



**2021 BUDGET  
AND 2020 REVISED  
BUDGET  
FINAL VERSION FOR COUNCIL**

Presented for Approval: December 3, 2020



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2021 BUDGET

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# Letter from Executive Director & Fiscal Officer

2021 BUDGET (October 2020)

Welcome to the proposed 2021 Budget for the Northwest Colorado Council of Governments, presented at the October meeting and to be approved at the December meeting as required by Article V of the Amended and Restated Bylaws of the Northwest Colorado Council of Governments.

**Payroll:** The 2021 budget proposes a **0% merit wage increase with a 3.1% COLA increase** (reflects the “2020” Denver-Boulder-Greely Consumer Price Index calculated by the Department of Labor, months ending in July 2020) per employee. Our primary asset is our people. The value we deliver through services is a direct result of their efforts. We continue to attract and retain quality employees in a very competitive market. We put considerable time into training. Compared to many of the nearby local governments we serve, our wage and benefit packages lag. We make up for it in a wider variety of benefits and workplace culture. In 2021 NWCCOG will embark upon a wage range and salary survey.

**General Administration:** We have not submitted to CDOT for approval our Indirect Rate of 15% finding that it in compliance with 2 CFR 200. The 15% indirect rate includes all the Office Manager’s time as well as a portion of the in-house fiscal position and a proportion of Executive Director time to reflect general management obligations of that position. The 2021 Indirect budget totals \$402,390 and represents 5.74% of the total budget. Rent for each program was increased 5% again year to bolster the fund balance for the aging NWCCOG office building. After mortgage, CAM and planned maintenance, this will leave the Building fund balance at \$46,000 by the end of 2021. The Building Fund will support a significant IT Security Infrastructure project in 2020. Ongoing IT support costs are charged to Indirect.

**Dues:** The projected 2021 Member Dues (jurisdictions confirm participation by December 1) are \$304,854.05, held flat from 2020 following a vote of approval from NWCCOG Council at the July Meeting. Combined with Indirect and fees for service from the Elevator Program, dues are the “General Fund” of NWCCOG. Note that revenues transferred from the Elevator Inspection Program balance the Regional Business budget and “cover” most of the local match required to for the Broadband Director position. Note that QQ projected dues for 2020 are estimated at \$155,153. This is most of the QQ operating budget. QQ also keeps a \$100,000 Legal Defense Fund balance and continues to build on beginning fund balance. All incorporated municipalities in Region 12 and 3 others are Members.

**Leverage:** One of the primary values of membership in NWCCOG is the ability of the organization each year to leverage Regional Business Dues as matching funds for grant programs which require it. Member dues represent a single digit fraction of the overall NWCCOG budget but this “local match” is required for NWCCOG to qualify for a number of grants and key programs listed below. For 2020, the following estimated amounts are submitted for approval with the budget:

Vintage (AAAA)	\$ 31,972 - cash
Broadband Grant	\$ 80,000 - cash
Economic Development District	\$ 47,500 - cash
Watershed Services	\$ 7,000 – cash

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TOTAL \$166,472 (55% of Dues)

The 2021 budget does not need to transfer any of the Unreserved Fund balance to support any of the NWCCOG programs. The Bylaws require Restricted Emergency Reserve Account to be 10% of the current year's internal programs' projected revenues, which is \$7,005,576. The balance of the reserve fund is estimated to be \$775,550 at the beginning of 2021 and is anticipated to be \$815,034 at the end of 2021 which equals 11.63% of the internal program budgeted revenues.

We feel Confident that the 2021 budget continues NWCCOG's commitment to provide high-quality, cost effective services to our members.

Jon Stavney Executive Director  Michael Kurth, Fiscal Officer 

## **Additional NWCCOG Budget Narrative from the Executive Director**

The bulk of the revenues at NWCCOG come from narrowly targeted funding streams from federal and state programs or grants, each of which is managed by a different state or federal department or agency, and only permissible for specific uses within specifically tailored programs at NWCCOG designed around a nexus of services needed across the region and the boundaries of that funding stream. NWCCOG programs work with approximately eight different federal agencies and nine different state agencies. This is one reason for so many specialized departments and programs, and many silos of expertise built upon the scope, guidelines and criteria of those funding streams.

The Energy Program receives an allotment of dollars for a fiscal year and must tailor staffing and the number of jobs around utilizing those allotted dollars. The Northwest All Hazards Emergency Management Region and the Northwest Healthcare Coalition have a somewhat similar situation as the total grant to the region is defined tri-annually and annually respectively. The Economic Development District receives annual funding from the Economic Development Administration to run the program, but must apply for grants for specific projects. The Northwest Loan Fund is annually allotted monies by the state on an as requested basis and is only distributed those dollars as it closes on qualified loans. Staffing for NLF is paid from a 16% administrative fee allowed for each loan.

Programs at the AAAA are funded by federal dollars through the Older Americans Act and state dollars through the State Funding for Senior Services. The RSVP grant is federally funded through the Corporation for National and Community Service and the SHIP Medicare program is funded through a small state grant (funds less than 25% of the program) and AAAA state funding. Some of the support for people over 60 years of age is directly provided by AAAA, but much of it is subcontracted to providers within the region, many of whom bring additional funds to the programs for services such as congregate meals, home delivered meals and legal assistance. These are all funded through the annual federal budget process.

The Elevator Inspection Program is the only fully fee-for-service program at NWCCOG and supplements the Regional Business and Broadband programs. The Energy Program in 2018 continued to expand two programs which are fee-for-service. These funds were less than 15% of the program in 2017 and remained within the Weatherization overall budget. The goal is to increase these fee-for-service programs to stabilize and diversify the program to counter the fluctuations of annual federal appropriations to WAP.

Most of the programs above pay into the indirect fund to help cover the general costs of managing NWCCOG, the office manager, copier, payroll, accounting, audits and other costs that would be onerous to track and bill out to specific departments. This indirect calculation is re-approved annually by a state and a federal agency. Watershed Services, and QQ, with contract staff that are out of the NWCCOG office pay a lesser amount into Indirect as a fee. Indirect is not allowed by the NWAHEMR grant requirements, so that group contracts directly with Summit Bookkeeping for accounting, and with the NWCCOG auditor for those services. The Healthcare Collaborative grant allows for an administrative fee, which was proposed and accepted annually as 10% of the grant.

These are quite different models than most of our member jurisdictions (municipalities and counties) which collect sales or property taxes and then have relatively broad latitude for prioritizing and distributing those funds across departments. Some of those county and municipal departments may charge fees for service which may or may not cover the cost of running that department and may or may not just return to the general fund. The closest analogue to most of our programs is for municipalities with designated Enterprise Funds in which a specific service (water, wastewater or other utility) must build a fee structure for revenues to balance against expenses.



# History & Mission Statement

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2021 BUDGET

## **HISTORY**

Northwest Colorado Council of Governments was established as Colorado Planning and Management Region XII in 1972 by Executive Order of the Governor in response to the Federal Intergovernmental Cooperation Act of 1968. Regional, multi-jurisdictional planning was encouraged as a means to avoid overlap, duplication, and competition between local planning activities and to coordinate planning and management of certain activities at a regional level. Today, NWCCOG core programs serve a five-county region including Eagle, Grand, Jackson, Pitkin, and Summit Counties and 19 municipalities therein. Additional members from outside Region XII include the Cities of Glenwood Springs and Steamboat Springs. Many programs serve customer bases larger than Region 12, some serving as many as 9 counties, for various reasons – including critical mass and opportunity.

## **MISSION STATEMENT**

The purpose of Northwest Colorado Council of Governments is to be responsive to our members' needs and interests by providing guidance and assistance in problem solving, information sharing, and partnership building, advocating members' interests and needs with local, state, and federal entities and providing quality services that are relevant, effective, and efficient.



# 2020 Year NWCCOG Council Members

(Who Vote on the 2021 BUDGET)

## COUNTIES

Eagle  
Grand  
Jackson  
Pitkin  
Summit

## REPRESENTATIVES

Jeanne McQueeney\*  
Kristen Manguso\*  
Coby Corkle\*  
Patti Clapper, Vice Chair\*  
Karn Stiegelmeier, Chair\*

## ALTERNATE

Jeff Shroll  
Rich Chimino  
Dan Manville  
Steve Child  
Elisabeth Lawrence

## MUNICIPALITIES

Aspen  
Avon  
Basalt  
Blue River  
Breckenridge  
Dillon  
Eagle  
Fraser  
Frisco  
Glenwood Springs  
Granby  
Grand Lake  
Gypsum  
Hayden  
Hot Sulphur Springs  
Kremmling  
Minturn  
Montezuma  
Red Cliff  
Silverthorne  
Snowmass Village  
Steamboat Springs  
Vail  
Walden  
Winter Park

## REPRESENTATIVES

Ward Hauenstein  
Jennie Fancher  
William Infante  
Toby Babich  
Brian Waldes  
Carolyn Skowyra, Sec-Treasurer\*  
Matt Solomon  
Andy Miller\*  
Deborah Shaner  
Matt Langhorst  
Ted Cherry  
John Crone  
Jeremy Rietmann  
Vacant  
Robert McVay  
Dan Stoltman  
George Brodin  
Lesley Davis  
Duke Gerber  
Vacant  
Alyssa Shenk\*  
Heather Sloop  
Patty McKenny\*  
Jo McQueary  
Keith Riesberg

## ALTERNATE

Skippy Mesirow  
Sarah Smith Hymes  
Watkins Fulk-Gray  
Michelle Eddy  
Eric Mamula  
Nathan Johnson  
Brandy Reitter  
Jeff Durbin  
Nancy Kerry  
Jenn Ooton  
Paul Chavoustie  
vacant  
Lana Bryce  
Vacant  
Christene Lee  
Gover Pryor  
Eric Gotthelf  
vacant  
Jake Spears  
Vacant  
Bob Sirkus  
Ginger Scott  
Scott Robson  
Sherry Cure  
James Shockey

\*Denotes Executive  
Committee Members



# 2021 Fiscal Management

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## 2021 BUDGET

### **Program Categorization:**

#### **Internal Programs:**

Internal programs are managed by NWCCOG employees. NWCCOG is the sponsoring agency for Vintage (Alpine AAA), Elevator Inspection Program (EIP), Energy Management, Regional Business (RB), Economic Development District (EDD), and Regional Transportation Coordinating Council (RTCC). These "internally" sponsored programs are included in the NWCCOG annual audit and share administrative costs through applied indirect cost rate.

#### **External Programs:**

NWCCOG enters into agreements for the provision of office space and services with external programs that can benefit through co-location and shared usage of NWCCOG resources. Most external programs are coordinated by contract staff rather than employees with benefits. The NWCCOG Foundation, Inc. is administered by NWCCOG, but its administrative costs are covered by a 5% administrative rate assessed annually *to active accounts* rather than by an indirect cost rate. The NWCCOG Foundation's 5% administrative fee may be waived for NWCCOG members or programs that are partnering with the Foundation on projects. NWCCOG is the designated fiscal agent for the Northwest All Hazards Emergency Management Region (NWAHEMR) whose grant does not allow indirect, and the Northwest Colorado Healthcare Coalition (NWHCC) for which we negotiated a 10% administrative fee as well as the Northwest Loan Fund (NLF) which pays the same indirect as internal programs. Federal granting sources for the NWAHEMR do not allow reimbursement for expenses based on an indirect cost rate so all expenses are individually calculated and direct billed. NWCCOG also serves as the fiscal agent for the Water Quality/Quantity Committee (QQ), Watershed Services, and the Summit Water Quality Committee (SWQC), and Wild & Scenic Stakeholder group which are each charged an administrative fee which is somewhat less than the indirect fee charged to programs.

#### **Fiscal Philosophy:**

NWCCOG will operate common cost centers such as motor pool, arrange for leasing and/or purchasing of equipment, cars, phone systems, fax machines, copiers, postal machines, etc. to meet the needs of both internal and external program staff. Actual costs for the use of the equipment and services will be charged directly to programs whenever it is efficient for NWCCOG staff to do so.



# Annual Dues Assessment Policy

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2021 BUDGET

**1. DUES ASSESSMENT:** Members of the Northwest Colorado Council of Governments shall pay annual dues assessment for services. In recognition of the mandatory nature of regional delivery of many of NWCCOG's services and the matching fund requirements for these services, the NWCCOG has created dues assessment policies to ensure the equitable distribution of member assessment obligations.

**2. CALCULATION AND APPROVAL OF TOTAL ANNUAL DUES ASSESSMENT:** The proposed total annual dues assessment will be adjusted by the latest available population estimates and assessed valuation and a factor calculation for each. The proposed total dues assessment shall be calculated by adding the individual jurisdictions' dues amounts together. The proposed total annual dues assessment will be presented to the membership for approval at the July Council meeting when Population numbers are available, or no later than the August meeting for approval.

**3. INDIVIDUAL MEMBER JURISDICTION ASSESSMENT:** The dues assessment for each Member Jurisdiction will be calculated using a formula applying a dollar multiplier on population and percent of mills multiplier on assessed valuation as approved by the NWCCOG Council. Assessed valuation amounts will be the most recent annual report produced by the State of Colorado, Division of Property Taxation. Population numbers will be the latest available estimates from the State Demographer's Office.

**4. ANNUAL CONFIRMATION OF DUES ASSESSMENT:** The dues calculation shall be reviewed and approved by the NWCCOG Council at either the July or August meeting (depending on availability of population numbers from the State Demographers Office. By August 31st, NWCCOG shall send notices to each Member Jurisdiction stating the amount of the next calendar year's annual assessment for services, including a confirmation of that annual assessment. The confirmation of intention to pay the assessment must be received by NWCCOG by December 1st.

**5. PAYMENT OF DUES ASSESSMENT:** Dues Assessments are billed in early January and due and payable on an annual basis by February 28th. All members who have fulfilled their dues assessment responsibilities by this date will be considered "current" and thereby eligible for all Council rights, privileges, and services for the calendar year. New members jurisdictions may join at any time and pay that years full dues based on the same calculations as other members.

