Even though municipalities aren’t members the COG staff build relationships, attend all events, and assist the governments when they can. **Committees:** There are no sub-committees or executive board. They have ad hoc committees for things like broadband and housing studies. Special projects have a steering committee around each one and they determine the share of the cost (depends on project-some are equal share and some are based on the dues formula). **Staff/space:** They own their own building now (used to be in private or county offices). They have 85 employees though majority are AAA direct service or Head Start preschool employees.

November 27, 2019

Dear Opioid Overdose Prevention Grant Committee

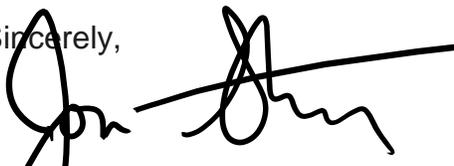
I am writing to support Summit County Public Health's grant application to enhance evidence-based opioid prevention programming and community collaboration in Summit County.

Through our role maintaining the 208 plan and participating in the local Summit County Water Quality Group NWCCOG is proud to work with this group of stakeholders in their collaborative efforts focused on reducing use of opioids and proper disposal of unused medications since its onset. This stakeholder group combines the interests of public health, public safety and law enforcement, and environmental concerns associated misuse and improper disposal of medications. This approach provides for a wide reach in addressing community interests and concern and has been very successful. It provides for collaboration among community partners, existing prevention efforts and allows our community to leverage and expand ongoing efforts without duplication. Largely due to the initiatives that this funding has provided in the past opioid prescriptions in Summit have decreased by 22% between 2014 and 2017 and over 5,000 pounds of unused medications have been collected at drop off facilities keeping them out of the aquatic environment.

We strongly support Summit County Public Health's grant application to enhance provider education, community education and public awareness, and to provide targeted Naloxone training. This kind of outreach is key in the implementation of our Community Health Improvement Plan priority for opioid prevention while also protecting our water quality.

