



# 2022 BUDGET AND 2021 REVISED BUDGET

DRAFT VERSION FOR COUNCIL

Presented for Approval: 10/28/2021  
Work session 10/26/2021



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2022 BUDGET

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## Letter from Executive Director & Finance Manager

2022 BUDGET (October 2021)

NWCCOG Council and all Members,

Welcome to the proposed 2022 Budget for the Northwest Colorado Council of Governments, presented at the October meeting and to be approved at the December meeting as required by Article V of the Amended and Restated Bylaws of the Northwest Colorado Council of Governments.

**Payroll:** The 2022 budget proposes a **1.5% merit wage increase with a 3.5% COLA increase** (reflects the “2021” Denver-Boulder-Greeley Consumer Price Index calculated by the Department of Labor, months ending in July 2021) per employee. Our primary asset is our people. The value we deliver through services is a direct result of their efforts. We continue to attract and retain quality employees in a very competitive market. We put considerable time into training. This summer we performed a Wage Range analysis per each position to better align our wages to the current market, including many of the nearby local governments we serve. This exercise resulted in many wages in most programs being adjusted in the 2022 budget within the parameters of what each program could afford to cover in consideration with the usual factors in employee compensation.

**General Administration:** We submit to CDOT for approval our Indirect Rate each year (15% currently) to confirm that it is in compliance with 2 CFR 200. The 15% indirect rate includes all the Office Manager’s time as well as a portion of the in-house Finance Manager and Fiscal Coordinator positions. In adding both fiscal positions, we have removed the Executive Director portion from Indirect. The 2022 Indirect budget totals \$484,024 and represents 5.35% of the total budget. Rent for each program was increased 5% again year to bolster the fund balance for the aging NWCCOG office building. After mortgage, CAM and planned maintenance, this will leave the building fund balance at \$72,255 by the end of 2022 even after significant office upgrades in 2021 which are covered by a transfer from the Elevator Program. The Building Fund and Indirect Funds supported a significant IT Security Infrastructure project in 2020-2021. Ongoing IT support costs are charged to Indirect.

**Dues:** The projected 2021 Member Dues (jurisdictions confirm participation by December 1) are \$369,001 following a vote of approval from NWCCOG Council at the July Meeting. Combined with Indirect and fees for service from the Elevator Program, dues are the “General Fund” of NWCCOG. Note that revenues transferred from the Elevator Inspection Program and Regional Business (Dues) provide the local match required to for the Broadband Director position. Note that QQ projected dues for 2022 are estimated at \$159,809. This is most of the QQ operating budget. QQ also keeps a \$100,000 Legal Defense Fund balance and continues to build on beginning fund balance. All incorporated municipalities in Region 12 as well as 3 others are now NWCCOG Members. When the Governors’ order is issued, Routt will return to Region 12 membership again after more than a decade hiatus.

**Leverage:** One of the primary values of membership in NWCCOG is the ability of the organization each year to leverage Regional Business Dues as matching funds for grant programs which require it. Member dues represent a single digit fraction of the overall NWCCOG budget but this “local match” is required for NWCCOG to qualify for a number of grants and key programs listed below. For 2022, the following estimated amounts are submitted for approval with the budget:

|                               |                  |
|-------------------------------|------------------|
| Vintage                       | \$ 42,017 - cash |
| Broadband Grant               | \$ 60,000 - cash |
| Economic Development District | \$ 70,000 - cash |
| Watershed Services            | \$ 10,000 – cash |

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|       |           |               |
|-------|-----------|---------------|
| TOTAL | \$182,017 | (49% of Dues) |
|-------|-----------|---------------|

The Bylaws require Restricted Emergency Reserve Account to be 10% of the current year’s internal programs’ projected revenues, which is \$7,095,349. The balance of the reserve fund is estimated to be \$792,533 at the beginning of 2022 and is anticipated to be \$903,516 at the end of 2022 which equals 11.28% of the internal program budgeted revenues.

We feel confident that the 2022 budget continues NWCCOG’s commitment to provide high-quality, cost-effective services to our members.

Jon Stavney, Executive Director 

Becky Walter, Finance Manager 

## **Additional NWCCOG Budget Narrative Background from the Executive Director**

The bulk of the revenues at NWCCOG come from narrowly targeted funding streams from federal and state programs or grants, each of which is managed by a different state or federal department or agency, and only permissible for specific uses within specifically tailored programs at NWCCOG designed around a nexus of services needed across the region and the boundaries of that funding stream. NWCCOG programs work with approximately eight different federal agencies and nine different state agencies. This is one reason for so many specialized departments and programs, and many silos of expertise built upon the scope, guidelines and criteria of those funding streams.

The Energy Program receives an allotment of dollars for a fiscal year and must tailor staffing and the number of jobs around utilizing those allotted dollars. The Northwest All Hazards Emergency Management Region and the Northwest Healthcare Coalition have a somewhat similar situation as the total grant to the region is defined tri-annually and annually respectively. The Economic Development District receives annual funding from the Economic Development Administration to run the program, but must apply for grants for specific projects. The Northwest Loan Fund is annually allotted monies by the state on an as requested basis and is only distributed those dollars as it closes on qualified loans. Staffing for NLF is paid from a 16% administrative fee allowed for each loan.

Programs at the AAAA are funded by federal dollars through the Older Americans Act and state dollars through the State Funding for Senior Services. The RSVP grant is federally funded through the Corporation for National and Community Service and the SHIP Medicare program is funded through a small state grant (funds less than 25% of the program) and AAAA state funding. Some of the support for people over 60 years of age is directly provided by AAAA, but much of it is subcontracted to providers within the region, many of whom bring additional funds to the programs for services such as congregate meals, home delivered meals and legal assistance. These are all funded through the annual federal budget process.

The Elevator Inspection Program is the only fully fee-for-service program at NWCCOG and supplements the Regional Business and Broadband programs. The Energy Program in 2018 continued to expand two programs which are fee-for-service. These funds were less than 15% of the program in 2017 and remained within the Weatherization overall budget. The goal is to increase these fee-for-service programs to stabilize and diversify the program to counter the fluctuations of annual federal appropriations to WAP.

Most of the programs above pay into the indirect fund to help cover the general costs of managing NWCCOG, the office manager, copier, payroll, accounting, audits and other costs that would be onerous to track and bill out to specific departments. This indirect calculation is re-approved annually by a state and a federal agency. Watershed Services, and QQ, with contract staff that are out of the NWCCOG office pay a lesser amount into Indirect as a fee. Indirect is not allowed by the NWAHEMR grant requirements, so that group contracts directly with Summit Bookkeeping for accounting, and with the NWCCOG auditor for those services. The Healthcare Collaborative grant allows for an administrative fee, which was proposed and accepted annually as 10% of the grant.

These are quite different models than most of our member jurisdictions (municipalities and counties) which collect sales or property taxes and then have relatively broad latitude for prioritizing and distributing those funds across departments. Some of those county and municipal departments may charge fees for service which may or may not cover the cost of running that department and may or may not just return to the general fund. The closest analogue to most of our programs is for municipalities with designated Enterprise Funds in which a specific service (water, wastewater or other utility) must build a fee structure for revenues to balance against expenses.



