



## **NWCCOG ELEVATOR INSPECTION PROGRAM ANNUAL INSPECTION & ENFORCEMENT PROCESS**

1. Annual Inspection with no violations found, a Certificate of Operation is issued.
2. Annual inspection with TCO violations found, a Temporary Certificate of Operation (TCO) is issued with 60 days to correct by submitting an affidavit to NWCCOG.
3. TCO violations not corrected by TCO expire date, a Notice of Violation (NOV) with a \$500.00 fine per conveyance is issued. This must be corrected within 30 days of issuance by submitting an affidavit to NWCCOG
4. NOV not corrected by due date, a Notice of Enforcement Order (NEO) with a \$1,000.00 penalty per conveyance is issued. This must be corrected within 30 days of issuance by submitting an affidavit to NWCCOG.
5. NEO not corrected, NWCCOG EIP will contact the owner for a discussion, then possible shut down of the conveyance(s)

All fines and any outstanding invoices must be paid before NWCCOG will close the enforcement procedure and issue a CO.