**6. NON-PAYMENT OF DUES ASSESSMENT:** If any members' dues payment is more than 20 days delinquent, the Council Chair or Executive Director shall send written notice to each Member Jurisdiction within the county where such delinquent member is located, setting forth in detail the amount of said delinquency and permitting all Member Jurisdictions within that county to collectively contribute the amount of the delinquency. If, at the next regular meeting it is determined that the amount of the delinquency will be contributed by the other members, then the delinquent member shall be deemed to be current. If the amount of the delinquency will not be covered by the other members, then the delinquent member will not be eligible for any membership rights, privileges, and services.

**7. REQUIRED WITHDRAWAL FROM NWCCOG:** In the event of a member's non-payment of dues the Council may by majority vote require that the non-paying member withdraw from NWCCOG in accordance with the procedures set forth in Article III, 303 of the Articles of Incorporation. Failure to comply with Article III, 303 of the Articles of Incorporation and Article IV, 5 and 6 of the Bylaws may result in the Council taking action to discontinue services and all other rights and privileges of membership to the delinquent Member Jurisdiction.

## NWCCOG 2021 Dues Confirmation

Reply requested by 11/01/20

Fax: 970-468-1208 or email to: office@nwccog.org NWCCOG, PO Box 2308, Silverthorne, CO 80498

County	2021 NWCCOG DUES	2021 Q/Q DUES	2021 TOTAL DUES	Signature to confirm jurisdiction's intent to participate in 2021
Eagle County	\$70,070	\$22,809	\$92,879	
Grand County	\$16,542	\$22,809	\$39,351	
Gunnison County	n/a	\$5,305	\$5,305	
Jackson County	\$1,515	n/a	\$1,515	
Lake County	\$6,553	n/a	\$6,553	
Park County	n/a	n/a	\$0	
Pitkin County	\$49,131	\$22,809	\$71,940	
Summit County	\$40,397	\$22,809	\$63,206	
<b>Municipality</b>				
Aspen	\$24,609	\$7,214	\$31,823	
Avon	\$6,338	n/a	\$6,338	
Basalt (Eagle & Pitkin)	\$4,334	\$1,326	\$5,660	
Blue River	\$1,030	n/a	\$1,030	
Breckenridge	\$9,955	\$5,570	\$15,525	
Carbondale	n/a	\$3,448	\$3,448	
Crested Butte	n/a	\$1,591	\$1,591	
Dillon	\$1,411	\$796	\$2,207	
Eagle	\$5,245	\$1,857	\$7,102	
Fraser	\$1,231	\$743	\$1,974	
Frisco	\$4,223	\$1,857	\$6,080	
Glenwood Springs	\$8,138	n/a	\$8,138	
Granby	\$1,737	\$743	\$2,480	
Grand Lake	\$779	\$743	\$1,522	
Gypsum	\$5,600	\$2,122	\$7,722	
Hayden	\$1,297	n/a	\$1,297	
Hot Sulphur Springs	\$482	\$212	\$694	
Kremmling	\$933	\$1,061	\$1,994	
Leadville	\$1,833	n/a	\$1,833	
Minturn	\$916	\$690	\$1,606	
Montezuma	\$62	n/a	\$62	
Red Cliff	\$198	n/a	\$198	
Silverthorne	\$5,013	\$1,804	\$6,817	
Snowmass Village	\$7,683	n/a	\$7,683	
Steamboat Springs	\$15,759	\$2,652	\$18,411	
Vail	\$17,938	\$6,631	\$24,569	
Walden	\$370	n/a	\$370	
Winter Park	\$1,918	\$1,326	\$3,244	
Yampa	n/a	\$212	\$212	
<b>Districts &amp; Associations</b>				
19 Water & Sanitation Districts	n/a	\$11,773	\$11,773	
2 Associations	n/a	\$4,243	\$4,243	
<b>Total Dues</b>	<b>\$313,239.06</b>	<b>\$155,153</b>	<b>\$468,391.75</b>	



# 2021 Indirect Cost Rate

2021 BUDGET

**Introduction:** Cost effectiveness is a key component to the viability of any Council of Governments. Programs sponsored by NWCCOG must be able to make more effective use of their administrative dollars by sharing operational systems than a comparable stand-alone operation. An example of this shared program cost savings is the annual audit, which covers all NWCCOG program areas, and is administered for all of these entities rather than multiple times on an individual program basis. Other costs that follow this pattern include office supplies, the copy machine, the phone system, equipment repairs, and some organizational staff time.

**Support Areas:** The 2021 Indirect Cost Center is comprised of support services, which provide fiscal accountability, communication services, and basic office functions.

**Fiscal:** Includes the book keeping and general fiscal management services of the Fiscal Officer, and Fiscal Assistant as well as annual audit expense, accounting software support, and check printing.

**Telephone:** Includes office telephone equipment, line expenses, and service charges.

**Office/IT Securit/Insurance:** Includes 100% of the Administrative Assistant’s time (1FTE), including oversight of programs such as safety, wellness, benefits management. Other expenses include office supplies, office equipment rentals and maintenance, copier lease, etc. All general IT support including annual fees for IT will be in Indirect. Includes General Liability, Errors and Omissions, and Property.

**Management:** Includes all Executive Director time related to internal management of NWCCOG including human resources, building, motor pool and other matters of general organizational concern not specific to a program as well as general management including individual program support and employee performance evaluation. Occasionally the ED will charge hours of extended focus on a specific program. The intent of this is to allow the bulk of ED time to be charged to Regional Business with a focus on delivering value outward to the membership.

**Methodology:** Indirect costs are shared, pro-rata, by NWCCOG programs. Each contributes to these costs based on that program’s total salaries and wages. The percentage applied is determined by averaging the proposed with current year and with updated prior two audited fiscal years’ indirect costs as a percentage of the total salaries as shown below: Application of Four-Year Averaging Factor:

YEAR	RATE
2021	15.00
2020	15.00
2019	15.33
2018	13.97
Four Year Total	59.3
<b>Four Year Average</b>	14.825

# Indirect

FUND BALANCE-BEGIN		637	(25,920)	(45,872)	(30,493)	(30,493)	12,286
						Estimated	
ACCT #	ACCOUNT NAME	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual	2021 BUDGET
2200	CARRY-OVER						
4540	OTHER INCOME	8,402	4,516	2,207	19,036	2,500	2,500
	REIMBURSED FEES/EXPENSES			693		120,530	
4550	INTERNAL INDIRECT REVENUE	197,673	199,548	298,153	316,779	341,778	331,255
	HCC - ID income					16,000	16,000
4560	EXTERNAL INDIRECT REVENUE	9,190	33,556	36,388	17,196	19,000	17,729
	<b>TOTAL REVENUES</b>	<b>215,265</b>	<b>237,620</b>	<b>337,441</b>	<b>353,011</b>	<b>499,808</b>	<b>367,484</b>
6110	SALARIES - EXECUTIVE DIRECTOR	6,480	-	24,968	33,746	24,000	27,834
6121	SALARIES - PROGRAM STAFF	-	-	2,033	-	600	
6131	SALARIES - OFFICE SUPPORT	51,684	44,933	82,169	54,731	55,000	56,421
6141	SALARIES - FISCAL	-	35,134	-	32,651	44,250	36,590
6210	TAXES & BENEFITS	26,542	27,570	38,078	42,049	42,000	41,810
6310	FLEX PLAN ADMIN	977	927	1,326	1,500	850	
6311	BACKGROUND CHECK	-	-	421			
6330	EE TRAINING EXPENS	-	-	-			
	CONTRACT STAFF			12,708			
6420	FISCAL OFFICER CONTRACT	35,100	29,883	32,012	32,340	33,720	36,000
6421	FISCAL ASSISTANT EXPENSE	-	-	-		1,204	-
6430	LEGAL EXPENSE	983	-	332	500	500	2,000
6440	AUDIT SERVICES	20,600	20,315	23,300	23,000	21,300	24,500
6510	CONTRACT SERVICES- GENERAL	11,267	4,468	3,254	8,000	120,530	
6610	OFFICE SUPPLIES	7,359	6,256	13,298	11,000	10,200	11,000
6640	POSTAGE	256	1,349	404	500	375	
6650	PRINTING & PUBLICATION	643	-	228	100	100	
6660	ADVERTISING	873	-	2,383	2,000	?	
6670	INTERNET/WEB SITE ADMIN	5,013	6,019	4,005	7,000	12,500	60,000
6680	DUES & SUBSCRIPTIONS	2,001	5,242	12,354	7,500	12,000	20,000
6690	COPIER CHARGES	1,054	941	864	1,200	?	
6720	RENT	19,814	18,041	18,317	28,735	30,800	\$28,735
6730	TELEPHONE	13,025	12,276	16,615	14,000	12,000	15,000
6750	OFFICE REPAIRS, JANITOR & MAINT.	600	998	-	1,500	4,350	3,000
6760	INSURANCE	13,428	12,613	12,613	15,000	12,600	15,000
	WASTE REMOVAL			600			
6800	EQUIP. MAINT. & REPAIRS	3,710	-	1,650	2,000	-	2,000
6830	EQUIPMENT LEASE - Copier	15,111	17,524	15,081	17,000	16,000	17,000
6830	EQUIPMENT LEASE - Postage	-	-	1,441	1,800	1,800	2,000
6840	TOOLS & EQUIPMENT	-	1,335	-			
7120	LICENSE & PERMITS	-	3,904	-	2,500	?	
7130	TRAVEL & MEETINGS	931	149	1,074	1,000	100	1,000
7150	TRAINING & TECH ASSISTANCE	1,759	7,694	534	4,000	250	500
8000	CAPITAL OUTLAY	2,613	-	-	2,000	?	2,000
9100	CONTINGENCY	-	-	-			
	<b>TOTAL EXPENSES</b>	<b>241,822</b>	<b>257,573</b>	<b>322,062</b>	<b>347,352</b>	<b>457,029</b>	<b>402,390</b>
	<b>REVENUE OVER EXPENDITURES</b>	<b>(26,557)</b>	<b>(19,953)</b>	<b>15,379</b>	<b>5,659</b>	<b>42,779</b>	<b>(34,906)</b>
	<b>FUND BALANCE -END</b>	<b>(25,920)</b>	<b>(45,872)</b>	<b>(30,493)</b>	<b>(24,835)</b>	<b>12,286</b>	<b>(22,620)</b>

## Building - 249 Warren Avenue

	<b>REPLACEMENT FUND -BEGIN</b>	<b>49,760</b>	<b>57,707</b>		<b>69,898</b>	<b>68,937</b>
					Estimated	
		<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
4530	DIRECT CHARGES INCOME	77,919	80,797	80,797	83,786	\$87,993
4810	RENTAL INCOME	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>77,919</b>	<b>80,797</b>	<b>80,797</b>	<b>83,786</b>	<b>87,993</b>
6121	PROGRAM STAFF	-	-	-	-	-
6210	TAXES & BENEFITS	-	-	-	-	-
6420	FISCAL SERVICES CONTRACT			-		-
6510	CONTRACT SERVICES- GENERAL	-	-	500	500	500
6610	OFFICE SUPPLIES	-	-	-	-	-
6680	DUES & SUBSCRIPTIONS	-	-	-	-	-
6710	MORTGAGE EXPENSE	38,160	38,160	38,160	38,160	38,160
6720	RENT - COG Storage/ Parking Spaces	6,000	6,000	6,000	6,000	6,000
6745	CAM FEES	17,723	17,723	17,723	16,687	17,723
6740	REPAIRS & MAINTENANCE.	4,673	2,772	3,977	20,000	10,000
8000	Capital Improvement					
6750	JANITORIAL/TRASH EXPENSE	3,416	3,951	3,400	3,400	3,600
	<b>TOTAL EXPENSES</b>	<b>69,972</b>	<b>68,606</b>	<b>69,760</b>	<b>84,747</b>	<b>75,983</b>
	<b>REVENUE OVER EXPENDITURES</b>	<b>7,947</b>	<b>12,191</b>	<b>11,037</b>	<b>(961)</b>	<b>12,010</b>
	<b>REPLACEMENT FUND -END</b>	<b>57,707</b>	<b>69,898</b>		<b>68,937</b>	<b>80,947</b>

\*Continue to build replacement fund for major improvements, window replacement, carpet, remodel, etc--goal \$100,000 balance

\*Increased R&M for security, rewiring and office improvements OK Jon 10/1/20, spent \$9,000 YTD 10/1

## Motor Pool

	<b>REPLACEMENT FUND -BEGIN</b>	<b>73,921</b>	<b>93,662</b>	<b>104,307</b>		<b>80,473</b>	<b>71,524</b>
						Estimated	
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>2017 ACTUAL</b>	<b>2018 ACTUAL</b>	<b>2019 ACTUAL</b>	<b>2020 BUDGET</b>	<b>2020 ACTUAL</b>	<b>2021 BUDGET</b>
4530	MOTOR POOL BILLINGS	35,273	36,234	18,535	15,000	5,300	5,000
4610	INSURANCE PROCEEDS		2,670	6,447	-		
4620	REIMBURSED EXPENSES	-			-		
4010	GAIN ON SALE	-	-	-		-	
	<b>TOTAL REVENUES</b>	<b>35,273</b>	<b>38,904</b>	<b>24,982</b>	<b>15,000</b>	<b>5,300</b>	<b>5,000</b>
6131	SALARY - ADMIN. ASST.		-	-			
6141	SALARY - FISCAL		-	-	568	-	585
6210	BENEFITS .		-	-	164		158
6260	LICENSE & PERMITS	-	-	-			
6420	CONTRACT- FISCAL OFFICE	2,440	2,112	2,232	-	2,304	2,304
6610	OFFICE SUPPLIES	35					
	POSTAGE			13			
6660	ADVERTISING		-	2,700	-		
6680	DUES & SUBSCRIPTIONS		-	-			
6760	INSURANCE	1,446	1,877	2,894	1,900	1,876	2,000
6761	INSURANCE-DEDUCTIBLE				500		
6800	COPIER EXPENSE						
6810	REPAIR & MAINTENANCE	3,735	13,949	11,070	5,000	1,000	1,000
6811	GAS, OIL & VEHICLE SUPPLIES	7,850	10,292	9,247	5,000	700	1,000
6830	EQUIPMENT LEASE		-	20,366	21,600	8,269	8,500
7130	TRAVEL & MEETING	26	30	294	100	100	100
8000	CAPITAL OUTLAY		-	-	-		
	CARRY FORWARD		-	-	-		
9,130	TRANSFERRED BETWEEN PROGRAMS	-	-	-	-		
	<b>TOTAL EXPENSES</b>	<b>15,532</b>	<b>28,260</b>	<b>48,816</b>	<b>34,832</b>	<b>14,249</b>	<b>15,647</b>
	<b>YTD NET</b>	<b>19,741</b>	<b>10,645</b>	<b>(23,834)</b>	<b>(19,832)</b>	<b>(8,949)</b>	<b>(10,647)</b>
	<b>REPLACEMENT FUND -END</b>	<b>93,662</b>	<b>104,307</b>	<b>80,473</b>		<b>71,524</b>	<b>60,877</b>

\* Increase in mileage to .54/mile

\*In 2019 began a lease program in which Elevator and Regional Business vehicles are charged directly to those programs  
Vehicles cost include expense plus buyout, insurance and other costs



# PROGRAM SUMMARIES

## 2021 BUDGET AND REVISED 2020 BUDGET



# ECONOMIC DEVELOPMENT DISTRICT

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2012
<b>Program Director:</b>	Rachel Lunney

### Recent Program Highlights:

- a. \$400,000 in additional funding through EDA CARES Act. This funding will be used for a variety of economic recovery and resiliency efforts including hiring a Regional Business Recovery Coordinator, making direct grants to each of our five counties for economic recovery and resiliency efforts, and to build staff capacity by providing funding for salaries and benefits for the newly hired Business Loan Assistant with the Northwest Loan Fund and for the Executive Director for time spent on new activities related to economic recovery due to the pandemic.
- b. EDD successfully secured additional grants in 2020:
  - USDA Housing Preservation Grant - \$101,990
  - USDA Rural Business Development Grant - \$24,000
  - USDA Revolving Loan Fund Grant - \$47,000

### Budget Notes:

EDA CARES Act funding began July 1, 2020: of the total funding of \$400,000, \$50,000 is distributed to NWCCOG per quarter for two years, so no more than \$200,000 will be spent in 2021.