# History & Mission Statement

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2022 BUDGET

## HISTORY

Northwest Colorado Council of Governments was established as Colorado Planning and Management Region XII in 1972 by Executive Order of the Governor in response to the Federal Intergovernmental Cooperation Act of 1968. Regional, multi-jurisdictional planning was encouraged as a means to avoid overlap, duplication, and competition between local planning activities and to coordinate planning and management of certain activities at a regional level. Today, NWCCOG core programs serve a five-county region including Eagle, Grand, Jackson, Pitkin, and Summit Counties and 25 municipalities therein. Routt County re-addition to Region 12 is pending as of the date of this draft budget. Additional members from outside Region XII include the Cities of Glenwood Springs, Hayden and Steamboat Springs. Many programs serve customer bases larger than Region 12, some serving as many as 9 counties, for various reasons – including critical mass and opportunity.

## MISSION STATEMENT

The purpose of Northwest Colorado Council of Governments is to be responsive to our members' needs and interests by providing guidance and assistance in problem solving, information sharing, and partnership building, advocating members' interests and needs with local, state, and federal entities and providing quality services that are relevant, effective, and efficient.



## **2021 Year NWCCOG Council Members**

(Who Vote on the 2022 BUDGET)

### **COUNTIES**

Eagle  
Grand  
Jackson  
Pitkin  
Summit

### **REPRESENTATIVES**

Jeanne McQueeney\*  
Kristen Manguso\*  
Coby Corkle\*  
Patti Clapper, Vice Chair\*  
Josh Blanchard\*

### **ALTERNATE**

Kathy Chandler-Henry  
Merrit Linke  
Dan Manville  
Steve Child  
Tamara Pogue

### **MUNICIPALITIES**

Aspen  
Avon  
Basalt  
Blue River  
Breckenridge  
Dillon  
Eagle  
Fraser  
Frisco  
Glenwood Springs  
Granby  
Grand Lake  
Gypsum  
Hayden  
Hot Sulphur Springs  
Kremmling  
Minturn  
Montezuma  
Red Cliff  
Silverthorne  
Snowmass Village  
Steamboat Springs  
Vail  
Walden  
Winter Park

### **REPRESENTATIVES**

Ward Hauenstein  
Tamra Nottingham Underwood  
Bill Infante  
Toby Babich  
Brian Waldes  
Carolyn Skowyra, Sec-Treasurer\*  
Brandy Reitter  
Andy Miller\*  
Andrew Aerenson  
Matt Langhorst  
Joshua Hardy  
Jonah Landy  
Jeremy Rietmann  
Matthew Mendisco  
Robert McVay  
Dan Stoltman  
Gusty Kanakis  
Lesley Davis  
Bob Hill  
Ryan Hyland  
Tom Fridstein  
Sonja Macys  
Scott Robson  
James Dustin  
Keith Riesberg

### **ALTERNATE**

Skippy Mesirow  
Sarah Smith Hymes  
vacant  
Michelle Eddy  
Eric Mamula  
Nathan Johnson  
vacant  
Wesley LaVanchy  
Jessica Burley  
Jenn Ooton  
Ted Cherry  
John Crone  
Lana Bryce  
Vacant  
Christene Lee  
Gover Pryor  
vacant  
vacant  
Duke Gerber  
Ann-Marie Sandquist  
Alyssa Shenk\*  
vacant  
Patty McKenny\*  
Sherry Cure  
Alisha Janes  
\*Denotes Executive  
Committee Members





# 2022 Fiscal Management

## 2022 BUDGET

### Program Categorization:

#### Internal Programs:

Internal programs are managed by NWCCOG employees. NWCCOG is the sponsoring agency for Vintage, Elevator Inspection Program (EIP), Energy Management, Regional Business (RB), Economic Development District (EDD), the Northwest Loan Fund (NLF) and Regional Transportation Coordinating Council (RTCC) as well as sub-programs to each of these. These "internally" sponsored programs are included in the NWCCOG annual audit and share administrative costs through applied indirect cost rate.

#### External Programs:

NWCCOG enters into agreements for the provision of fiscal oversight, and sometimes office space and other admin services with external programs that can benefit through co-location and shared usage of NWCCOG resources. Most external programs are coordinated by contract staff rather than employees with benefits. The NWCCOG Foundation, Inc. is administered by NWCCOG, but its administrative costs are covered by a 5% administrative rate assessed annually *to active accounts* rather than by an indirect cost rate. The NWCCOG Foundation's 5% administrative fee may be waived for NWCCOG members or programs that are partnering with the Foundation on projects.

NWCCOG is the designated fiscal agent for the Northwest All Hazards Emergency Management Region (NWAHEMR) whose grant does not allow indirect, and the Northwest Colorado Healthcare Coalition (NWHCC) for which we negotiated a 10% administrative fee on actual expenditures. Federal granting sources for the NWAHEMR do not allow reimbursement for expenses based on an indirect cost rate so all expenses are individually calculated and direct billed. NWCCOG also serves as the fiscal agent for the Water Quality/Quantity Committee (QQ), Watershed Services, and Wild & Scenic Stakeholder group which are each charged an administrative fee which is somewhat less than the indirect fee charged to programs. In 2021, with the retirement of Lane Wyatt, the Summit Water Quality Committee (SWQC) is managed by a contractor, and the joint fiscal agency roles of Silverthorne and NWCCOG are to be taken on entirely by the Town of Silverthorne in 2022.

#### Fiscal Philosophy:

NWCCOG will operate common cost centers such as motor pool, the building fund, and arrange for leasing and/or purchasing of equipment, cars, phone systems, fax machines, copiers, postal machines, etc. to meet the needs of internal staff and for external program contractors as arranged. Actual costs for the use of the equipment and services will be charged directly to programs whenever it is efficient for NWCCOG staff to do so. In recent years leased vehicles are being charged directly to the programs in which they are assigned.



# Annual Dues Assessment Policy

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2022 BUDGET

**1. DUES ASSESSMENT:** Members of the Northwest Colorado Council of Governments shall pay annual dues assessment for services. In recognition of the mandatory nature of regional delivery of many of NWCCOG's services and the matching fund requirements for these services, the NWCCOG has created dues assessment policies to ensure the equitable distribution of member assessment obligations.

**2. CALCULATION AND APPROVAL OF TOTAL ANNUAL DUES ASSESSMENT:** The proposed total annual dues assessment will be adjusted by the latest available population estimates and assessed valuation and a factor calculation for each. The proposed total dues assessment shall be calculated by adding the individual jurisdictions' dues amounts together. The proposed total annual dues assessment will be presented to the membership for approval at the July Council meeting (or) when Population numbers are available, or no later than the August meeting for approval.

**3. INDIVIDUAL MEMBER JURISDICTION ASSESSMENT:** The dues assessment for each Member Jurisdiction will be calculated using a formula applying a dollar multiplier on population and percent of mills multiplier on assessed valuation as approved by the NWCCOG Council. Assessed valuation amounts will be the most recent annual report produced by the State of Colorado, Division of Property Taxation. Population numbers will be the latest available estimates from the State Demographer's Office.

**4. ANNUAL CONFIRMATION OF DUES ASSESSMENT:** The dues calculation shall be reviewed and approved by the NWCCOG Council at either the July or August meeting. By August 31st, NWCCOG shall send notices to each Member Jurisdiction stating the amount of the next calendar year's annual assessment for services, including a confirmation of that annual assessment. The confirmation of intention to pay the assessment must be received by NWCCOG by December 1st.