Thank you

Sincerely,



Jon Stavney
NWCCOG Executive Director

MEMBER JURISDICTIONS

City of Glenwood Springs

City of Steamboat Springs

EAGLE COUNTY

Avon
Basalt
Eagle
Gypsum
Minturn
Red Cliff
Vail

GRAND COUNTY

Fraser
Granby
Grand Lake
Hot Sulphur Springs
Kremmling
Winter Park

JACKSON COUNTY

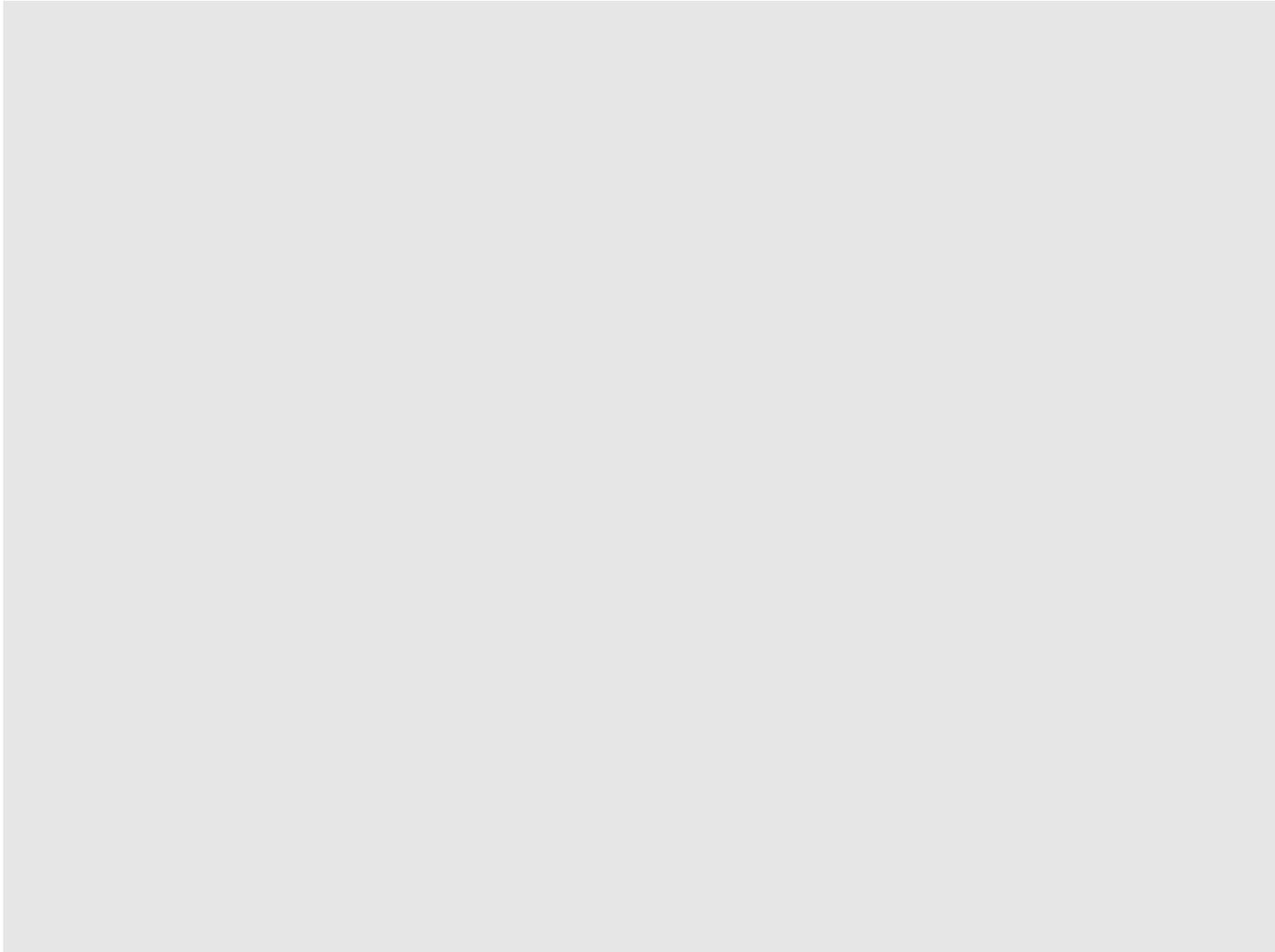
Walden

PITKIN COUNTY

Aspen
Snowmass Village

SUMMIT COUNTY

Blue River
Breckenridge
Dillon
Frisco
Montezuma



https://www.gjsentinel.com/opinion/columns/smart-reforms-needed-to-help-colorado-bridge-digital-divide/article_57b226a6-fa70-11e9-b8cf-20677ce06c14.html

Oct 27, 2019

Smart reforms needed to help Colorado bridge digital divide

By MICHAEL BENNET

Coloradans have worked hard to build the No. 1 economy in America. It is a testament to the forward-thinking and innovative spirit in every corner of our state. If we want to continue leading the nation, however, we must overcome a major headwind to future growth: poor access to high-speed internet in many parts of our state.

In Colorado, the mountainous terrain of the Western Slope, vast distances on the Eastern Plains, and sparse population density have combined to make high-speed broadband unavailable or unaffordable for many rural communities.

The lack of broadband access, however, comes with its own cost. We've heard from entrepreneurs who tell us their "dream" of relocating to rural areas is hampered by the lack of high-speed internet. This is a major barrier to business growth and economic development. The lack of broadband access, however, comes with its own cost. We've heard from entrepreneurs who tell us their "dream" of relocating to rural areas is hampered by the lack of high-speed internet. This is a major barrier to business growth and economic development.



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homework that requires online research or video streaming. In San Miguel County, we have doctors who can't perform tests or upload basic medical records. In parts of our state, students are parking outside Walmart just to go online for their homework.

Instead of throwing up their hands, Coloradans have answered this challenge with typical ingenuity. In southwest Colorado, leaders from government and business teamed up to bring fiber to the area; now, La Plata County has one of the highest shares of teleworkers in the nation. In the city of Cortez, local leaders helped connect fiber to the headquarters of Osprey, the internationally renowned backpack company, so they could maintain operations in the area. The Delta-Montrose Electric Association has found a way to offer lightning fast, gigabit speeds for prices that would make residents of Denver blush. In northwest Colorado, local governments are partnering to build a regional fiber network, Project THOR, to connect 400 miles of public and private fiber to offer affordable internet to over 230,000 local residents.

As communities have led the way to expand broadband, we have worked to make sure that Washington is a partner to their efforts. We fought for resources to expand rural broadband through the Senate Agriculture Committee. We worked across the aisle to advocate for Colorado broadband projects in Washington. We also secured federal dollars to connect San Juan County to fiber, the last in our state to do so, bringing high-speed broadband to the town of Silverton for the first time. Before the connection, when kids in town got sick, they had to miss school and make the two-hour trip to Durango for care (assuming the roads were safe to drive in the winter). Now, the kids just have to walk upstairs at the local school to connect with the doctors at Pediatric Partners in Durango, or specialists at the Children's Hospital in Denver, through a secure high-speed video feed.

Despite progress, Coloradans have consistently run into problems from Washington. Specifically, they point to how the Federal Communications Commission (FCC) defines which areas have broadband service and which do not. Today, the FCC requires internet service providers (ISPs) to report the census blocks in which they offer service. Under the current system, if an ISP connects even one home in a census block to broadband, the entire block is considered served. However, areas shown as served then become ineligible for federal broadband dollars, without which it becomes prohibitively expensive to connect many rural areas. Put simply, the inaccurate data blocks competition — leaving many Coloradans with inflated prices and inadequate service. Compounding the problem, data reported by ISPs is not readily accessible to the public, making it harder to challenge its accuracy.

In July, I introduced a bill to fix these problems. Instead of allowing ISPs to connect just one home and show the entire census block as served, our bill requires them to report data for every home in the area. It establishes a process to verify and challenge the data provided by ISPs to hold them accountable for the service they claim to provide. Finally, it creates an interactive map [showing available broadband service nationwide](#). [All this will make it easier for us to know which areas actually have access to high-speed broadband and which do not.](#)

Our bill is just the first of many steps we should take. To close the digital divide, we also need to increase federal investment to lay fiber in every rural community in America. We should cut red tape and streamline applications for federal broadband dollars. We should strengthen accountability to make sure ISPs invest those dollars where they promised and work closely with local communities to address actual needs. And we should directly support innovative, locally-driven models that can deliver high-quality broadband where incumbent providers have not. With smart reforms to help Washington better support our work in Colorado, there is no reason we cannot remain America's top economy for many years to come.

Michael Bennet, Democrat, represents Colorado in the U.S. Senate.