USDA Rural Business Development Grant – \$24,000 will be spend in 2021. This is a pass –through grant, funds going to the Summit Prosperity Initiative for expenses related to the SPI’s Rebuild program, a 9-week training program for businesses and entrepreneurs in Summit County. USDA Revolving Loan Fund Grant – it is anticipated that \$47,000 will be granted out in business loans to be administered by NLF. As the loans are repaid, the revolved funds plus interest will be re-loaned out to new business loans.

USDA Housing Preservation Grant: \$101,990 will be spent in 2021. This is a pass-through grant for Eagle County Housing per their request.

### General Program Description:

NWCCOG is an officially designated Economic Development District under the auspices of the U.S. Department of Commerce Economic Development Administration. This EDA designation serves as a foundation for economic development projects and programs that aim to build the capacity of our member communities in creating and sustaining health, vibrant, diverse economies. The EDA's mission is to "lead the federal economic agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy". To further this mission, the EDA provides annual funding to EDD's across the country to assist in their pursuit of region-building economic development activities. NWCCOG will continue to use this funding to focus on activities which aim to stimulate growth and business expansion in order to strengthen the economies of member communities in our region.

**NWCCOG EDD EDA CARES Act Funding - 2 Year Budget**

	2021								Total	Budgeted Amount
	Qtr 1 7/1/2020	Qtr 2 10/1/2020	Qtr 3 1/1/2021	Qtr 4 4/1/2021	Qtr 5 7/1/2021	Qtr 6 10/1/2021	Qtr 7 1/1/2022	Qtr 8 4/1/2022		
<b>Draw</b>	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 400,000.00	\$ 400,000.00
Carryover from last Qtr		\$ 50,000.00	\$ 26,915.75	\$ 6,748.50	\$ 214.25	\$ 16,414.00	\$ 36,246.75	\$ 56,079.50		
<b>Total Balance beg this Qtr</b>		\$ 100,000.00	\$ 76,915.75	\$ 56,748.50	\$ 50,214.25	\$ 66,414.00	\$ 86,246.75	\$ 106,079.50		
									\$ -	
<b>Expenses</b>									\$ -	
Resiliency Plan: Community Builders	\$ -								\$ -	\$ 30,000.00
County Contracts	\$ -	\$ 50,000.00	\$ 40,000.00	\$ 30,000.00				\$ 30,000.00	\$ 150,000.00	\$ 150,000.00
Regional Business Recovery Coordinator		\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 16,250.00	\$ 113,750.00	\$ 130,000.00
Travel: RBRC		\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	\$ 9,996.00	\$ 10,000.00
Staff Salary: S. Pugsley		\$ 4,375.00	\$ 4,375.00	\$ 4,375.00	\$ 4,375.00	\$ 4,375.00	\$ 4,375.00	\$ 4,375.00	\$ 30,625.00	\$ 35,000.00
Staff Salary: J. Stavney			\$ 5,000.00	\$ 3,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00		\$ 25,000.00	\$ 25,000.00
Staff Benefits: S. Pugsley (\$3,000 total)		\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 2,625.00	\$ 3,000.00
Staff Benefits: J. Stavney (\$8,000 total)			\$ 1,333.00		\$ 2,666.00	\$ 1,333.00	\$ 1,333.00	\$ 1,333.00	\$ 7,998.00	\$ 8,000.00
Staff Indirect (15% salary cost)		\$ 656.25	\$ 1,406.25	\$ 1,106.25	\$ 1,706.25	\$ 1,406.25	\$ 1,406.25	\$ 656.25	\$ 8,343.75	\$ 9,000.00
									\$ -	
<b>Total Qtrly Expenses</b>	\$ -	\$ 73,084.25	\$ 70,167.25	\$ 56,534.25	\$ 33,800.25	\$ 30,167.25	\$ 30,167.25	\$ 54,417.25	\$ 348,337.75	\$ 400,000.00
Revenue over Expenses	\$ 50,000.00	\$ 26,915.75	\$ 6,748.50	\$ 214.25	\$ 16,414.00	\$ 36,246.75	\$ 56,079.50	\$ 51,662.25		
<i>pay counties</i>		33%	27%	20%				20%	100%	

## Economic Development District

	<b>FUND BALANCE - BEGINNING</b>	<b>8,152</b>	<b>16,855</b>		<b>20,027</b>	<b>50,936</b>
					Estimated	
		<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Actual</b>	<b>Budget</b>
4100	FEDERAL CONTRACT	70,000	70,000	70,000	170,000	442,990
4200	STATE GRANT REVENUE				-	-
4250	REIMBURSED EXPENSES				-	-
4520	LOCAL FUNDING / DONATIONS				-	-
61000	NWCCOG MATCHING	69,996	69,996	70,000	70,000	70,000
4640	CARRY OVER REVENUE			5,000	5,000	24,000
	<b>TOTAL REVENUES</b>	<b>139,996</b>	<b>139,996</b>	<b>145,000</b>	<b>245,000</b>	<b>536,990</b>
6110	SALARIES- EXECUTIVE DIRECTOR	10,578	16,006	10,394	10,394	30,061
6121	SALARIES - STAFF EDD Director	67,865	71,258	74,821	74,821	94,152
6210	TAXES & BENEFITS - ED & EDD Director	29,903	29,174	32,706	32,706	44,910
	SALARIES- NLF Loan Assistant				4,375	-
	TAXES & BENEFITS - NLF Loan Assistant				375	-
6410	CONTRACT STAFF	-	-		16,250	65,000
6510	OUTSIDE CONTRACT	188	-		50,000	70,000
6610	OFFICE SUPPLIES	950	224		-	-
6640	POSTAGE	7	19	20	20	20
6660	ADVERTISING	1,000	2,507	5,000	5,000	10,000
6670	INTERNET / WEBSITE	5,104	3,104	1,200	1,200	3,000
6680	DUES & SUBSCRIPTIONS	890	1,129	1,200	1,000	1,500
6720	RENT	1,845	1,913	1,984	1,984	2,084
6910	CHAIRTABLE DONATIONS	-	-		-	-
7110	PROGRAM SUPPLIES	-	-	100	100	100
7130	TRAVEL & MEETINGS	2,481	2,351	3,293	1,928	7,712
7150	TRAINING & TECH. ASSISTANCE	1,845	1,059	1,500	500	1,000
7320	PASSED THROUGH	-	(5,010)		-	172,990
7910	INDIRECT COSTS APPLIED	8,637	13,090	12,782	13,438	22,025
	<b>TOTAL EXPENSES</b>	<b>131,293</b>	<b>136,824</b>	<b>145,000</b>	<b>214,091</b>	<b>524,553</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>8,703</b>	<b>3,172</b>	<b>0</b>	<b>30,909</b>	<b>12,437</b>
	<b>FUND BALANCE - ENDING</b>	<b>16,855</b>	<b>20,027</b>	<b>0</b>	<b>50,936</b>	<b>63,373</b>



# ELEVATOR INSPECTION PROGRAM

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1993
<b>Program Director:</b>	David L Harris

### Review of projected end of year budget projections for 2019:

1. NWCCOG since 2019 the program continues to perform at a level that made it a model program for the State after two years of close scrutiny following audits
2. Annual revenues for 2020 exceeded projections again, specifically with the enforcement program which exceeded revenues by over 100%. Other revenues also exceeded expectations.
3. Annual inspection billing (**4410**) fell slightly short of projections. New acceptance inspection on new construction also hindered our ability to get caught up. We plan for this revenue stream to be back on track early in 2020. Other service income (**4430**) is mostly reserved for 5yr witnessed tests and failed acceptance inspections which exceeded projections by 25%. Permit review fees were higher than expected also. In all, EIP actual Revenues were \$330,000 greater than budgeted.

### General overview of projected 2021 budget:

In general the overall budget for 2021 remains the same with exception of the following.

1. The EIP is proposing an increase in annual inspection fees to keep up with increased costs. The last increase for annual inspection fees implemented in 2017 increased fees by \$25. For 2020 the EIP program is asking to once again increase the annual inspection fee by the same amount to add \$45,000.00 dollars to the 2021 and beyond review projection. The current bump in revenues due to the new enforcement program will taper off in the next two years. **Fee Schedules attached.**
2. Transfers from EIP to Broadband and Regional Business make possible the Broadband Director position and in 2020 will help support the Building Fund in paying for necessary IT Security upgrades identified by two security audits performed in 2020.

### Program Summary:

The EIP is moving ahead strong in fulfilling program requirements, the office support team as well as the field inspection staff is finally working together in manner that is consistent and fluid. There have been many changes in the program within the last two years and there are several more positive changes to come. The addition of an enforcement program has been tough for not only conveyance owners but for conveyance contractor and the EIP program as a whole. However the number of elevators that have a valid certificate of operation has increased from 55% to 74% since its implementation and with persistence that number should rise to 90% 2021. In closing, the program staff is operating sharper than ever and the program only looks to improve moving forward.

## Elevator Inspection Program

		2018	2019	2020	Estimated	2021
ACCT #	ACCOUNT NAME	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
4410	ANNUAL INSPECTION FEES	464,475	329,325	540,000	510,000	565,000
4430	OTHER SERVICES INCOME (5 Yrs & Failed Accept)	142,000	180,178	140,000	195,640	145,000
4440	PERMIT REVIEW FEES	247,459	255,425	150,000	228,253	150,000
4460	FINES & PENALTIES	41,000	244,500	200,000	433,300	200,000
4430	MISCELLANEOUS INCOME	-	-	-	400	-
	<b>TOTAL REVENUES</b>	<b>894,934</b>	<b>1,009,428</b>	<b>1,030,000</b>	<b>1,367,593</b>	<b>1,060,000</b>
6110	SALARIES - EXECUTIVE DIRECTOR	538	473	-	400	
6112	SALARIES - PROGRAM DIRECTOR	91,042	99,750	104,738	104,738	109,085
6121	SALARIES - INSPECTORS	242,945	285,911	293,901	313,076	307,394
6131	SALARIES - OFFICE SUPPORT	74,158	99,704	110,462	108,707	137,581
6141	SALARIES - FISCAL	1,166	-	-		
6210	TAXES & BENEFITS	106,530	124,977	166,791	192,402	192,384
6420	FISCAL OFFICE Contract	-	-			
6510	CONTRACTOR (Al Riggs & Computer Bill)	28,054	24,504	13,000	7,500	13,000
6560	OTHER CONTRACTOR (3rd Party)	21,620	4,622	30,000	8,450	30,000
6610	OFFICE SUPPLIES	3,761	2,668	3,000	2,400	3,000
6630	CREDIT CARD FEES	2,928	383	-		
6640	POSTAGE	672	585	600	250	600
6650	PRINTING	203	38	500	-	500
6660	ADVERTISING	1,590	1,171	1,000	115	1,000
6680	DUES & SUBSCRIPTIONS	243	839	1,200	75	1,200
6690	COPIER CHARGES	-	-			
6720	RENT & UTILITIES	7,996	8,540	8,598	8,598	9,030
6730	TELEPHONE	3,131	3,132	3,900	3,165	3,900
6760	INSURANCE	60	689	60	60	60
6800	EQUIP. MAINT. & REPAIRS (don't use)	-	50	-		
	VEHICLE LEASE		27,597		27,594	
6811	VEHICLE SUPPLIES/TIRES	-	6,019	-	6,875	
6840	TOOLS & EQUIPMENT	4,808	5,118	2,000	500	2,000
6930	BAD DEBT WRITTEN OFF	1,050	4,750	4,000	400	4,000
7120	LICENSE & PERMITS	1,062	1,183	2,500	2,000	2,500
	PROGRAM EXPENSE		717		450	
7130	TRAVEL & MEETINGS	44,769	39,920	35,000	29,753	35,000
7150	TRAINING & TECH. ASSISTANCE	4,038	6,146	6,000	500	6,000
7910	INDIRECT COSTS APPLIED	49,612	72,876	76,365	78,570	81,954
8000	CAPITAL EXPENDITURES	-	-	-		
	<b>TOTAL EXPENSES</b>	<b>691,975</b>	<b>822,362</b>	<b>863,615</b>	<b>896,578</b>	<b>940,188</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>202,959</b>	<b>187,066</b>	<b>166,385</b>	<b>471,015</b>	<b>119,812</b>
9130	TRANSFERED TO OTHER PROGRAMS				100,000	63,000
	NET AFTER TRANSFERS				371,015	56,812
	<b>REPLACEMENT FUND RESERVE</b>	22,500	22,500	22,500	22,500	22,500
	<b>BEGINNING OF YEAR BALANCE</b>					
	<b>CHANGE IN RESERVE FUND</b>					
	<b>END OF YEAR BALANCE</b>					