**5. PAYMENT OF DUES ASSESSMENT:** Dues Assessments are billed in early January and due and payable on an annual basis by February 28th. All members who have fulfilled their dues assessment responsibilities by this date will be considered "current" and thereby eligible for all Member rights, privileges, and services for the calendar year including participating as voting members of Council. New members jurisdictions may join at any time and pay that year dues based on the same calculations.

**6. NON-PAYMENT OF DUES ASSESSMENT:** If any members' dues payment is more than 20 days delinquent, the Council Chair or Executive Director shall send written notice to each Member Jurisdiction within the county where such delinquent member is located, setting forth in detail the amount of said delinquency and permitting all Member Jurisdictions within that county to collectively contribute the amount of the delinquency. If, at the next regular meeting it is determined that the amount of the delinquency will be contributed by the other members, then the delinquent member shall be deemed to be current. If the amount of the delinquency will not be covered by the other members, then the delinquent member will not be eligible for any membership rights, privileges, and services.

**7. REQUIRED WITHDRAWAL FROM NWCCOG:** In the event of a member's non-payment of dues the Council may by majority vote require that the non-paying member withdraw from NWCCOG in accordance with the procedures set forth in Article III, 303 of the Articles of Incorporation. Failure to comply with Article III, 303 of the Articles of Incorporation and Article IV, 5 and 6 of the Bylaws may result in the Council taking action to discontinue services and all other rights and privileges of membership to the delinquent Member Jurisdiction.

# NWCCOG 2022 Dues Confirmation

Reply requested by 11/01/21

Fax: 970-468-1208 or email to: office@nwccog.org NWCCOG, PO Box 2308, Silverthorne, CO 80498

| County   | 2022<br>NWCCOG<br>DUES | 2022 Q/Q<br>DUES (3%<br>increase approved<br>at 9/15/21 meeting) | 2022 TOTAL<br>DUES | Signature to confirm<br>jurisdiction's intent to<br>participate in 2022 |
|--|------------------------|--|--------------------|---|
| Eagle County                                     | \$75,561               | \$23,493   | \$99,054           |   |
| Grand County                                     | \$18,778               | \$23,493   | \$42,271           |   |
| Gunnison County                                  | \$0                    | \$5,464  | \$5,464            |   |
| Jackson County                                   | \$2,009                | \$0  | \$2,009            |   |
| Pitkin County                                    | \$54,872               | \$23,493   | \$78,365           |   |
| Routt County                                     | \$29,937               | \$0  | \$29,937           |   |
| Summit County                                    | \$45,942               | \$23,493   | \$69,435           |   |
| <b>Municipality</b>                              |                        |  |                    |   |
| Aspen  | \$28,207               | \$7,430  | \$35,637           |   |
| Avon   | \$6,952                | \$0  | \$6,952            |   |
| Basalt (Eagle & Pitkin)                          | \$4,697                | \$1,366  | \$6,063            |   |
| Blue River                                       | \$1,167                | \$0  | \$1,167            |   |
| Breckenridge                                     | \$11,620               | \$5,737  | \$17,357           |   |
| Carbondale                                       | \$0                    | \$3,551  | \$3,551            |   |
| Crested Butte                                    | \$0                    | \$1,639  | \$1,639            |   |
| Dillon   | \$1,631                | \$820  | \$2,451            |   |
| Eagle  | \$5,588                | \$1,913  | \$7,501            |   |
| Fraser   | \$1,448                | \$765  | \$2,213            |   |
| Frisco   | \$4,851                | \$1,913  | \$6,764            |   |
| Glenwood Springs                                 | \$8,736                | \$0  | \$8,736            |   |
| Granby   | \$2,019                | \$765  | \$2,784            |   |
| Grand Lake                                       | \$914                  | \$765  | \$1,679            |   |
| Gypsum   | \$5,947                | \$2,186  | \$8,133            |   |
| Hayden   | \$1,345                | \$0  | \$1,345            |   |
| Hot Sulphur Springs                              | \$495                  | \$218  | \$713              |   |
| Kremmling  | \$1,028                | \$1,093  | \$2,121            |   |
| Minturn  | \$959                  | \$711  | \$1,670            |   |
| Montezuma  | \$69                   | \$0  | \$69               |   |
| Red Cliff  | \$222                  | \$0  | \$222              |   |
| Silverthorne                                     | \$5,716                | \$1,858  | \$7,574            |   |
| Snowmass Village                                 | \$7,930                | \$0  | \$7,930            |   |
| Steamboat Springs                                | \$17,205               | \$2,732  | \$19,937           |   |
| Vail   | \$20,404               | \$6,830  | \$27,234           |   |
| Walden   | \$379                  | \$0  | \$379              |   |
| Winter Park                                      | \$2,373                | \$1,366  | \$3,739            |   |
| Yampa  | \$0                    | \$218  | \$218              |   |
| <b>Associations</b>                              |                        |  |                    |   |
| Colorado River Water Conservation District       | \$0                    | \$3,824  | \$3,824            |   |
| Upper Gunnison River Water Conservation District | \$0                    | \$546  | \$546              |   |

## NWCCOG 2022 Dues Confirmation

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| <b>Water &amp; San Districts</b>            |                     |                  |                     |  |
|---|---------------------|------------------|---------------------|--|
| Basalt Sanitation District                  | \$0                 | \$109            | \$109               |  |
| Bellyache Ridge Metro District              | \$0                 | \$109            | \$109               |  |
| Copper Mountain Consolidated Metro District | \$0                 | \$984            | \$984               |  |
| Dillon Valley District                      | \$0                 | \$546            | \$546               |  |
| Eagle River Water & Sanitation District     | \$0                 | \$2,186          | \$2,186             |  |
| East Dillon Water District                  | \$0                 | \$546            | \$546               |  |
| Granby Sanitation Dist                      | \$0                 | \$546            | \$546               |  |
| Grand County Water&San Dist                 | \$0                 | \$546            | \$546               |  |
| Hamilton Creek Metro District               | \$0                 | \$109            | \$109               |  |
| Kremmling Sanitation District               | \$0                 | \$109            | \$109               |  |
| Mid Valley Metro District                   | \$0                 | \$109            | \$109               |  |
| Silver Creek Water & San Dist               | \$0                 | \$109            | \$109               |  |
| Snake River Water District                  | \$0                 | \$546            | \$546               |  |
| Snowmass Water & Sanitation                 | \$0                 | \$2,186          | \$2,186             |  |
| Three Lakes Water & San Dist                | \$0                 | \$0              | \$0                 |  |
| Town of Silverthorne - SDJSA                | \$0                 | \$2,186          | \$2,186             |  |
| White Horse Springs Water District          | \$0                 | \$109            | \$109               |  |
| Winter Park Ranch Water & San               | \$0                 | \$546            | \$546               |  |
| Winter Park Water&San Dist                  | \$0                 | \$546            | \$546               |  |
| <b>Total Dues</b>                           | <b>\$369,000.93</b> | <b>\$159,809</b> | <b>\$528,809.93</b> |  |

**Northwest Colorado Council of Governments** – Dues calculated using a formula applying a \$.52 multiplier on population and .00001330 multiplier on assessed valuation.

