

Create Opportunities



December 3, 2019

FEE Proposal to provide professional auditing services to the:

Northwest Colorado Council of Governments

Prepared by:

CLA (CliftonLarsonAllen LLP)

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[CLAconnect.com](https://www.claconnect.com)

WEALTH ADVISORY
OUTSOURCING
AUDIT, TAX, AND
CONSULTING

DOLLAR COST BID

Total All-Inclusive Maximum Price

a. **Name of Firm:** CLA (CliftonLarsonAllen LLP)
Contact Name: Paul Niedermuller
Title: Principal

b. **Certification**
Signature: 

This fee proposal is a firm and irrevocable offer for 60 days, as well as for the entire period of the engagement if selected to continue as your service provider. Please refer all questions regarding this fee proposal to me by phone at 303-466-8822, or by email at paul.niedermuller@CLAconnect.com. As a principal, I am authorized to make representations and contractually bind the firm.

c. **Total All-Inclusive Maximum Price for the FY2019-2021 engagement:** Please see below for our pricing breakout.

Proposed fees

Fees per Report

Report	2019	2020	2021
Northwest Colorado Council of Government's Financial Statement Audit	\$18,000	\$18,550	\$19,100
Single Audit (per major program)	\$4,900	\$5,000	\$5,100
Indirect Cost Allocation Plan	\$1,100	\$1,200	\$1,300
Technology and Client Support Fee	\$900	\$925	\$950
Total All-Inclusive:	\$24,900	\$25,700	\$26,450

**Technology and Client Support Fee – Please see the additional attachment for an explanation of this new fee. Please give us a call to further discuss if there are any questions.*

Additional Charges

We have estimated fees that are competitive with other regional and national firms and provide the Council with a level of quality and commitment that will extend for years to come. Assuming no changes in requested services or unplanned hardships during the audit, our fees will not exceed the amounts shown above. Should significant events occur or regulatory requirements change, we would address with you our fee estimates for these new matters affecting the scope of our work prior to the start of any work performed.

CLA does not anticipate charging any additional out-of-pocket expenses. Any out-of-pocket expenses arising from unforeseen circumstances will be discussed and agreed upon in advance and CLA will accept reimbursement for travel, lodging and subsistence at the prevailing Council rates for its employees.



Rates for Additional Professional Services

It is not our policy or practice to bill our clients every time we receive a phone call. In the course of providing our services to you, we will regularly consult with you regarding accounting, financial reporting, and significant business issues. If a specific project is complex or requires significant time or resources, we will first discuss with you the scope of the project and its fee, to make sure there are no surprises. While it is difficult to establish an exact policy for billing in these situations, we commit to discussing with you in advance of performing our services if we believe the time requirement to provide you the desired assistance is other than routine. We will discuss the scope of the project and our estimate to complete it prior to commencing work. Our standard billing rates are shown below.

Standard billing rates

Our hourly rates for our professionals on standard rate engagements are as follows:

Title	Current Rates
Principals	\$300 - \$400
Directors/ Managers	\$195 - \$300
Senior Associates	\$125 - \$150
Associates	\$80 - \$125

Our last word on fees – we are committed to serving you. Therefore, if fees are a deciding factor in your selection of an accounting firm, we would appreciate the opportunity to discuss with you the scope of our audit plan.

At CLA, it's more than just getting the job done.

Manner of Payment

Progress payments will be billed on the basis of hours of work completed during the course of the engagement. Interim billing shall cover a period of not less than a calendar month.