Note: net revenue decline from 2017 to 2018/2019 due to full year of Director and two admin  
 \*Estimating low Permit Fees -- in case of economic downturn  
 \*\* Added Transfer to RB (and RB-BB) instead of implied "balance" to GF in previous years  
 \*\*\*Add lease costs or motor pool costs  
 \*\*\*\*Fines are new to enforcement for 2018



# ENERGY PROGRAM

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1977
<b>Program Director:</b>	Doug Jones (Program Director) Nate Speerstra (Program Manager)

### Recent Program Highlights:

- a. The Energy Program contracted again with the Colorado Energy Office (CEO) for the 20/21 program year to administer the Weatherization Assistance Program (WAP).
- b. WAP funding has increased almost 7% over PY 19/20 and the Energy Program has contracted to weatherize 90 homes.
- c. The WAP contract for photovoltaic installs this year is a different format. For PY 19/20 the contract called for the installation of solar panels on 5 homes in Xcel territory. For PY 20/21 the contract is to install 30kW worth of panels. 10kW of that is now allowed to be installed on non-Xcel homes.
- d. A pilot program has been introduced for the installation of Air Supplied Heat Pumps (ASHPs) in 8 WAP homes that are deemed appropriate for the upgrade.
- e. Capital Equipment upgrades are provided for this PY. New vans, insulation trucks and insulation machines will be purchased through CEO funds to replace aging equipment and vehicles.
- f. The Colorado Affordable Residential Energy Program (CARE) administered by Energy Outreach Colorado (EOC) contracted with the Energy Program to provide efficiency improvements for 170 homes in the region. For quality and consistency reasons EOC will once again be using the Energy Program exclusively in the territory to install all CARE work for 2020 calendar year. The Energy Program plans to partner again with EOC in 2021 for the CARE program.
- g. The Crisis Intervention Program (CIP) completed 35 emergency no-heat calls over the 19/20 heating season. The Energy Program has again contracted with EOC to provide this service for the 20/21 heating season.
- h. The Energy Program has joined with Eagle County, Walking Mountains, Energy Smart and Holy Cross Energy in Project BEECH (Beneficial Electrification of Eagle County Housing). The goal of this project is to eliminate fossil fuel use in low-income manufactured housing. Gas powered furnaces will be replaced with ASHPs. All other appliances in the home that use fossil fuels will be replaced with electrical appliances. Cost-effective weatherization measures will be installed on these homes and electrical appliances may be upgraded if deemed to be beneficial.

### General Program Description:

The Energy Program serves a 13-county territory with WAP and a slightly different territory with the CARE, and CIP programs. The funding comes from the Department of Energy (DOE), the Low-Income Energy Assistance Program (LEAP), numerous utility providers that offer rebates for certain energy related home improvements and Eagle County for Project Beech.

WAP installs all cost-effective measures into a home that save at least a dollar on their utility bill for every dollar spent installing the measure. Air leakage reductions, insulation, storm windows, furnace improvements and lighting upgrades are just some of the work done. Client education is provided.

CARE serves a similar clientele and performs similar work but is based on available utility rebates. The Energy Program will cover a slightly smaller territory because some counties do not have utility companies that participate in this rebate program.

The CIP program is available to all those who receive LEAP and allows them to get a free repair or replacement if they have an emergency heating problem during the winter. The Energy Program has bid for its entire territory including some adjacent areas in Fremont, Jefferson, Teller, and Gilpin Counties.

## Energy Program Budget

		2018	2019	2020	estimated	
ACCT #	ACCOUNT NAME	ACTUAL	ACTUAL	BUDGET	2020	2021
4050	GAIN ON SALE / INSURANCE PROCEEDS			0		
4100	FEDERAL CONTRACT REVENUE	1,098,556	1,005,063	1,267,708	1,360,456	1,465,691
4200	STATE CONTRACT REVENUE	-	750,090	38,842		
4520	CARE/CIP REVENUE	264,846	58,341	496,852	342,586	357,316
4620	REIMBURSED EXPENSES	2,797	10,393	-		
4620	LOCAL REVENUE	7,087	34,596	-	5,000	12,000
4640	CARRYOVER REVENUE	(13,185)	-	-		
4830	GAIN ON SALE / INSURANCE PROCEEDS	8,000	2,689	-		0
	<b>TOTAL REVENUES</b>	<b>1,368,102</b>	<b>1,861,172</b>	<b>1,803,402</b>	<b>1,708,042</b>	<b>1,835,007</b>
6112	SALARIES - PROGRAM DIRECTOR	45	-	92,610	92,610	95,481
6115	SALARIES- PROGRAM MANAGER	84,000	88,200	74,998	74,998	77,330
6115	SALARIES-OUTREACH AND INTAKE	69,096	-	48,311	48,311	38,601
6121	SALARIES - WEATHERIZATION HOURLY	223,079	622,867	548,369	548,369	565,353
6122	SALARIES - STAFF - INSULATION	41,075	-	-		
6123	SALARIES - STAFF - FX	60,537	-	-		
6125	SALARIES - STAFF - W/D	10,234	-	-		
6126	SALARIES- STAFF- AIR LEAKAGE	4,309	-	-		
6131	SALARIES - OFFICE SUPPORT	41,855	9,526	37,128	37,128	54,105
6141	SALARIES-FISCAL	10,828	-	19,307	19,307	19,905
6210	TAXES & BENEFITS	197,872	250,578	256,434	256,434	307,806
6410	CONTRACT STAFF	19,170	5,483	24,570	13,646	14,055
6420	CONTRACT - FISCAL	9,972	9,485	9,144	9,144	8,418
6430	LEGAL EXPENSE - GENERAL	-	-	500	500	500
6440	AUDITOR	-	-	-		
6520	CONTRACT SERVICES	27,799	144,382	41,032	41,032	42,263
6610	OFFICE SUPPLIES	3,854	10,436	3,952	10,686	3,952
6630	CREDIT CARD FEES	-	514	48	396	396
6640	POSTAGE	1,901	1,284	1,500	580	620
6650	PRINTING	-	1,789	600	600	600
6660	ADVERTISING	5,886	5,992	2,478	502	500
6680	DUES & SUBSCRIPTIONS	2,888	637	-	1,236	1,236
6690	COPIER CHARGES	-	-	-		
6720	OUTSIDE RENT & UTILITIES	-	59,741	40,584	40,584	53,801
	WX - COG GARAGE					13,081
6720	COG RENT & UTILITIES	57,881	-	13,081	17,393	4,834
6730	TELEPHONE	8,938	10,848	7,807	7,807	8,198
6760	INSURANCE - VEHICLES & LEAD	9,615	10,329	14,460	14,460	14,894
6800	EQUIP. MAINT & REPAIR	63	2,433	600	5,782	5,955
6810	VEHICLE REPAIR/MAINT	15,968	24,126	18,217	18,217	18,763
6811	GAS, OIL & SUPPLIES	31,862	35,244	32,933	32,933	33,921
6840	TOOLS AND EQUIPMENT	31,178	67,969	4,500	7,232	7,449
7120	LICENSE & PERMIT FEES	449	476	1,000	1,000	1,000
	PROGRAM EXPENSE		10,257			
7130	TRAVEL & MEETINGS	47,270	54,838	37,275	37,275	38,393
7150	TRAINING & TECH ASSISTANCE	6,155	14,636	8,700	8,700	8,961
7425	Solar Program	-	2,985			
7410	MATERIALS	208,833	399,844	340,081	248,789	267,020
7910	INDIRECT COSTS APPLIED	65,171	108,085	112,391	112,391	127,616
9160	DEFERRED EXPENSE	-	-	-		
8000	CAPITAL OUTLAY	-	-	-		
	<b>TOTAL EXPENSES</b>	<b>1,297,784</b>	<b>1,952,984</b>	<b>1,518,556</b>	<b>1,708,042</b>	<b>1,835,007</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>70,317</b>	<b>(91,812)</b>	<b>0</b>	<b>-</b>	<b>(0)</b>

\*New in 2017 CARE & CIP  
Contract staff is temp labor, contract services are outside vendors



## NWCCOG FOUNDATION INC.

### 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1996
<b>Program Director:</b>	Jon Stavney (NWCCOG Executive Director)

#### **Recent Program Highlights:**

In 2018-2020 the NWCCOG Foundation was minimally utilized. Some QQ funds pass through the Foundation.

#### **Budget Notes:**

The NWCCOG Foundation is a separate entity from NWCCOG. It is “included” in this NWCCOG budget only for the convenience of the Council.

#### **General Program Description:**

The NWCCOG Foundation Inc. is a federal tax-exempt public charity under section 501© (3) of the Internal Revenue Code. The mission of the NWCCOG Foundation, Inc. is to provide a financial mechanism for the member jurisdictions of the Northwest Colorado Council of Governments to work collaboratively with not-for-profit organizations, citizen-based groups and individuals on projects of mutual interest and benefit for the region. The board members of the NWCCOG Foundation Inc. are the officers of the NWCCOG Council. NWCCOG staff provides administration, and the cost of administration is customarily 5% of actively accounts, though this is negotiable based on the estimated time involved in administering any specific project.

A Foundation Uses Memo with guidelines for use of the Foundation for Local Projects as requested by the Membership are available upon request.

# NWCCOG Foundation

	<b>BEGINNING FUND BALANCE</b>	<b>41,085</b>	<b>33,318</b>	<b>32,567</b>	29,738	<b>29,738</b>	29,738
						Estimated	
		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
4003	FUNDRAISING INCOME						
4200	STATE GRANT INCOME	-	-	-	-	-	-
4250	DONATIONS	-	-	-	-	-	-
4300	LOCAL FUNDING / MATCH	-	-	-	-	-	-
4400	FOUNDATION & TRUSTS	41,371	34,346	329	-	-	-
4800	PROGRAM FEES	-	75	-	-	-	-
4900	MISCELLANEOUS INCOME	-	-	-	-	-	-
7010	INTEREST EARNINGS	-	50	52	-	-	-
	<b>TOTAL REVENUES</b>	<b>41,371</b>	<b>34,471</b>	<b>381</b>	<b>-</b>	<b>-</b>	<b>-</b>
6050	CONTRACT LABOR	-	-	1,200			
6100	ADVERTISING & PROMOTION	-	-	-		-	
6120	DUES & SUBSCRIPTIONS	-	10	-		-	
6141	FISCAL				4,043		-
6210	FRINGE BENEFITS				1,069		-
6155	BANK SERVICE CHARGES	-	-	-		-	
6180	OFFICE SUPPLIES	-	-	-		-	
6181	MISCELLANEOUS	-	-	-		-	
6195	POSTAGE	-	0	-		-	
6230	TELEPHONE	-	-	-		-	
6240	INTERNET/WEBSITE	-	-	-		-	
6250	TRAVEL & MEETINGS	-	-	-		-	
6260	LICENSE & PERMITS	-	-	-		-	
6270	PROFESSIONAL FEES	-	3,162	-		-	
6500	PROGRAM ADMIN FEE	-	25	-	5,000	-	
6520	OUTSIDE CONTRACT	-	-	-		-	
6650	PRINTING	-	-	-		-	
6655	CONSULTING	-	-	-		-	
6660	ADVERTISING	-	-	-		-	
6690	COPIER CHARGES	-	-	-		-	
6770	SUPPLIES	-	-	-		-	
6800	PRINTING & REPRODUCTION	-	-	-		-	
6810	OUTREACH	-	-	-		-	
7320	PASS THROUGH FUNDS	49,138	32,025	2,000			
7910	INDIRECT COST ALLOCATION			10	606		
8010	OTHER EXPENSES	-	-	-	-	-	-
	<b>TOTAL EXPENSES</b>	<b>49,138</b>	<b>35,222</b>	<b>3,210</b>	<b>10,718</b>	<b>-</b>	<b>-</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(7,767)</b>	<b>(751)</b>	<b>(2,829)</b>	<b>(10,718)</b>	<b>-</b>	<b>-</b>
	<b>ENDING FUND BALANCE</b>	<b>33,318</b>	<b>32,567</b>	<b>29,738</b>	<b>19,020</b>	<b>29,738</b>	<b>29,738</b>



# NORTHWEST ALL-HAZARDS EMERGENCY MANAGEMENT REGION

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2003
<b>Program Director:</b>	Kim Cancelosi (Coordinator)

### Recent Program Highlights:

- a. NWAHEMR is awarded \$226,934 for federal fiscal year through the State Homeland Security Grant Program, the grants are 3-year grants and overlap
- b. The Grant was underspent because its' purpose is for preparation for emergencies, and for most of 2020 all counties and the state have been in an emergency, so there has been less time to do planning work. Some the Grant projects continuing this year include Phase 3 of the mobile light generator project, the continued expansion of the credentialing project, training as well as regional capability assessment and threat analysis.

### General Program Description:

The Governor of Colorado designated nine All Hazard Emergency Management Regions within the state to plan, implement and administer on a regional basis, the functions related to all hazards within the region. The Northwest All Hazards Emergency Management Region (NWAHEMR) is guided by a regional committee comprised of the emergency managers from each of the 10 counties within the region and one regional representative for each of 12 functional areas. The 10 participating counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. The 12 functional areas include Communications, Coroners, Emergency Medical Services (EMS), Emergency Management, Fire, Government Administration, Hazmat, Healthcare, Information Technology (IT)/Geographic Information Systems (GIS), Law Enforcement, Public Health, and Public Works. NWCCOG serves the NWAHEMR as the regional coordinator and fiscal agent for the region.