**Water Quality & Quantity** – Dues for QQ for each municipality are based on the percentage of the region's total treated water that is served by a particular municipality. Associate Members based on a contribution.

**Source of Data:** Certification of Levies & Revenues as of 1/1/2020, Year 2019 49th Annual Report, Division of Property Taxation, State of Colorado

**Population:** 2019 population estimates, Colorado Department of Local Affairs, Demography Section



## 2022 Indirect Cost Rate

### 2022 BUDGET

**Introduction:** Cost effectiveness is a key component to the viability of any Council of Governments. Programs sponsored by NWCCOG must be able to make more effective use of their administrative dollars by sharing operational systems than a comparable stand-alone operation. An example of this shared program cost savings is fiscal duties including the annual audit, and insurance which covers all NWCCOG program areas, and is administered for each of these entities rather than multiple times on an individual program basis. Other costs that follow this pattern include office supplies, the copy machine, the phone system, equipment repairs, and some organizational staff time.

**Support Areas:** The 2022 Indirect Cost Center is comprised of support services, which provide fiscal accountability, communication services, and basic office functions.

**Fiscal:** Includes the book keeping and general fiscal management services of the Fiscal Manager, and Fiscal Coordinator as well as annual audit expense, accounting software support, and check printing.

**Telephone:** Includes office telephone equipment, line expenses, and service charges.

**Office/IT Security/Insurance:** Includes 100% of the Administrative Assistant's time (1FTE), including oversight of programs such as safety, wellness, benefits management. Other expenses include office supplies, office equipment rentals and maintenance, copier lease, etc. All general IT support including annual fees for IT will be in Indirect. **Also included is all insurance** for General Liability, Errors and Omissions, and Property.

**Management:** With the Fiscal duties being managed entirely in-house by NWCCOG employees in 2021 the Executive Director time related to internal management of NWCCOG including human resources, building, motor pool and other matters of general organizational concern will no longer be charged to Indirect, but will return primarily to Regional Business and EDD. Occasionally the ED will charge hours of extended focus on a specific program. The intent of this is to allow the bulk of ED time to be charged to Regional Business with a focus on delivering value outward to the membership.

**Methodology:** Indirect costs are shared, pro-rata, by NWCCOG programs. Each contributes to these costs based on that program's total salaries and wages. The percentage applied is determined by averaging the proposed with current year and with updated prior two audited fiscal years' indirect costs as a percentage of the total salaries as shown below: Application of Four-Year Averaging Factor:

| YEAR              | RATE  |
|-------------------|-------|
| 2022              | 15.00 |
| 2021              | 15.00 |
| 2020              | 15.00 |
| 2019              | 15.33 |
| Four Year Total   | 60.33 |
| Four Year Average | 15.08 |

## Indirect

|               |  |                 |                 |                 |                  |                 |
|---------------|--|-----------------|-----------------|-----------------|------------------|-----------------|
|               | <b>FUND BALANCE-BEGIN</b>              | <b>(45,872)</b> | <b>(30,493)</b> |                 | <b>(95,394)</b>  | <b>9,466</b>    |
|               |  |                 |                 |                 |                  |                 |
|               |  |                 |                 |                 | <b>Projected</b> |                 |
|               |  | <b>2019</b>     | <b>2020</b>     | <b>2021</b>     | <b>2021</b>      | <b>2022</b>     |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                    | <b>ACTUAL</b>   | <b>ACTUAL</b>   | <b>BUDGET</b>   | <b>Actual</b>    | <b>BUDGET</b>   |
| 2200          | CARRY-OVER                             |                 |                 |                 |                  |                 |
| 4250          | ADMINISTRATION                         |                 |                 |                 | 2,096            |                 |
|               | CC REBATES                             |                 | 2,402           |                 | 2,971            | 4,000           |
| 4540          | OTHER INCOME                           | 2,207           |                 | 2,500           | 14,000           | 1,000           |
| 4620          | REIMBURSED FEES/EXPENSES               | 693             | 700             |                 |                  |                 |
| 4550          | INTERNAL INDIRECT REVENUE              | 298,153         | 318,048         | 331,255         | 338,275          | 398,076         |
|               | HCC - ID income                        |                 | 19,825          | 16,000          | 21,000           | 6,200           |
| 4560          | EXTERNAL INDIRECT REVENUE              | 36,388          | 36,519          | 17,729          | 12,049           | 15,281          |
| 4610          | INSURANCE PROCEEDS                     |                 | 5,732           |                 | 757              |                 |
|               | <b>TOTAL REVENUES</b>                  | <b>337,441</b>  | <b>383,227</b>  | <b>367,484</b>  | <b>391,148</b>   | <b>424,558</b>  |
|               |  |                 |                 |                 |                  |                 |
| 6110          | SALARIES - EXECUTIVE DIRECTOR          | 24,968          | 23,805          | 27,834          |                  |                 |
| 6121          | SALARIES - PROGRAM STAFF               | 2,033           | 4,989           |                 | 5,845            |                 |
| 6131          | SALARIES - OFFICE SUPPORT              | 82,169          | 55,665          | 56,421          | 62,328           | 56,000          |
| 6141          | SALARIES - FISCAL                      | -               | 45,482          | 36,590          | 56,002           | 107,218         |
| 6210          | TAXES & BENEFITS                       | 38,078          | 45,023          | 41,810          | 52,000           | 57,886          |
| 6130          | MEETING EXPENSE                        |                 | (76)            |                 | 15               |                 |
| 6310          | FLEX PLAN ADMIN                        | 1,326           | 2,409           |                 | (530)            |                 |
| 6311          | BACKGROUND CHECK                       | 421             |                 |                 |                  |                 |
| 6410          | CONTRACT STAFF                         | 12,708          | 720             |                 |                  |                 |
| 6420          | FISCAL OFFICER CONTRACT                | 32,012          | 33,720          | 36,000          | 33,720           | 5,000           |
| 6421          | FISCAL ASSISTANT EXPENSE               | -               | 1,204           | -               |                  |                 |
| 6430          | LEGAL EXPENSE                          | 332             | 488             | 2,000           | 500              |                 |
| 6440          | AUDIT SERVICES                         | 23,300          | 24,650          | 24,500          |                  | 27,500          |
| 6510          | CONTRACT SERVICES- GENERAL             | 3,254           | 75,942          |                 | 9,337            | 50,000          |
| 6610          | OFFICE SUPPLIES                        | 13,298          | 12,466          | 11,000          | 18,500           | 10,000          |
| 6640          | POSTAGE                                | 404             | 288             |                 | 264              | 300             |
| 6650          | PRINTING & PUBLICATION                 | 228             | 4,193           |                 |                  | 0               |
| 6660          | ADVERTISING                            | 2,383           | 79              |                 | 700              | 800             |
| 6670          | INTERNET/WEB SITE ADMIN                | 4,005           | 16,523          | 60,000          | 22,210           |                 |
| 6675          | IT SECURITY                            |                 |                 |                 | 64,805           | 60,000          |
| 6680          | DUES & SUBSCRIPTIONS                   | 12,354          | 16,189          | 20,000          | 24,170           | 20,000          |
| 6690          | COPIER CHARGES                         | 864             |                 |                 |                  |                 |
| 6720          | RENT                                   | 18,317          | 30,552          | \$28,735        | 32,246           | 34,820          |
| 6730          | TELEPHONE                              | 16,615          | 11,615          | 15,000          | 8,751            | 12,000          |
| 6740          | REPAIR AND MAINTENANCE                 |                 | 3,244           |                 | 15,781           | 0               |
| 6750          | OFFICE REPAIRS, JANITOR & MAINT.       | -               | 2,313           | 3,000           | -                | 0               |
| 6760          | INSURANCE                              | 12,613          | 16,261          | 15,000          | 13,945           | 15,000          |
|               | WASTE REMOVAL                          | 600             |                 |                 |                  |                 |
| 6800          | EQUIP. MAINT. & REPAIRS                | 1,650           |                 | 2,000           |                  | 0               |
| 6830          | EQUIPMENT LEASE - Copier               | 15,081          | 18,231          | 17,000          | 17,000           | 17,000          |
| 6830          | EQUIPMENT LEASE - Postage              | 1,441           | 1,989           | 2,000           | 2,000            | 2,000           |
| 6840          | TOOLS & EQUIPMENT                      | -               |                 |                 |                  | 0               |
| 7120          | LICENSE & PERMITS                      | -               |                 |                 |                  | 0               |
| 7130          | TRAVEL & MEETINGS                      | 1,074           | 1               | 1,000           | 50               | 500             |
| 7150          | TRAINING & TECH ASSISTANCE             | 534             | 163             | 500             | 300              | 8,000           |
| 8000          | CAPITAL OUTLAY                         | -               |                 | 2,000           |                  | 0               |
| 9100          | CONTINGENCY                            | -               |                 |                 |                  |                 |
|               | <b>TOTAL EXPENSES</b>                  | <b>322,062</b>  | <b>448,127</b>  | <b>402,390</b>  | <b>439,940</b>   | <b>484,024</b>  |
|               | Transfer from EIP for Capital Projects |                 |                 |                 | 153,652          | 12,770          |
|               | <b>REVENUE OVER EXPENDITURES</b>       | <b>15,379</b>   | <b>(64,900)</b> | <b>(34,906)</b> | <b>(48,793)</b>  | <b>(59,466)</b> |
|               |  |                 |                 |                 |                  |                 |
|               | <b>FUND BALANCE -END</b>               | <b>(30,493)</b> | <b>(95,394)</b> |                 | <b>9,466</b>     | <b>(37,230)</b> |