# Northwest All Hazards Emergency Management Region

		2017	2018	2019	2020	Estimated	
ACCT #	ACCOUNT NAME	ACTUAL	ACTUAL	ACTUAL	BUDGET	2020	2021
						ACTUAL	BUDGET
4100	FEDERAL FUNDS - SHSG	111,696	156,006	261,410	236,107	146,638	240,325
4620	REIMBURSED EXPENSES		1,016				
4100	FEDERAL FUNDS - M & A				11,162		12,649
	<b>TOTAL REVENUES</b>	<b>111,696</b>	<b>157,022</b>	<b>261,410</b>	<b>247,269</b>	<b>146,638</b>	<b>252,974</b>
6410	CONTRACT STAFF	38,908	38,791	52,873	67,154	52,000	65,000
6420	FISCAL CONTRACT	3,900	3,900	4,200	-		
6440	AUDIT EXPENSE	2,500	2,500	2,500	2,500	2,500	2,500
6520	OUTSIDE CONTRACT	444	2,921	-	8,062		13,739
6610	OFFICE SUPPLIES				-		
6640	POSTAGE*	271	189	32	100	50	50
6650	PRINTING*	81	-	-	500		
	DUES & SUBSCRIPTIONS			450		50	50
6690	COPIER CHARGES	-	-	-	-		
6670	INTERNET / WEBSITE	-	-	-	-	200	200
6720	RENT	-	-	-	-		
6840	TOOLS & EQUIPMENT	1,517	73,807	13,594	-		
7130	TRAVEL & MEETINGS	9,482	6,821	9,840	22,205	3,500	20,000
7150	TRAINING	4,000	-	-	-	1,338	1,500
7160	EXERCISE/Training				55,200		17,000
7320	PASS THROUGH FUNDS			58,426			
8000	CAPITAL OUTLAY	50,593	28,000	119,496	91,548	87,000	132,935
	<b>TOTAL EXPENSES</b>	<b>111,696</b>	<b>156,929</b>	<b>261,411</b>	<b>247,269</b>	<b>146,638</b>	<b>252,974</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>93</b>	<b>(1)</b>	<b>-</b>	<b>-</b>	<b>-</b>



# NORTHWEST (BUSINESS) LOAN FUND

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2013
<b>Program Director:</b>	Anita Cameron (Director of Business Lending)

### Recent Program Highlights:

- a. After March 2020, much of the year was spent checking in with existing clients and suspending interest to help keep those clients solvent.
- b. This summer, we advertised for and hired a Loan Assistant
- c. In August it was announced that Business Loan Funds for each Region would administer the Energize Colorado Gap Funds, scoring applications and verifying information prior to awards, then distributing awarded funds. The scoring was set forth by the legislature with emphasis on a gap between losses due to COVID and funding received through PPP, EIDL or other sources. Round one was allotted by region based on pro-rata number of applicants compared to state total of 5,600. Review of the applications requires three separate people, so in addition to the LA, the fund hired via contract another reviewer. Region 12 had the most loan applicants outside the Denver Metro area and in the first round 41 businesses and NPOs were awarded \$545,748. Round two is open now.
- d. The state also expects to offer \$8M in EDA funding to be loaned by BLF, with \$3.2M earmarked for rural areas.

### Budget Note:

After a very slow start and a strange year due to COVID, as of this writing, it appears that the NLF will loan the budgeted amount of CDBG funds which will cover the estimated admin income. The current 16% administration revenues from the CDBG program (assuming \$500,000 in loans closed in the year) roughly covers wages for the Director if overhead and other costs of the program are not included. Any costs over the CDBG revenue is covered by revolved funds or interest income—and this year a little income from Gap Fund Administration. We plan to augment from an EDA grant for COVID as cash flow for that grant allows.

### General Program Description:

The first loan was made in 2014, one year after the re-establishment process for the Northwest Loan Fund. The Northwest Loan Fund (NLF) an economic development program that loans to start-up and/or expanding businesses to create, or retain, new full-time jobs in Eagle, Garfield, Grand, Jackson, Moffat, Pitkin, Rio Blanco, Routt, and Summit counties. Federal CDBG funds (HUD) for loans are managed through the State OEDIT office to the NLF. As loans are repaid, they become “revolved” and have fewer restrictions. NLF utilizes revolved funds sparingly. Recently, State CDBG allotments to NLF have been \$500,000 or more, and are requested as loans are approved. The budget shows the average allotment that is expected. CDBG allows a 16% fee for administration of each loan, so the \$500,000 nexus is significant because it nearly covers the cost of the Program Director. There are a handful of other funding sources from which NLF could draw upon, but rarely does, because these do not allow collection of an administration fee to fund the program, and the current director is working at capacity.

The NLF is governed by the NLF Board which mirrors the NWCCOG Council. That group approves Loan Committee members as recommended by Director. The NLF loan committee which is comprised of a volunteer from each of the nine counties in the service territory. The Executive Director of the Northwest Colorado Council of Governments serves as Ex Officio Member. Loan size ranges from \$5,000 to \$500,000 with a one-job-per-\$20,000-loaned guideline, with 51% of the new jobs filled by persons from low to moderate income backgrounds (per HUD guidelines).

## Northwest Loan Fund

	<b>Beginning Fund Balance</b>	<b>1,504,214</b>	<b>2,471,722</b>	<b>2,795,071</b>	<b>3,065,207</b>	<b>3,065,207</b>	<b>3,137,122</b>
						Estimated	
		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Actual</b>	<b>BUDGET</b>
4200	OEDIT STATE OEDIT CONTRACT	-	50,000	25,000	-	30,000	-
4100	CDBG FEDERAL CONTRACT	482,337	665,660	237,340	500,000	497,340	500,000
	STATE ENERGIZE GRANT					557,748	
4251	STATE OEDIT CONTRACT -ADMIN	-					
4250	CDBG CONTRACT- ADMIN	72,369	106,506	37,974	80,000	79,574	80,000
4620	REIMBURSED EXPENSES	14		(20)			
4710	INTEREST EARNINGS	-	1,574	2,934		1,200	1,000
4720	LOAN INTEREST REVENUE	55,164	69,271	101,688	60,000	57,000	100,000
4730	ORGINATION FEE	11,618	8,508	-	10,000	21,500	15,000
	LATE FEES	3,214					
4770	LOAN RECOVERY	-			-		
	MISCELLANEOUS			2,829			100,000
4640	CARRY OVER	-	-	-	-		
	<b>TOTAL REVENUES</b>	<b>624,715</b>	<b>901,519</b>	<b>407,745</b>	<b>650,000</b>	<b>1,244,362</b>	<b>796,000</b>
	<b>* Less AMOUNT TO BE LOANED OUT</b>	<b>(482,337)</b>			<b>500,000</b>	<b>305,000</b>	<b>500,000</b>
	<b>NET REVENUES</b>	<b>1,107,052</b>	<b>901,519</b>	<b>407,745</b>	<b>150,000</b>	<b>939,362</b>	<b>296,000</b>
	<b>Operating Expense</b>						
6112	SALARIES - PROGRAM DIRECTOR	71,900	75,495	79,269	83,232	83,232	85,813
6131	SALARIES - PROGRAM STAFF	76	170	-		20,833	34,539
6141	SALARIES - FISCAL	-			2,839	500	-
6210	TAXES & BENEFITS	15,412	15,853	16,473	18,524	19,363	30,374
6420	FISCAL SERVICES	1,239	264	1,935	1,860	2,000	2,000
6440	AUDITOR		890	-			
	CONTRACT STAFF			5,610			
6510	OUTSIDE CONTRACT SERVICES	1,902	10,027	1,491		6,300	-
6511	LOAN ASSISTANT	-			5,000	2,000	2,000
6610	OFFICE SUPPLIES	855	1,650	724	2,000	750	2,000
6615	BAD DEBTS EXPENSE	-	(35,849)	-		150,000	-
6620	BANK CHARGES	72	10	22		25	25
6640	POSTAGE	209	273	290	250	350	300
6650	PRINTING	-		90			
6655	PROGRAM EXPENSE		2,463	1,653	1,000	5,500	4,000
6660	ADVERTISING	-		1,247	250	1,200	1,200
6670	INTERNET/WEBSITE	13					
6680	DUES & SUBSCRIPTIONS	808	4,284	2,624	2,500	6,425	4,000
6690	COPIER CHARGES						
6720	RENT & UTILITIES	2,344	2,415	2,504	2,579	2,596	2,727
6730	TELEPHONE EXPENSE	762	793	657	800	750	800
6760	INSURANCE PREMIUM EXPENSE	-	102	19			
6930	BAD DEBTS - WRITTEN OFF	28,158					
6.840	TOOL & EQUIPMENT	-	584	550			
7110	PROGRAM SUPPLIES	65	170		500	275	500
7120	LICENSE-PERMITS	72	2	42	1,000	500	1,000
7130	TRAVEL & MEETINGS	6,357	7,093	10,451	8,000	5,600	12,000
7150	TRAINING & TECH. ASSISTANCE	-		25			
7321	PASSTHROUGH - LOANS MADE	-				545,748	100,000
7910	INDIRECT COSTS APPLIED	9,299	9,144	11,933	12,911	13,500	18,053
7920	ADMINISTRATION EXPENSE	-					
8000	CAPITAL OUTLAY	-	-	-			
	<b>TOTAL EXPENSES</b>	<b>139,544</b>	<b>95,833</b>	<b>137,609</b>	<b>143,515</b>	<b>867,447</b>	<b>301,330</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>967,508</b>	<b>805,686</b>	<b>270,136</b>	<b>6,485</b>	<b>71,915</b>	<b>(5,330)</b>
	<b>ENDING FUND BALANCE</b>	<b>2,471,722</b>	<b>3,277,408</b>	<b>3,065,207</b>	<b>3,071,692</b>	<b>3,137,122</b>	<b>3,131,792</b>

\*Fund Balance includes Loan Receivables and funds available for Loans



# Northwest Colorado Regional Healthcare Coalition (NWRHCC)

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2017
<b>Program Coordinator:</b>	Addy Marantino, NWRHCC Coordinator

### Recent Program Highlights:

- a. The Colorado Department of Health and Environment (CDPHE) awarded NWCCOG Fiscal Agent status in July of 2017 and extended this through June 2020.
- b. The NWRHCC was awarded \$211,511.00
- c. Working closely with NWRHCC Steering Committee and Coordinator to finalize project funding process and streamline reimbursement process.
- d. 2019-2020 is the third year of the NWRHCC in this current format. There are a list of deliverables from CDPHE that the NWRHCC is to complete by June 2020.
- e. Design of a NWRHCC website at [www.colorado-nwrhcc.org](http://www.colorado-nwrhcc.org). Information about the Coalition and its members can be found on the website.

### General Program Description:

In March 2017, the CDPHE designated nine regional healthcare coalitions that align with the already established boundaries of the all hazards (homeland security) regions in Colorado. Federal grant guidance defines Healthcare Coalitions (HCCs) as a regional healthcare system of emergency preparedness activities involving member organizations that serve as a multiagency coordinating group to support healthcare related preparedness, response, recovery, and mitigation activities. The NWRHCC counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. Required agencies include hospitals, public health, EMS, and emergency management but the NWRHCC is open to all healthcare agencies in the region.

### Budget Note:

This program began incurring expenditures when the new grant contact began in July 2019. The grant is expected to be renewed again, but the current grant period is for July 2019 through June 2020. The draft budget for the state did not outline specific equipment, capital expenditures or such costs because the group has not identified these as of yet. This is simply lumped for now in Travel & Meetings. The split of expenditures is 2:12 ratio of expenditures in late 2017 through the first half of 2018. This grant was renewed for a third year and will run from July 1, 2019 – June 30, 2020. Minimal costs have been incurred thus far as a majority of the NWRHCC spending will come in following months. Categories defined in the budget include Coordinator salary, Travel and meeting support for the NWRHCC and Coordinator, and Operating Expenses. The bulk of the funding is earmarked for projects applied for and granted to Coalition Members. The NWCCOG receives 10% of the grant for administrative services.

### 2019 Program Goals and Objectives:

1. Complete 2019-2020 grant-required activities as defined through CDPHE deliverables.
2. Identify and fund Coalition member sponsored projects with the NWRHCC grant award (to be expended by 6/30/20 – close of fiscal year).
3. Complete a reorganization and realignment of the NWRHCC to integrate more with the Northwest All Hazards Region. This new structure will help streamline and coordinate planning efforts and blend emergency preparedness funding streams to better serve the whole region.
4. Engage and recruit additional members of the NWRHCC in planning and preparedness efforts.

# Health Care Coalition

FUND BALANCE - BEGINNING					0	0	0
						Estimated	
ACCT #	ACCOUNT NAME	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual	2021 BUDGET
4200	STATE GRANT REVENUE	7,041	28,725	216,620	211,511	236,137	212,430
4310	COUNTY PLEDGES	-	-	-	-	-	-
4320	MUNICIPAL PLEDGES	-	-	-	-	-	-
4520	OTHER LOCAL FUNDING	-	-	-	-	-	-
4620	REIMBURSED EXPENSES	-	-	-	-	-	-
4640	CARRY OVER REVENUE	-	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>7,041</b>	<b>28,725</b>	<b>216,620</b>	<b>211,511</b>	<b>236,137</b>	<b>212,430</b>
6100	PAYROLL EXPENSE	-	-	-	-	-	-
6510	OUTSIDE CONTRACT	5,475	20,935	118,343	101,600	119,150	101,040
6620	BANK CHARGES	-	-	-	-	-	-
6640	POSTAGE	-	-	33	-	-	-
6655	PROGRAM EXPENSE	-	-	-	6,690	-	3,190
6660	ADVERTISING	309	-	-	-	-	-
6670	INTERNET/WEBSITE EXPENSE	-	1,139	100	-	-	-
6680	DUES & SUBSCRIPTIONS	-	-	-	-	-	-
6690	COPIER CHARGES	-	-	-	-	-	-
7130	TRAVEL & MEETINGS	617	4,040	13,967	11,000	3,520	5,750
7150	TRAINING & TECHNICAL ASSISTANCE	-	-	-	-	-	-
7320	PASS THROUGH CONTRACTUAL PAYMENTS	-	-	43,124	73,185	92,000	81,207
	PROGRAM EXPENSE			21,361			
7910	INDIRECT	640	2,611	19,693	19,036	21,467	21,243
9310	CARRY FORWARD	-	-	-	-	-	-
	<b>TOTAL EXPENSES</b>	<b>7,041</b>	<b>28,725</b>	<b>216,621</b>	<b>211,511</b>	<b>236,137</b>	<b>212,430</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>(1)</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>FUND BALANCE - ENDING</b>					<b>-</b>	<b>-</b>

In 2019 all funds considered pass through, including contractor



# REGIONAL BUSINESS

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1972
<b>Program Director:</b>	Jon Stavney (NWCCOG Executive Director)

### Recent Program Highlights:

- a. Secured \$1.4M in DOLA grant funding from the State in 2019 (mostly for THOR)
- b. Increased visibility of NWCCOG
- c. Continued services to membership
  - a. Added COVID series of Newsletters
  - b. GIS for Fraser and Winter Park
  - c. Provided Health Plans for Kremmling, Hot Sulphur Springs, Walden and Red Cliff
- d. Assisted Program directors to add highly competent staff in Energy, NLF, EDD, and others.