\*Transfer in From EIP to cover IT upgrades  
OK Jon 10/13/2021

## Building - 249 Warren Avenue

|               |                                    |               |               |               |                 |               |
|---------------|------------------------------------|---------------|---------------|---------------|-----------------|---------------|
|               | <b>REPLACEMENT FUND -BEGIN</b>     | <b>57,707</b> | <b>69,898</b> |               | <b>79,991</b>   | <b>57,232</b> |
|               |                                    |               |               |               | Projected       |               |
|               |                                    | <b>2019</b>   | <b>2020</b>   | <b>2021</b>   | <b>2021</b>     | <b>2022</b>   |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                | <b>ACTUAL</b> | <b>ACTUAL</b> | <b>BUDGET</b> | <b>ACTUAL</b>   | <b>BUDGET</b> |
| 4530          | DIRECT CHARGES INCOME              | 80,797        | 83,786        | 87,993        | 87,993          | 92,183        |
| 4810          | RENTAL INCOME                      | -             | -             |               | -               | -             |
|               | <b>TOTAL REVENUES</b>              | <b>80,797</b> | <b>83,786</b> | <b>87,993</b> | <b>87,993</b>   | <b>92,183</b> |
| 6121          | PROGRAM STAFF                      | -             | -             | -             | -               | -             |
| 6210          | TAXES & BENEFITS                   | -             | -             | -             | -               | -             |
| 6420          | FISCAL SERVICES CONTRACT           |               | -             | -             |                 | -             |
| 6510          | CONTRACT SERVICES- GENERAL         | -             | -             | 500           | 500             | -             |
| 6610          | OFFICE SUPPLIES                    | -             | -             | -             | -               | -             |
| 6680          | DUES & SUBSCRIPTIONS               | -             | -             | -             | -               | -             |
| 6710          | MORTGAGE EXPENSE                   | 38,160        | 38,160        | 38,160        | 38,160          | 38,160        |
| 6720          | RENT - COG Storage/ Parking Spaces | 6,000         | 5,295         | 6,000         | -               | -             |
| 6745          | CAM FEES                           | 17,723        | 16,687        | 17,723        | 16,687          | 20,000        |
| 6740          | REPAIRS & MAINTENANCE.             | 2,772         | 2,627         | 10,000        | 35,000          | 2,500         |
| 8000          | Capital Improvement                |               | 7,525         |               | 16,505          | 10,000        |
| 6750          | JANITORIAL/TRASH EXPENSE           | 3,951         | 3,400         | 3,600         | 3,900           | 6,500         |
|               | <b>TOTAL EXPENSES</b>              | <b>68,606</b> | <b>73,693</b> | <b>75,983</b> | <b>110,752</b>  | <b>77,160</b> |
|               | <b>REVENUE OVER EXPENDITURES</b>   | <b>12,191</b> | <b>10,093</b> | <b>12,010</b> | <b>(22,759)</b> | <b>15,023</b> |
|               |                                    |               |               |               |                 |               |
|               | <b>REPLACEMENT FUND -END</b>       | <b>69,898</b> | <b>79,991</b> |               | <b>57,232</b>   | <b>72,255</b> |

\*Continue to build replacement fund for major improvements, window replacement, carpet, remodel, etc--goal \$100,000 balan

\*Increased R&M for security, rewiring and office improvements OK Jon 10/7/2020

## Motor Pool

|               |                                 |                |                 |                |                 |                |               |
|---------------|---------------------------------|----------------|-----------------|----------------|-----------------|----------------|---------------|
|               | <b>REPLACEMENT FUND -BEGIN</b>  | <b>93,662</b>  | <b>104,307</b>  | <b>80,473</b>  |                 | <b>72,705</b>  | <b>65,244</b> |
|               |                                 |                |                 |                |                 | Projected      |               |
|               |                                 | <b>2018</b>    | <b>2019</b>     | <b>2020</b>    | <b>2021</b>     | <b>2021</b>    | <b>2022</b>   |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>             | <b>ACTUAL</b>  | <b>ACTUAL</b>   | <b>ACTUAL</b>  | <b>BUDGET</b>   | <b>ACTUAL</b>  | <b>BUDGET</b> |
| 4530          | MOTOR POOL BILLINGS             | 36,234         | 18,535          | 6,734          | 5,000           | 2,860          | -             |
| 4610          | INSURANCE PROCEEDS              | 2,670          | 6,447           | 696            |                 | 215            |               |
| 4620          | REIMBURSED EXPENSES             |                |                 | -              |                 |                |               |
| 4010          | GAIN ON SALE                    | -              | -               |                |                 | -              |               |
|               | <b>TOTAL REVENUES</b>           | <b>38,904</b>  | <b>24,982</b>   | <b>7,430</b>   | <b>5,000</b>    | <b>3,075</b>   | <b>-</b>      |
|               |                                 |                |                 |                |                 |                |               |
|               |                                 |                |                 |                |                 |                |               |
| 6131          | SALARY - ADMIN. ASST.           | -              | -               |                |                 |                |               |
| 6141          | SALARY - FISCAL                 | -              | -               | -              | 585             |                |               |
| 6210          | BENEFITS .                      | -              | -               | -              | 158             |                |               |
| 6420          | CONTRACT- FISCAL OFFICE         | 2,112          | 2,232           | 2,304          | 2,304           | 1,728          |               |
| 6610          | OFFICE SUPPLIES                 |                |                 |                |                 | 101            |               |
|               | POSTAGE                         |                | 13              |                |                 |                |               |
| 6660          | ADVERTISING                     | -              | 2,700           | -              |                 |                |               |
| 6680          | DUES & SUBSCRIPTIONS            | -              | -               |                |                 |                |               |
| 6760          | INSURANCE                       | 1,877          | 2,894           | 1,877          | 2,000           | 1,407          |               |
| 6761          | INSURANCE-DEDUCTIBLE            |                |                 | -              |                 |                |               |
| 6800          | EQUIP REPAIR/MAINTENANCE/SUPPLY |                |                 | 24             |                 |                |               |
| 6810          | VEHICLE REPAIR                  | 13,949         | 11,070          | 1,760          | 1,000           | -              |               |
| 6811          | GAS, OIL & VEHICLE SUPPLIES     | 10,292         | 9,247           | 717            | 1,000           | 487            |               |
| 6830          | EQUIPMENT LEASE                 | -              | 20,366          | 8,348          | 8,500           | 6,721          |               |
| 7120          | LICENSE & PERMITS               |                |                 |                |                 | 36             |               |
| 7130          | TRAVEL & MEETING                | 30             | 294             | 168            | 100             | 55             |               |
| 8000          | CAPITAL OUTLAY                  | -              | -               | -              |                 |                |               |
|               | CARRY FORWARD                   | -              | -               | -              |                 |                |               |
| 9,130         | TRANSFERRED BETWEEN PROGRAMS    | -              | -               | -              |                 |                |               |
|               |                                 |                |                 |                |                 |                |               |
|               | <b>TOTAL EXPENSES</b>           | <b>28,260</b>  | <b>48,816</b>   | <b>15,197</b>  | <b>15,647</b>   | <b>10,536</b>  | <b>-</b>      |
|               |                                 |                |                 |                |                 |                |               |
|               | <b>YTD NET</b>                  | <b>10,645</b>  | <b>(23,834)</b> | <b>(7,768)</b> | <b>(10,647)</b> | <b>(7,461)</b> | <b>-</b>      |
|               |                                 |                |                 |                |                 |                |               |
|               | <b>REPLACEMENT FUND -END</b>    | <b>104,307</b> | <b>80,473</b>   | <b>72,705</b>  |                 | <b>65,244</b>  | <b>65,244</b> |

\* Increase in mileage to .54/mile

\*In 2019 began a lease program in which Elevator and Regional Business vehicles are charged directly to those programs  
Vehicles cost include expense plus buyout, insurance and other costs





# PROGRAM SUMMARIES

## 2022 BUDGET AND REVISED 2021 BUDGET



## ECONOMIC DEVELOPMENT DISTRICT

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |               |
|-----------------------------|---------------|
| <b>Program Established:</b> | 2012          |
| <b>Program Director:</b>    | Rachel Lunney |

#### Recent Program Highlights:

- a. The Five-Year update to the Comprehensive Economic Development Strategy (CEDS) was completed in 2022, and submitted to the EDA on September 30<sup>th</sup>. The updated CEDS covers the period October 1, 2022 – September 30, 2026, and serves as the economic development roadmap for the NWCCOG Region.
- b. NWCCOG EDD was successful in securing additional funding for the region for capacity building and COVID recovery in 2020. In 2021, these grant funds were spent as follows:
  - a. \$200,000 in EDA CARES Act funding: total grant was \$400,000; \$200,000 was spent in 2021 on Mountain Migration study, grants directly to each of the five counties in the NWCCOG Region for their own individual COVID recovery and resiliency projects; funding towards NLF Business Loan Assistant's salary for work done on COVID-related business grants and loans; funding towards a portion of the NWCCOG Executive Director's salary and benefits for COVID recovery activities.
  - b. \$24,000 USDA Rural Business Development Grant – these funds were spent to support the Summit Prosperity Initiative's Business Bootcamp program for business owners entrepreneurs to start and/or grow their business. NWCCOG was a supporter of this event, along with USDA, Summit Chamber, and Freeport McMoRan. In 2021, over 30 businesses and entrepreneurs participated in four cohorts.
  - c. \$87,990 USDA Housing Preservation Grant – these funds were used to complete a multi-year project for the Golden Eagle Senior Apartments in Eagle, Colorado. The funds were used in 2021 to construct a second egress by replacing dining room window with a sliding glass door and deck. The final 12 units (out of 36 units total) were completed in 2021 with this funding. Golden Eagle Senior Apartments provide affordable housing to approximately 45 low and very-low income seniors.

**Budget Notes:** EDA CARES Act funding began July 1, 2020: of the total funding of \$400,000, \$300,000 was spent in 2020 and 2021. The remaining \$100,000 will be spent in 2022 to be used for County grants, NLF Loan Assistant time and benefits (portion), and NWCCOG Executive Director time and benefits (portion). NWCCOG EDD plans on holding the Regional Economic Summit again in 2022, and \$5,000 has been budgeted for this event.

#### General Program Description:

NWCCOG is an officially designated Economic Development District under the auspices of the U.S. Department of Commerce Economic Development Administration. This EDA designation serves as a foundation for economic development projects and programs that aim to build the capacity of our member communities in creating and sustaining health, vibrant, diverse economies. The EDA's mission is to "lead the federal economic agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy". To further this mission, the EDA provides annual funding to EDD's across the country to assist in their pursuit of region-building economic development activities. NWCCOG will continue to use this funding to focus on activities which aim to stimulate growth and business expansion in order to strengthen the economies of member communities in our region.