### Budget Notes:

Member Dues provide the primary revenue for Regional Business. Other income includes general COG DOLA grants and direct services to members (GIS). More than half of member dues cover cash matches required by specific programs—AAAA, EDD, Watershed Services and Broadband. The remainder of expenses include the 2/3 of the Executive Director wages plus expenses (that are not charged to Indirect or other programs) and expenditures related to the COG cycle-DOLA grant.

As Executive Director, I have continued to increase the amount of my time charged to Indirect from zero in 2017 to 25% in 2019 and 2020 to accurately represent time spent as GM of the organization and make more room in Regional Business budget for increased impacts directly to the membership. Note that this budget is still operating in a deficit after providing the \$70,000 (2020) and \$80,000 local match for the Broadband program. This would not be possible without revenues from a well-run fee-for-service elevator program which further subsidizes the Broadband Program with additional dollars transferred.

### General Program Description:

The Regional Business budget provides for the administration, oversight and leadership to the NWCCOG. Dues paid by 29 local government members support the activities of the Regional Business program which in turn provides matching funds for the Alpine Area Agency on Aging, QQ, Watershed Services, the Economic Development District and various DOLA grants. The primary expense in Regional Business is funding of the Executive Director position, which besides supporting and managing the NWCCOG organization, continues to identify and support member needs, share information and be a resource for local governments and officials across the regions' membership.

## Regional Business

ACCT #	ACCOUNT NAME	2018	2019	2020	Estimated	2021
		ACTUAL	ACTUAL	BUDGET	2020 Actual	BUDGET
4200	STATE GRANT REVENUE	40,055	12,404	56,000	40,000	73,000
4100	FEDERAL GRANT INCOME					
4310	COUNTY PLEDGES	151,789	161,740	177,656	177,656	177,656
4320	MUNICIPAL PLEDGES	101,725	110,602	120,891	127,411	127,411
4520	OTHER LOCAL FUNDING	26,400	26,400	26,400	26,400	26,400
4620	REIMBURSED EXPENSES	350	2,085			
4820	INTEREST INCOME	16,682	27,119	18,000	15,000	15,000
4997	PROGRAM INCOME	2,975	655			
	CARRY FORWARD			-		
	<b>TOTAL REVENUES</b>	<b>339,977</b>	<b>341,005</b>	<b>398,947</b>	<b>386,467</b>	<b>419,467</b>
6110	SALARIES - EXECUTIVE DIRECTOR	97,279	87,108	90,844	82,491	81,275
6121	SALARIES - PROGRAM STAFF	215	170	-		
6131	SALARIES - OFFICE SUPPORT		415	-		
6210	TAXES & BENEFITS	27,734	28,803	23,666	27,411	21,260
6100	SALARIES - OTHER					
6410	CONTRACT STAFF	24,245	26,820	26,400	26,400	26,400
6430	LEGAL EXPENSES	-	-	2,500	-	2,500
6510	OUTSIDE CONTRACT LABOR	23,984	6,212	8,000	-	
6610	OFFICE SUPPLIES	815	584	1,000	600	600
6620	BANK SERVICE CHARGES	898	717	1,000	427	450
6630	CREDIT CARD FEES					
6640	POSTAGE	92	103	200	70	200
6650	PRINTING & PUBLICATIONS		50	1,000	6,500	1,000
6660	ADVERTISING		1,890	1,500	-	
6670	INTERNET/WEBSITE	704	-	-	50	50
6680	DUES & SUBSCRIPTIONS	1,464	1,980	1,500	1,000	2,000
6690	COPIER CHARGES					
6710	MORTGAGE EXPENSE					
6720	RENT & UTILITIES	3,667	3,803	3,917	3,943	4,142
6730	TELEPHONE	1,382	637	1,500	726	1,200
6760	INSURANCE PREMIUM EXPENSE	6	136			
6800	EQUIPMENT REPAIR/MAINT/SUPPLY	342	1,073		115	250
6910	CHARITABLE DONATIONS					
7130	TRAVEL & MEETINGS	12,572	8,447	17,000	7,500	12,000
7150	TRAINING & TECHNICAL ASSISTANCE	3,025	3,043	3,000	1,400	1,500
	VEHICLE LEASE		5,431		5,785	5,785
	VEHICLE GAS, SUPPLIES, REPAIR		1,110		1,000	2,500
	PROGRAM EXPENSE		100			
7321	PASSTHROUGH - MINI GRANTS	9,414	32,446	56,000	40,000	73,000
7910	INDIRECT COSTS APPLIED	11,777	13,142	13,627	12,373	12,191
7950	CASH MATCH TO PROGRAMS	144,806	150,030	159,037	159,037	166,472
8000	CAPITAL OUTLAY			-		
	<b>TOTAL EXPENSES</b>	<b>364,421</b>	<b>374,250</b>	<b>411,691</b>	<b>376,828</b>	<b>414,775</b>
	<b>Transfer from Elevator inspection program</b>			<b>50,000</b>	<b>(9,639)</b>	<b>(4,692)</b>
	<b>REVENUE OVER EXPENDITURES</b>	<b>(24,444)</b>	<b>(33,245)</b>	<b>37,256</b>	<b>-</b>	<b>0</b>

\*Broadband program separated from Region Business in 2018  
Reviewed by Jon 10/13/2020



# REGIONAL BUSINESS – BROADBAND and THOR Budgets

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2013
<b>Program Director:</b>	Nate Walowitz (Regional Broadband Coordinator)

### Recent Program Highlights:

- a. NWCCOG completed Project THOR and closed out both of the fully utilized DOLA grants in 2020 (\$1,257,185.84) and has operated THOR on behalf of 10 local meet me center host communities. The project is anticipated to be expanding by the end of 2021, though no budget numbers are added for that purpose because it has not been scoped or designed.
- b. NWCCOG continues to provide technical assistance to partners across the region and as a requirement of DOLA funding, across ½ the geography of the State of Colorado
- c. The Regional Director Position grant is 2 years, through June of 2022.
- d. The monthly reports reveal extensive activity by this program across all counties and many municipalities in the region and many beyond

### General Program Description:

The Regional Broadband program delivers technical assistance, education, inter-jurisdiction coordination, project and, program management for broadband, cellular, and public safety communications throughout the 9-County program area.

The primary expense in Regional Broadband is funding of the Regional Broadband Coordinator position, which besides supporting and managing the NWCCOG Regional Broadband Program, continues to identify and support member needs, share information and be a resource for local governments and officials across the region membership.

## Broadband Program Budget

		2018	2019	2020	Estimated	2021
ACCT #	ACCOUNT NAME	ACTUAL	ACTUAL	BUDGET	2020 ACTUAL	BUDGET
4200	STATE GRANT REVENUE Jan-Jun PROGRAM	64,812	55,775	330,500	72,243	51,000
4200	STATE GRANT REVENUE J-J THOR			-	THOR	THOR
4200	STATE GRANT REVENUE Jul-Dec PROGRAM	62,674	43,250	60,500	50,400	51,000
4200	STATE GRANT REVENUE J-D THOR			-		-
4310	COUNTY PLEDGES			-		
4320	MUNICIPAL PLEDGES			-		
4520	OTHER LOCAL FUNDING Jan-Jun PROGRAM	7,309	-	-		
4520	OTHER LOCAL FUNDING Jul-Dec PROGRM	2,500	-	-		
4520	OTHER LOCAL FUNDING THOR MRC	15,979	-	1,054,000	THOR	THOR
4520	OTHER LOCAL FUNDING THOR PROJECT 1 NRC			-		
4620	REIMBURSED EXPENSES			-		
4630	LOCAL CASH MATCH - NWCCOG Jan-Jun	19,251	19,251	35,000	35,000	40,000
4630	LOCAL CASH MATCH - NWCCOG Jul-Dec	19,251	19,251	35,000	35,000	40,000
4640	CARRY OVER REVENUE	-	-	-		-
	<b>TOTAL REVENUES</b>	<b>191,775</b>	<b>137,526</b>	<b>1,515,000</b>	<b>192,643</b>	<b>182,000</b>
6110	SALARIES - EXECUTIVE DIRECTOR	14,038	-	-	1,493	-
6121	SALARIES - PROGRAM STAFF	136,045	140,177	149,169	149,169	153,793
6210	TAXES & BENEFITS	33,970	33,784	36,318	36,510	37,590
6510	OUTSIDE CONTRACT	22,549	-	-		7,000
	ADVERTISING		50			1,500
	INTERNET		60			
6640	POSTAGE			-		
6680	DUES & SUBSCRIPTIONS		250	-	1,500	1,500
6690	COPIER CHARGES			-	115	
6720	RENT & UTILITIES	2,304	2,389	3,447	2,388	\$3,447
6730	TELEPHONE	695	601	-	660	700
	vehicle Gas					
	Equip Lease				6,000	6,000
6840	TOOL & EQUIPMENT	1,805	-	-		
7130	TRAVEL & MEETINGS	7,210	3,521	30,000	4,000	9,000
7150	TRAINING			-		
7320	PASS THROUGH CONTRACTUAL PAYMENTS			-		
	PROGRAM EXPENSE		213			
7300	PTCP THOR MRC			1,054,000	THOR	
7300	PTCP THOR NRC			-		-
7300	PTCP THOR P2			270,000		
7910	INDIRECT	18,130	21,027	22,375	22,710	23,069
9310	CARRY FORWARD	-	-			
	<b>TOTAL EXPENSES</b>	<b>236,746</b>	<b>202,072</b>	<b>1,565,309</b>	<b>224,545</b>	<b>243,600</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(44,971)</b>	<b>(64,546)</b>	<b>(50,309)</b>	<b>(31,902)</b>	<b>(61,600)</b>
	<b>Transfer from Elevator Inspection program</b>		<b>64,546</b>		<b>31,902</b>	<b>61,600</b>

\*Executive Director time billed to Project THOR is for DOLA grant match, and is charged to Regional Business, not BB.

\*\*Project THOR Costs will be revised in 2019 Budget after DOLA grant is awarded, and then Local Contracts are signed--Feb 2019  
Project Thor will have a separate budget for 2021

# Project Thor Program Budget

	<b>FUND BALANCE - BEGINNING</b>	<b>0</b>	<b>0</b>	<b>443,717</b>	<b>443,717</b>	<b>433,564</b>
					Estimated	
		<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
4200	STATE GRANT REVENUE Jan-Jun PROGRAM					
4200	STATE GRANT REVENUE Jan-Jun THOR				865,408	
4200	STATE GRANT REVENUE Jul-Dec PROGRAM					
4200	STATE GRANT REVENUE July-Dec THOR		391,777			
4310	COUNTY PLEDGES					
4320	MUNICIPAL PLEDGES				64,600	
4520	OTHER LOCAL FUNDING Jan-Jun PROGRAM					
4520	OTHER LOCAL FUNDING Jul-Dec PROGRAM					
4630	OTHER LOCAL FUNDING THOR MRC		527,109	1,054,000	1,031,184	1,031,868
	OTHER LOCAL FUNDING THOR NRC					
4520	OTHER LOCAL FUNDING THOR MRC					82,132
4620	REIMBURSED EXPENSES					
4630	LOCAL CASH MATCH - NWCCOG Jan-Jun					
4630	LOCAL CASH MATCH - NWCCOG Jul-Dec		777,690			
4640	CARRY OVER REVENUE	-	-	-		-
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>1,696,576</b>	<b>1,054,000</b>	<b>1,961,192</b>	<b>1,114,000</b>
6110	SALARIES - EXECUTIVE DIRECTOR				4,394	
6121	SALARIES - PROGRAM STAFF					
6210	TAXES & BENEFITS				351	
6510	OUTSIDE CONTRACT					
	Legal		18,422		2,013	10,000
	ADVERTISING					
	INTERNET					
6640	POSTAGE					
6680	DUES & SUBSCRIPTIONS					
6690	COPIER CHARGES					
6720	RENT & UTILITIES					
6730	TELEPHONE					
6840	TOOL & EQUIPMENT		858,871		512,772	
7130	TRAVEL & MEETINGS					
7150	TRAINING					
7320	PASS THROUGH CONTRACTUAL PAYMENTS			1,054,000		
	PROGRAM EXPENSE				345,672	
7300	PTCP THOR MRC		375,556		1,105,484	1,044,000
7300	PTCP THOR NRC					
7300	PTCP THOR P2					
7910	INDIRECT		10		659	
	CONTINGENCY					60,000
9310	CARRY FORWARD					
	<b>TOTAL EXPENSES</b>	<b>-</b>	<b>1,252,859</b>	<b>1,054,000</b>	<b>1,971,345</b>	<b>1,114,000</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>443,717</b>	<b>-</b>	<b>(10,153)</b>	<b>-</b>
	<b>FUND BALANCE - ENDING</b>	<b>-</b>	<b>443,717</b>		<b>433,564</b>	<b>433,564</b>

\*Executive Director time billed to Project THOR is for DOLA grant match, and is charged to Regional Business, not BB.