# Economic Development District

|               |                                       |                |                |                |                  |                 |
|---------------|---------------------------------------|----------------|----------------|----------------|------------------|-----------------|
|               | <b>FUND BALANCE - BEGINNING</b>       | <b>16,855</b>  | <b>20,027</b>  |                | <b>20,027</b>    | <b>60,757</b>   |
|               |                                       |                |                |                | <b>Estimated</b> |                 |
|               |                                       | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    | <b>2021</b>      | <b>2022</b>     |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                   | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>Actual</b>    | <b>Budget</b>   |
|               |                                       |                |                |                |                  |                 |
| 4100          | FEDERAL CONTRACT                      | 70,000         | 170,000        | 442,990        | 331,547          | 170,000         |
| 4200          | STATE GRANT REVENUE                   |                |                | -              | -                |                 |
| 4250          | REIMBURSED EXPENSES                   |                |                | -              | -                |                 |
| 4520          | LOCAL FUNDING / DONATIONS             |                |                | -              | -                |                 |
| 4630          | NWCCOG MATCHING                       | 69,996         | 69,996         | 70,000         | 70,000           | 70,000          |
| 4640          | CARRY OVER REVENUE                    |                | (26,115)       | 24,000         | 46,172           |                 |
|               | <b>TOTAL REVENUES</b>                 | <b>139,996</b> | <b>213,881</b> | <b>536,990</b> | <b>447,719</b>   | <b>240,000</b>  |
|               |                                       |                |                |                |                  |                 |
| 6110          | SALARIES- EXECUTIVE DIRECTOR          | 16,006         | 21,030         | 30,061         | 21,900           | 36,720          |
| 6121          | SALARIES - STAFF EDD Director         | 71,258         | 79,911         | 94,152         | 77,140           | 80,998          |
| 6210          | TAXES & BENEFITS - ED & EDD Director  | 29,174         | 32,062         | 44,910         | 41,863           | 40,243          |
|               | SALARIES- NLF Loan Assistant          |                |                | -              | 33,572           | 25,000          |
|               | TAXES & BENEFITS - NLF Loan Assistant |                |                | -              | 4,286            | 6,921           |
| 6410          | CONTRACT STAFF                        | -              |                | 65,000         | -                |                 |
| 6510          | OUTSIDE CONTRACT                      | -              | 5,417          | 70,000         | 33,020           |                 |
| 6610          | OFFICE SUPPLIES                       | 224            |                | -              | -                |                 |
| 6640          | POSTAGE                               | 19             | 13             | 20             | 10               | 10              |
| 6650          | PROGRAM EXPENSE                       |                | 219            |                |                  | 10,000          |
| 6660          | ADVERTISING                           | 2,507          | 1,043          | 10,000         | 5,000            |                 |
| 6670          | INTERNET / WEBSITE                    | 3,104          | 24             | 3,000          | 500              | 1,000           |
| 6680          | DUES & SUBSCRIPTIONS                  | 1,129          | 352            | 1,500          | 1,500            | 1,500           |
| 6720          | RENT                                  | 1,913          | 1,984          | 2,084          | 2,084            | 2,183           |
| 6910          | CHAIRTABLE DONATIONS                  | -              |                | -              | -                |                 |
| 7110          | PROGRAM SUPPLIES                      | -              |                | 100            | -                |                 |
| 7130          | TRAVEL & MEETINGS                     | 2,351          | 308            | 7,712          | 500              | 10,000          |
| 7150          | TRAINING & TECH. ASSISTANCE           | 1,059          | 56             | 1,000          | 500              | 2,000           |
| 7320          | PASSED THROUGH                        | (5,010)        | 56,322         | 172,990        | 167,377          | 79,000          |
| 7910          | INDIRECT COSTS APPLIED                | 13,090         | 15,141         | 22,025         | 17,736           | 21,408          |
|               | <b>TOTAL EXPENSES</b>                 | <b>136,824</b> | <b>213,881</b> | <b>524,554</b> | <b>406,989</b>   | <b>316,983</b>  |
|               |                                       |                |                |                |                  |                 |
|               | <b>REVENUES OVER EXPENDITURES</b>     | <b>3,172</b>   | <b>-</b>       | <b>12,436</b>  | <b>40,730</b>    | <b>(76,983)</b> |
|               |                                       |                |                |                |                  |                 |
|               | <b>FUND BALANCE - ENDING</b>          | <b>20,027</b>  | <b>20,027</b>  |                | <b>60,757</b>    | <b>(16,226)</b> |

Carry Over Revenue is from CARES act billed at beginning of quarter

Executive Director salary is 21% of total

OK Jon 10/12/2021

6410 Contract for RBRC, only used partial

6420 Outside Contract -- Payments To Counties in 2021 budget charged to 7320

# Economic Development District

|               |                                       |                 |                 |                 |               |
|---------------|---------------------------------------|-----------------|-----------------|-----------------|---------------|
|               | <b>FUND BALANCE - BEGINNING</b>       | <b>60,757</b>   | <b>2022</b>     | <b>2022</b>     | <b>2022</b>   |
|               |                                       |                 | <b>EDD</b>      | <b>EDD</b>      | <b>EDD</b>    |
|               |                                       | <b>2022</b>     | <b>General</b>  | <b>Cares</b>    | <b>RLF</b>    |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                   | <b>Budget</b>   | <b>3800</b>     | <b>3830</b>     | <b>3845</b>   |
|               |                                       |                 |                 |                 |               |
|               |                                       |                 |                 |                 |               |
| 4100          | FEDERAL CONTRACT                      | 170,000         | 70,000          | 100,000         | 47,000        |
| 4200          | STATE GRANT REVENUE                   |                 |                 |                 |               |
| 4250          | REIMBURSED EXPENSES                   |                 |                 |                 |               |
| 4520          | LOCAL FUNDING / DONATIONS             |                 |                 |                 |               |
| 4630          | NWCCOG MATCHING                       | 70,000          | 70,000          |                 |               |
| 4640          | CARRY OVER REVENUE                    |                 |                 |                 |               |
|               | <b>TOTAL REVENUES</b>                 | <b>240,000</b>  | <b>140,000</b>  | <b>100,000</b>  | <b>47,000</b> |
|               |                                       |                 |                 |                 |               |
| 6110          | SALARIES- EXECUTIVE DIRECTOR          | 36,720          | 31,720          | 5,000           |               |
| 6121          | SALARIES - STAFF EDD Director         | 80,998          | 80,998          |                 |               |
| 6210          | TAXES & BENEFITS - ED & EDD Director  | 40,243          | 37,843          | 2,400           |               |
|               | SALARIES- NLF Loan Assistant          | 25,000          |                 | 25,000          |               |
|               | TAXES & BENEFITS - NLF Loan Assistant | 6,921           |                 | 6,921           |               |
| 6410          | CONTRACT STAFF                        |                 |                 |                 |               |
| 6510          | OUTSIDE CONTRACT                      |                 |                 |                 |               |
| 6610          | OFFICE SUPPLIES                       |                 |                 |                 |               |
| 6640          | POSTAGE                               | 10              | 10              |                 |               |
| 6650          | PROGRAM EXPENSE                       | 10,000          | 10,000          |                 |               |
| 6660          | ADVERTISING                           |                 |                 |                 |               |
| 6670          | INTERNET / WEBSITE                    | 1,000           | 1,000           |                 |               |
| 6680          | DUES & SUBSCRIPTIONS                  | 1,500           | 1,500           |                 |               |
| 6720          | RENT                                  | 2,183           | 2,183           |                 |               |
| 6910          | CHAIRTABLE DONATIONS                  |                 |                 |                 |               |
| 7110          | PROGRAM SUPPLIES                      |                 |                 |                 |               |
| 7130          | TRAVEL & MEETINGS                     | 10,000          | 10,000          |                 |               |
| 7150          | TRAINING & TECH. ASSISTANCE           | 2,000           | 2,000           |                 |               |
| 7320          | PASSED THROUGH                        | 79,000          |                 | 79,000          | 47,000        |
| 7910          | INDIRECT COSTS APPLIED                | 21,408          | 21,408          | 4,500           |               |
|               | <b>TOTAL EXPENSES</b>                 | <b>316,983</b>  | <b>198,662</b>  | <b>122,821</b>  | <b>47,000</b> |
|               |                                       |                 |                 |                 |               |
|               | <b>REVENUES OVER EXPENDITURES</b>     | <b>(76,983)</b> | <b>(58,662)</b> | <b>(22,821)</b> | <b>0</b>      |
|               |                                       |                 |                 |                 |               |
|               | <b>FUND BALANCE - ENDING</b>          | <b>(16,226)</b> |                 |                 |               |