\*\*Project THOR Costs will be revised in 2019 Budget after DOLA grant is awarded, and then Local Contracts are signed--Feb 2019

\*\*\* Contingency to cover consultant project oversite plus possible legal, approximately additional \$3,158 per entity per 6 month MRC  
OK Jon 9/19/18



# REGIONAL TRANSPORTATION COORDINATING COUNCIL

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	2010
<b>Program Director:</b>	Charles McCarthy (Mobility Manager)

### Recent Program Highlights:

- a. Assisted with Lake County’s development of transportation.
- b. Worked with Mountain Ride staff to shutter the program July 1, 2020 due to HCPF’s move to a state-wide NEMT brokerage model.
- c. Developed completely remote work environments due to COVID-19
- d. Maintained the same budget from 2020-2021 while continuing to develop RTCC’s role in the 7-County area.
- e. Changing the narrative for the RTCC from a call center to Solutions Engineering
- f. As of mid-October, still waiting to hear if CDOT will fund grant that begins Jan 2021 to fund Mobility program.

### General Program Description:

The RTCC is the local coordinating council for a 7-county rural area of northwest Colorado and strives to improve transportation coordination and options, especially for veterans, people with disabilities, seniors, and low-income adults. Participating counties include Eagle, Garfield, Grand, Jackson, Pitkin, Routt and Summit. Formed in 2010 as a result of the Rural Resort Region study, the RTCC identified a primary gap of transportation options available for travel across county boundaries to access healthcare and other critical services. The RTCC’s efforts are focused on coordinating the existing public and private transit providers with health and human services professionals by promoting, enhancing and facilitating seamless access to transportation services through a coordinated system that is easily available to customers from anywhere in the region.

While continuing to facilitate regional discussions with transportation and human service entities, RTCC currently has one main project, to bring safe transportation to our area of responsibility.

Since the closing of the Mountain Ride program, we’ve shifted our program role from transportation brokerage to full time transportation support. With this change, the RTCC will be able to focus full time on finding solutions to issues such as gaps in service, volunteer driver training programs, bike lanes and safe crosswalks. The RTCC is also beginning to shift to more collaborative efforts such as working with the I70 coalition and CASTA to close gaps in service promote independent mobility in our 7-county rural area in Colorado.





# VINTAGE

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1978
<b>Program Director:</b>	Erin Fisher

### Recent Program Highlights:

- New name, branding, and focused marketing strategy. The Alpine Area Agency on Aging is now Vintage. More details at the new website: [www.yourvintage.org](http://www.yourvintage.org)
- Completion of the 2020 Older Adult Housing Needs Study. The report may be found on the Vintage website: [2020 Older Adult Housing Needs Study](#)
- Compliance-free State Unit on Aging annual evaluation.
- Successful move from in-person to virtual events, including annual caregiver conference, humanizing hoarding, various caregiver trainings, and online support groups.
- New SHIP Medicare Coordinator, Jonnah Glassman

**Budget Notes:** Contract revenues were higher in 2020 due to additional federal COVID stimulus funding. This funding was quickly expended as Vintage passed through the funding to current providers and new providers through MOUs.

**Program Description:** Vintage is the Alpine region’s aging expert – ensuring that all of us have access to the supports, services, and resources we need when we’re older. We also provide deep content expertise to ensure our communities and providers meet those needs as well. We serve Eagle, Grand, Jackson, Pitkin, and Summit counties in Northwest Colorado. Vintage is funded through the Federal Older Americans Act and State Older Coloradans Program funds.

### Programs provided directly through the Vintage umbrella include:

- RSVP – Retired & Senior Volunteer Program in Eagle County
- SHIP – State Health Insurance Assistance Program Medicare Counseling Program
- Voucher Programs
  - Material Aid – provides funds for dental and vision assistance
  - Transportation – provides funds for mileage reimbursement
  - In-Home Services – provides funds for chore, personal care, and homemaking services
- Low Income Senior Dental Program – dental services for qualified seniors through Health Care Policy and Finance (HCPF – Colorado’s Medicaid Program) contract
- Low Vision Program –vision assistance and financial assistance for seniors with low vision
- Information & Assistance –information for seniors and their families about services & resources
- Caregiver Services – services and supports for family caregivers providing care for someone 60+
- Ombudsman Program –resident advocate for people living in long term care facilities

### Programs provided through contractual agreements, through Vintage partners include:

Nutrition Education and Counseling, Home Delivered Meals, Congregate Meals, Transportation, Caregiver Support Groups, Case Management, Legal Services, Reassurance, and Evidence Based Health Promotion Programs.

## Vintage - Alpine Area Agency on Aging

ACCT #	ACCOUNT NAME	YTD				
		2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
	<b>Revenue</b>					
4100	FEDERAL CONTRACT REVENUE	410,362	777,539	615,213	604,517	626,044
4120	FEDERAL REVENUE - NSIP/usda	18,370		20,000	17,269	20,000
4200	STATE CONTRACTS REVENUE	524,855	495,857	702,111	536,129	708,428
4200	HCPF LOW INCOME DENTAL GRANT			16,048	16,048	11,998
4210	STATE CASH MATCH			3,605	3,605	3,664
4510	OTHER LOCAL FUNDING		178	-		-
4620	REIMBURSED FEES - SR ID, ETC	(442)		-		-
4630	LOCAL CASH MATCH - NWCCOG	29,313	34,536	34,537	28,781	31,972
4640	FEDERAL CONTRACT CARRYOVER	(12,273)		-	85,710	-
4660	MATCHING FUNDS	75		-		-
4400	FOUNDATIONS & TRUSTS			49,432	49,432	49,432
	IN-KIND MATCH			-		-
	<b>TOTAL REVENUES</b>	<b>970,262</b>	<b>1,308,110</b>	<b>1,440,946</b>	<b>1,341,491</b>	<b>1,451,538</b>
	<b>Expenses</b>					
6010	SALARIES - PROGRAM - STAFF			-		-
6010	SALARIES - PROGRAM - STAFF		167	-		-
6112	SALARIES - PROGRAM DIRECTOR	81,401	86,516	86,684	104,831	91,723
6121	SALARIES - PROGRAM ASSISTANT	141,927	170,470	208,739	125,780	216,297
6131	SALARIES - OFFICE	226		-		-
6141	SALARIES - FISCAL	25	2,539	1,420		1,464
6210	TAXES & BENEFITS	77,763	86,831	118,567	87,326	103,100
6400	CONTRACT SERVICES-Other	875	7,090	6,000	587	18,000
6420	CONTRACT - FISCAL	1,344	2,882	-		-
6430	LEGAL EXPENSE	1,235	250	-		-
	BACKGROUND CHECKS			-	65	-
6560	OTHER CONTRACTOR	5,100	1,315	23,800		41,357
6610	OFFICE SUPPLIES	1,509	6,939	5,450	3,198	5,350
6620	BANK CHARGES	45		30	120	120
6640	POSTAGE	878	996	1,000	895	925
6650	PRINTING	296		751	801	800
6660	ADVERTISING	2,370	1,524	2,250	1,855	2,500
6670	INTERNET/WEBSITE	16,657	26,564	-	18,413	600
6680	DUES & SUBSCRIPTIONS	2,716	2,245	2,700	2,593	2,950
6720	RENT	13,166	13,653	14,158	11,798	14,869
6730	TELEPHONE	390	961	700	251	700
6800	EQUIP REPAIR/MAINTENANCE			-	20	-
7110	PROGRAM SUPPLIES	3,061		3,000	1,181	1,600
7130	TRAVEL & MEETINGS	10,982	29,972	9,500	5,147	2,913
7150	TRAINING & TECHNICAL ASSISTANCE	4,282	9,583	4,600	2,299	4,500
7310	SENIOR AWARDS CEREMONY		2,354	3,000		3,000
7311	RSVP RECOGNITION EVENT	5,734	2,274	3,070	1,265	3,070
7312	RAC & NoC TRAVEL/MEETINGS	450		-		-
7313	VOLUNTEER TRAVEL REIMBURSEMENT	12,486		33,478	11,675	31,218
7320	PASS THRU SERVICE FUNDS -SUBCONTRACT	546,832	766,772	550,525	550,525	643,024
7340	PASS THRU NSIP FUNDS - SUBCONTRACTORS			20,000	17,269	20,000
7340	AAAA - DIRECT SERVICES DELIVERY			296,998	285,697	200,000
7910	INDIRECT COSTS APPLIED	25,271	38,944	44,526	30,819	46,423
7950	LOCAL MATCH COST-Grant funds			-		-
9130	TRANSFERED BETWEEN PROGRAMS			-		-
9160	DEFERRED EXPENSE			-		-
	IN-KIND SERVICES	-	-	-		-
	<b>TOTAL EXPENSES</b>	<b>957,022</b>	<b>1,260,841</b>	<b>1,440,946</b>	<b>1,264,408</b>	<b>1,456,503</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>13,240</b>	<b>47,269</b>	<b>(0)</b>	<b>77,083</b>	<b>(4,965)</b>



# WATERSHED SERVICES

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1979
<b>Program Director:</b>	Torie Jarvis and Ashley Bembenek

### Recent Program Highlights:

- a. WSP represents NWCCOG as a Cooperating Agency in the Bureau of Reclamations NEPA analysis of alternatives to improve clarity in Grand Lake. In addition WSP participates in the Grand Lake Adaptive Management Committee which coordinates with the Bureau of Reclamation on the operation of the Colorado Big Thompson project in a manner that protects water quality in Three Lakes.
- b. Watershed Services and QQ are staffed by the same contractors, much of the technical work related to water quality on behalf of local jurisdictions, monitoring, commenting on regulations and referred development reviews, etc. is funded through this NWCCOG program instead of QQ since these are roles played as the Region’s 208 Plan manager
- c. WSP assisted QQ in the development of regional water efficiencies plans. These will be included in the next update of the 208 Plan which will be initiated in 2020.
- d. Staff continues to monitor and participate in activities of the Colorado Water Quality Control Commission and related entities on behalf of the membership. In 2019, this effort drilled down into facilitation of a local response to proposed changes to statewide molybdenum standards proposed by Freeport McMoRan and protecting the current conditions of Ten Mile Creek in Summit County in the interim. In addition, WSP worked closely with QQ on appropriate standards in French Gulch and the Blue River with an eye on protecting investments in a mine wastewater treatment plant installed and operated by Summit County and the Town of Breckenridge.

### General Program Description:

The Watershed Services Program provides the counties and municipalities of Region XII with expertise in watershed planning, water quality regulatory programs, and technical assistance. The major responsibilities of the program include the Regional Water Quality Management Plan (208 Plan); permit reviews; and technical assistance to members (project development, grant applications, land use issues related to water quality impacts). The program tracks proposed local, state and federal water quality regulations and provides a regional response when appropriate based on 208 Plan policies, objectives and guidelines.

## Watershed Services

	FUND BALANCE BEGINNING	11,351	958	958	958	958	4,749
						Estimated	
		2017	2018	2019	2020	2020	2021
ACCT #	ACCOUNT NAME	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
4100	FEDERAL GRANT REVENUE - Snake	-	-	-	-		
4250	REIMBURSED EXPENSES	-	-	-	-		
4200	STATE CONTRACT -208	10,800	10,800	12,900	12,800	9,600	16,000
4440	PERMIN REVIEW INCOME	-	-	-	-		
4510	LOCAL REVENUE - PERMIT REVIEWS	-	-	-	-		
4630	LOCAL REVENUE - COG	7,000	6,996	6,996	7,000	6,996	6,996
4640	CARRY OVER(used & Carried forward)	-	1,873	(5,941)	-		
	<b>TOTAL REVENUES</b>	<b>17,800</b>	<b>19,669</b>	<b>13,955</b>	<b>19,800</b>	<b>16,596</b>	<b>22,996</b>
6000	SALARIES - DIRECTOR	-	-	-			
6005	BENEFITS - DIRECTOR	-	-	-			
6131	SALARIES - OFFICE WAGES	-	-	-			
6210	TAXES & BENEFITS	-	-	-			
6410	CONTRACT STAFF	25,571	14,109	12,263	12,800	9,600	16,000
6430	LEGAL EXPENSE - GENERAL	-	-	-		-	
6100	ADVERTISING	-	-	-			
6110	CAPITAL OUTLAY	-	-	-			
6120	DUES & SUBSCRIPTIONS	-	88	-	100	100	100
6125	EQUIP RENT/MAINT/SUPPLIES	-	-	-			
6520	OUTSIDE CONTRACT SERVICES	-	3,500	-	3,500	-	6,791
6640	POSTAGE	1	0	9	25	-	-
6650	PRINTING & PUBLICATIONS	11	100	-	100	-	-
6180	OFFICE SUPPLIES	60	9	-			
6650	PRINTING	-	-	-			
6690	COPIER CHARGES	-	-	-			
6720	RENT & UTILITIES	-	-	-			
6230	TELEPHONE	800	-	-			
6245	TRAINING & TECH. ASSISTANCE	-	-	-			
6730	TELEPHONE	-	-	-			
7130	TRAVEL & MEETINGS	609	378	125	1,670	1,500	2,291
7910	INDIRECT COSTS APPLIED	1,142	1,484	1,558	1,605	1,605	1,655
6190	PASS THROUGH FUNDS	-	-	-	-		
9130	CARRY FORWARD(added)	-	-	-	-		
	<b>TOTAL EXPENSES</b>	<b>28,193</b>	<b>19,669</b>	<b>13,955</b>	<b>19,800</b>	<b>12,805</b>	<b>26,837</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(10,393)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,791</b>	<b>(3,841)</b>
	CHANGE IN CARRYOVER	(10,393)	-	-	-	3,791	(3,841)
	<b>END OF YEAR FUND BALANCE</b>	<b>958</b>	<b>958</b>	<b>958</b>	<b>958</b>	<b>4,749</b>	<b>908</b>

## Summit Water Quality Committee - SWQC

	<b>FUND BALANCE BEGINNING</b>	<b>36,064</b>	<b>31,746</b>	<b>33,157</b>	<b>29,166</b>	<b>29,166</b>	<b>25,326</b>
					-	Estimated	
		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>Actual</b>	<b>BUDGET</b>
	REIMBURSED EXPENSES	(0)		1,651			
4510	LOCAL REVENUE - SWQC	34,090	34,000	33,750	33,000	29,000	29,500
4300	LOCAL REVENUE - PERMIT REVIEWS						
	LOCAL REVENUE - COG						
4640	CARRY OVER(used)						
4420	OTHER SERVICE INCOME	-	-	-	-		
	<b>TOTAL REVENUES</b>	<b>34,090</b>	<b>34,000</b>	<b>35,401</b>	<b>33,000</b>	<b>29,000</b>	<b>29,500</b>
6131	SALARIES - ADM SECY	-	-		-		
6210	TAXES & BENEFITS	-	-		-		
6410	CONTRACT STAFF	28,575	23,405	25,500	27,000	25,500	27,500
6510	OUTSIDE CONTRACT SERVICES	4,492	1,132	6,629		-	
6610	OFFICE SUPPLIES	25	-	-			
6640	POSTAGE	9	13	1	25	-	
6650	PRINTING & PUBLICATIONS	285	-				
6660	ADVERTISING	-	-				
6680	DUES & SUBSCRIPTIONS	20	-		150	100	
6690	COPIER CHARGES	-	-				
	LEGAL EXPENSE - GENERAL	-	-				
6720	RENT & UTILITIES	-	-				
6730	TELEPHONE	640	1,760	1,280	1,920	1,920	
6800	EQUIP RENT/MAINT/SUPPLIES	-	-				
7130	TRAVEL & MEETINGS	3,308	3,671	3,244	3,000	2,500	2,000
7910	INDIRECT COSTS APPLIED	1,054	2,608	2,738	2,820	2,820	2,907
8000	CAPITAL OUTLAY	-	-				
9130	CARRY FORWARD(added)	-	-		-		
	<b>TOTAL EXPENSES</b>	<b>38,408</b>	<b>32,589</b>	<b>39,392</b>	<b>34,915</b>	<b>32,840</b>	<b>32,407</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>(4,318)</b>	<b>1,411</b>	<b>(3,991)</b>	<b>(1,915)</b>	<b>(3,840)</b>	<b>(2,907)</b>
	CHANGE IN CARRYOVER	(4,318)	1,411	(3,991)	(1,915)	(3,840)	(2,907)
	<b>END OF YEAR FUND BALANCE</b>	<b>31,746</b>	<b>33,157</b>	<b>29,166</b>	<b>27,251</b>	<b>25,326</b>	<b>22,419</b>



# WATER QUALITY/QUANTITY COMMITTEE (QQ)

## 2021 BUDGET NARRATIVE PROGRAM SUMMARY

<b>Program Established:</b>	1978
<b>Program Director:</b>	Torie Jarvis, senior consultant with Dynamic Planning + Science

### Recent Program Highlights:

- a. Initiated an assessment of all QQ members on integrating water quality protection and water conservation and efficiency member land use codes, with support from the Colorado Water Conservation Board through a 2017-2019 grant. The project includes the assessment, the development of best management practices for integration water conservation into land use codes in the headwaters region, and technical assistance to help implement best practices, released in late 2019.
- b. Participates in the Water Quality Control Commission (WQCC) hearings. In 2019, QQ supported Breckenridge and Summit County to prevent adverse outcomes on French Gulch drainage, which bears a costly water quality treatment plan already, and supported Steamboat Springs in their temporary modification proposal for temperature, during the Upper Colo. standards rulemaking. QQ also continues supporting members regarding a proposed future molybdenum standard change. In 2020, the WQCC will consider proposed changes to water quality standards specifically for the Upper Colorado River Basin, and QQ will represent members in that process.
- c. QQ hosted the first member retreat for QQ in a decade (plus) in 2018. The retreat was an opportunity to look back on [QQ's accomplishments](#) over the past 40 years and to affirm its policies and strategies moving forward.
- d. Continued to advocate for the region at the legislature and forge new relationships with the Colorado General Assembly to implement Colorado's State Water Plan

### Budget Notes

QQ has not changed Dues in recent years. QQ is not charged the standard indirect rate, as consultants utilize less of the kind of resources charged to indirect. The program is charged an administrative fee of less than the +/- 15% indirect cost. Last year, that was increased from an average of 3% to 8%.

### General Program Description:

The annual QQ budget is also reviewed and approved by that Committee, which has direct oversight of the consultants who work with QQ. Dues from QQ fund most program activities.

Water Quality/Quantity (QQ) continues to focus on issues related to trans-mountain diversions, basin of origin protection, addressing water quality impacts and land use concerns as they relate to water. QQ will seek water supply, water quality and recreation solutions associated with growth on both sides of the Continental Divide. QQ continues to be involved in statewide and local water planning efforts. QQ is active in the State legislature and continuously seeks to educate Front Range water users about the impacts associated with trans-basin diversions.

## Water Quality/Quantity Committee

<b>LEGAL DEFENSE FUND</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
	<b>BEGINNING FUND BALANCE</b>	<b>10,582</b>	<b>13,288</b>	<b>18,537</b>	<b>14,413</b>	<b>14,413</b>	<b>14,413</b>
						Estimated	
		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
<b>ACCT #</b>	<b>ACCOUNT NAME</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
4000	GRANT INCOME						-
4200	STATE GRANT INCOME			79,981			-
4310	COUNTY PLEDGES	98,365	101,315	97,885	96,541	96,541	96,541
4320	MUNICIPAL PLEDGES	36,109	42,598	42,749	42,598	42,598	42,598
4330	ASSOCIATE MEMBER PLEDGES	4,120	7,956	4,259	4,243	4,243	4,243
4350	WATER & SAN. DIST. PLEDGES	11,433	13,852	11,574	11,773	11,773	11,773
4400	FOUNDATION & TRUST	-	-	-			-
4510	OTHER LOCAL FUNDING		3,500	-			-
4620	REIMBURSED EXPENSES	1,580	10,046	33,499			-
	CWCB GRANT LEFTOVER	-	-	-	2,000		1,500
4820	INTEREST INCOME	983	2,013	2,778	2,000	2,000	2,000
	<b>TOTAL REVENUES</b>	<b>152,590</b>	<b>181,281</b>	<b>272,725</b>	<b>159,155</b>	<b>157,155</b>	<b>158,655</b>
6131	OFFICE WAGES	-			-		-
6210	TAXES & BENEFITS	-			-		-
6410	QQ CONTRACT STAFF	126,249	127,042	129,721	126,304	129,304	129,304
6520	OUTSIDE CONTRACT	3,274	23,960	119,013	8,000	9,000	8,300
6610	OFFICE SUPPLIES		(60)	93	-		-
	BANK & CREDIT CARD FEES			30			
6640	POSTAGE	31	87	50	50	50	50
6650	PRINTING	-	-	228	200	200	200
6670	WEBSITE/INTERNET	-	-	-	30	30	30
6680	DUES & SUBSCRIPTIONS	1,863	1,501	1,943	1,800	1,800	2,000
6690	COPIER CHARGES	-	-	-			-
6720	RENT	-	-	-			-
6730	TELEPHONE	710	330	300	-		-
6760	INSURANCE	1,950	1,650	1,500	-		-
6811	VEHICLE GAS/OIL/SUPPLIES	-	100	-			-
7130	TRAVEL & MEETINGS	8,813	9,022	11,572	10,000	4,000	9,000
7610	INDIRECT COSTS APPLIED	6,994	12,399	12,399	12,771	12,771	13,167
8000	CAPITAL OUTLAY	-	-	-			-
	<b>TOTAL EXPENSES</b>	<b>149,885</b>	<b>176,032</b>	<b>276,849</b>	<b>161,576</b>	<b>157,155</b>	<b>162,051</b>
	<b>REVENUES OVER EXPENDITURES</b>	<b>2,705</b>	<b>5,249</b>	<b>(4,124)</b>	<b>620</b>	<b>-</b>	<b>(3,396)</b>
	<b>CURRENT YEAR NET INCOME (LOSS)</b>	<b>2,705</b>	<b>5,249</b>	<b>(4,124)</b>	<b>620</b>	<b>-</b>	<b>(3,396)</b>
	<b>ENDING FUND BALANCE</b>	<b>13,288</b>	<b>18,537</b>	<b>14,413</b>	<b>15,033</b>	<b>14,413</b>	<b>11,017</b>

Note that QQ projects in 2017 are accounted for in Regional Business since they are funded by DOLA Grant for COGs.

## NWCCOG 2021 Budget Summary

	Beginning	2021						2021		Transfer	Ending
	Fund	Budgeted						Budgeted		between	Fund
<b>Internal programs</b>	Balance	Income	Salaries	Benefits	Rent	Indirect	Other	Expense	Net	Programs	Balance
Broadband	-	182,000	153,793	37,590	\$3,447	23,069	25,700	243,600	(61,600)	61,600	0
Economic Development	50,936	536,990	124,212	44,910	2,084	22,025	331,322	524,553	12,437		63,373
Elevator Inspection	22,500	1,060,000	554,060	192,384	9,030	81,954	102,760	940,188	119,812	(61,600)	22,500
Energy Management	123,776	1,835,007	850,775	307,806	13,081	127,616	535,729	1,835,007	(0)		123,776
Homeland Security		252,974	-	-	-	-	252,974	252,974	-		
Porject Thor	433,564	1,114,000					1,114,000	1,114,000	-		433,564
Regional Business		419,467	81,275	21,260	4,142	12,191	295,907	414,775	4,692		4,692
Regional Transportation	130,737	153,600	53,820	15,648	9,878	8,073	38,862	126,282	27,318		158,055
Vintage- AAAA	14,038	1,451,538	309,484	103,100	14,869	46,423	982,627	1,456,503	(4,965)		9,073
Subtotal	775,550	7,005,576	2,127,418	722,700	56,531	321,351	3,679,881	6,907,881	97,695	-	815,034
NWCCOG Fund Balance	1,509,232								97,695		1,606,927
<b>Internal Service Funds Funds</b>											
Indirect	12,286	367,484	120,845	41,810	\$28,735	-	211,000	402,390	(34,906)		(22,620)
Motor Pool	71,524	5,000	585	158	-	-	14,904	15,647	(10,647)		60,877
Office Condo	68,937	87,993	-	-	6,000	-	69,983	75,983	12,010		80,947
Subtotal	152,747	460,477	121,430	41,968	34,735	-	295,887	494,020	(33,543)		119,203
<b>External Programs</b>											
High Country Forest Collaborative - CBB	-	-	-	-	-	-	-	-	-	-	-
Health Care Coalition	-	212,430	-	-	-	-	212,430	212,430	-		-
NWCCOG Foundation	-	-	-	-	-	-	-	-	-		-
Northwest Loan Fund	1,949,477	796,000	120,352	30,374	2,727	18,053	129,825	301,330	494,670		2,444,146
Summit Water Quality Committee	25,326	29,500	-	-	-	2,907	29,500	32,407	(2,907)		22,419
Water Quality/Quantity	114,413	158,655	-	-	-	13,167	148,884	162,051	(3,396)		111,017
Watershed Services	4,749	22,996	-	-	-	1,655	25,182	26,837	(3,841)		908
Subtotal	2,093,964	1,219,581	120,352	30,374	2,727	35,782	545,821	735,055	484,526		2,578,490
<b>Total non-duplicated budget</b>	<b>2,869,515</b>	<b>8,225,157</b>	<b>2,247,770</b>	<b>753,074</b>	<b>59,258</b>	<b>357,133</b>	<b>4,225,702</b>	<b>7,642,936</b>	<b>582,221</b>		<b>3,393,523</b>
<b>Grand Total</b>	<b>3,022,261</b>	<b>8,685,634</b>	<b>2,369,200</b>	<b>795,042</b>	<b>93,993</b>	<b>357,133</b>	<b>4,521,589</b>	<b>8,136,956</b>	<b>548,678</b>		<b>3,512,727</b>

# NWCCOG 2020 Final Revised Budget -(December 2020)

## 2020 Budget Revision Summary

	Revenue			Expense			
	Original 2020	Revised	Change	Original 2020	Revised	Change	Revised
	Budgeted	Revenue	in Revenue	Budgeted	Expense	in Expense	Budget
Program	Revenue	Budget	Budget	Expense	Budget	Budget	Net
<b>Internal Program Funds</b>							
Broadband Program	1,515,000	192,643	(1,322,357)	1,564,251	224,545	(1,339,706)	(31,902)
Economic Development District	145,000	245,000	100,000	145,000	214,091	69,091	30,909
Elevator Inspection	1,030,000	1,367,593	337,593	863,615	896,578	32,963	471,015
Energy Management	1,803,402	1,708,042	(95,360)	1,803,402	1,708,042	(95,360)	-
Project THOR	-	1,961,192	1,961,192	-	1,971,345	1,971,345	(10,153)
Regional Business	398,947	386,467	(12,480)	411,718	376,828	(34,890)	9,639
Regional Transportation Council	655,190	423,724	(231,466)	634,299	395,523	(238,776)	28,201
Vintage AAAA	1,440,946	1,341,491	(99,455)	1,440,946	1,264,408	(176,538)	77,083
Watershed Services	19,800	16,596	(3,204)	19,800	12,805	(6,995)	3,791
<b>Internal Program Funds-Total</b>	<b>7,008,285</b>	<b>7,642,748</b>	<b>634,463</b>	<b>6,883,031</b>	<b>7,064,165</b>	<b>181,134</b>	<b>578,583</b>
<b>External Program Funds</b>							
CBBC							-
Health Care Coalition	211,511	236,137	24,626	211,511	236,137	24,626	-
Homeland Security	247,269	146,638	(100,631)	247,269	146,638	(100,631)	-
Northwest Loan Fund	650,000	1,244,362	594,362	643,263	1,172,447	529,184	71,915
NWCCOG- Foundation	-	-	-	-	-	-	-
Summit Water Quality Committee	33,000	29,000	(4,000)	34,915	32,840	(2,075)	(3,840)
Water Quality/Quantity	159,155	157,155	(2,000)	159,155	157,155	(2,000)	-
<b>NWCCOG Total Budget</b>	<b>8,309,220</b>	<b>9,456,040</b>	<b>1,146,820</b>	<b>8,179,144</b>	<b>8,809,382</b>	<b>630,238</b>	<b>646,658</b>
<b>Internal Service Program Funds</b>							
249 Warren Avenue - Building	83,786	83,786	-	74,960	119,747	44,787	(35,961)
Indirect	353,011	379,278	26,267	335,456	336,499	1,043	42,779
Motor Pool	15,000	5,300	(9,700)	34,832	14,249	(20,583)	(8,949)
	<b>8,761,017</b>	<b>9,924,404</b>	<b>1,163,387</b>	<b>8,624,392</b>	<b>9,279,877</b>	<b>655,485</b>	
							644,527