Carry Over Revenue is from CARES act billed at beginning of quarter

Executive Director salary is 21% of total

OK Jon 10/12/2021

6410 Contract for RBRC, only used partial

6420 Outside Contract -- Payments To Counties in 2021 budget charged to 7320



## ELEVATOR INSPECTION PROGRAM

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |                |
|-----------------------------|----------------|
| <b>Program Established:</b> | 1993           |
| <b>Program Director:</b>    | David L Harris |

#### Review of projected end of year budget projections for 2021:

1. Since 2019 the program continues to perform at a level that made it a model program for the State of Colorado.
2. Annual revenues for 2021 again exceeded projections, specifically with the enforcement program which exceeded revenues by over 100%. Other revenues also exceeded expectations. This has allowed the EIP program to contribute to the BB program budget, pay for significant office space and IT improvements, and to pay off a residual beginning fund balance deficit in Indirect which has accomplished its purpose of bringing the Indirect rate of 15%
3. Annual inspection billing **(4410)** may fall short of projections but with the addition of new admin staff we should start seeing the collections ramp up. We plan for this revenue stream to be back on track early in 2022. Other service income **(4430)** is mostly reserved for 5yr witnessed tests and failed acceptance inspections which exceeded projections greatly. Permit review fees were higher than expected also. In all, EIP actual Revenues for 2021 are far above the actual expectations.

#### General overview of projected 2022 budget:

In general, the overall budget for 2022 remains the same with exception of the following.

1. The EIP is proposing an increase in annual inspection fees by 5% in order to off-set the cost of doing business. The addition of Snowmass Village will also bring in additional revenue from both enforcement and annual inspection fees however the total increase will not be entirely known until mid-year.
2. There has been increases to staffing salaries that will affect the total revenue however with continued enforcement and the addition of a new Jurisdiction we feel confident that the impact will be truly felt.

#### Program Summary:

The EIP is moving ahead strong in fulfilling program requirements, the office support team as well as the field inspection staff is finally working together in manner that is consistent and fluid. There have been many changes in the program within the last 3 years and there are several more positive changes to come. The addition of an enforcement program has been tough for not only conveyance owners but for conveyance contractor and the EIP program. However, the number of elevators that have a valid certificate of operation has increased from 55% to 74% since its implementation and with persistence that number should rise to 85% 2022. In closing, the program staff is operating sharper than ever, especially with so many changes in the last two years and the program only looks to improve moving forward.

# Elevator Inspection Program

|        |  | 2019             | 2020             | 2021             | Projected        |                  |
|--------|--|------------------|------------------|------------------|------------------|------------------|
| ACCT # | ACCOUNT NAME                                 | ACTUAL           | ACTUAL           | BUDGET           | 2021<br>ACTUAL   | 2022<br>BUDGET   |
| 4410   | ANNUAL INSPECTION FEES                       | 329,325          | 487,700          | 565,000          | 485,000          | 615,000          |
| 4430   | OTHER SERVICES INCOME (5 Yrs & Failed Accept | 180,178          | 178,080          | 145,000          | 300,000          | 210,000          |
| 4440   | PERMIT REVIEW FEES                           | 255,425          | 266,000          | 150,000          | 261,100          | 150,000          |
| 4460   | FINES & PENALTIES                            | 244,500          | 425,300          | 200,000          | 220,700          | 220,000          |
| 4430   | MISCELLANOUS INCOME                          | -                | -                | -                | 3,600            | -                |
| 4520   | OTHER LOCAL FUNDING                          |                  | 385              |                  |                  |                  |
|        | <b>TOTAL REVENUES</b>                        | <b>1,009,428</b> | <b>1,357,465</b> | <b>1,060,000</b> | <b>1,270,400</b> | <b>1,195,000</b> |
|        |  |                  |                  |                  |                  |                  |
| 6110   | SALARIES - EXECUTIVE DIRECTOR                | 473              | 395              | -                | -                |                  |
| 6112   | SALARIES - PROGRAM DIRECTOR                  | 99,750           | 104,737          | 109,085          | 109,085          | 125,000          |
| 6121   | SALARIES - INSPECTORS                        | 285,911          | 311,673          | 307,394          | 283,100          | 329,382          |
| 6131   | SALARIES - OFFICE SUPPORT                    | 99,704           | 110,455          | 137,581          | 126,600          | 173,919          |
| 6100   | PAYROLL EXPENSES - OTHER                     |                  | 8,518            |                  |                  |                  |
| 6141   | SALARIES - FISCAL                            | -                | -                |                  |                  |                  |
| 6210   | TAXES & BENEFITS                             | 124,977          | 173,030          | 192,384          | 159,500          | 213,813          |
| 6420   | FISCAL OFFICE Contract                       | -                |                  |                  |                  |                  |
| 6510   | CONTRACTOR                                   | 24,504           | 1,702            | 13,000           | 7,000            | 13,000           |
| 6560   | OTHER CONTRACTOR (3rd Party)                 | 4,622            | 17,410           | 30,000           | 30,000           | 30,000           |
| 6310   | MEETING EXPENSE                              |                  | 250              |                  |                  |                  |
| 6610   | OFFICE SUPPLIES                              | 2,668            | 2,429            | 3,000            | 8,500            | 10,000           |
| 6630   | CREDIT CARD FEES                             | 383              | -                |                  |                  |                  |
| 6640   | POSTAGE                                      | 585              | 325              | 600              | 50               | 600              |
| 6650   | PRINTING                                     | 38               | -                | 500              | -                |                  |
| 6655   | PROGRAM EXPENSE                              |                  | 43               |                  |                  |                  |
| 6660   | ADVERTISING                                  | 1,171            | 189              | 1,000            | 100              | 1,000            |
| 6670   | INTERNET/WEBSITE                             |                  | 1,065            |                  |                  |                  |
| 6680   | DUES & SUBSCRIPTIONS                         | 839              | 48               | 1,200            | 1,250            | 1,250            |
| 6690   | COPIER CHARGES                               | -                |                  |                  |                  |                  |
| 6720   | RENT & UTILITIES                             | 8,540            | 8,598            | 9,030            | 9,030            | 5,309            |
| 6730   | TELEPHONE                                    | 3,132            | 4,412            | 3,900            | 6,000            | 6,000            |
| 6760   | INSURANCE                                    | 689              | 60               | 60               | 600              | 60               |
| 6800   | EQUIP. MAINT. & REPAIRS (don't use)          | 50               | -                |                  |                  |                  |
|        | VEHICLE LEASE                                | 27,597           | 31,706           |                  | 34,400           | 39,000           |
| 6811   | VEHICLE SUPPLIES/TIRES                       | 6,019            | 7,689            | -                | 8,200            | 12,000           |
| 6840   | TOOLS & EQUIPMENT                            | 5,118            | -                | 2,000            | -                | 2,000            |
| 6930   | BAD DEBT WRITTEN OFF                         | 4,750            | 800              | 4,000            | 700              | 4,000            |
| 7120   | LICENSE & PERMITS                            | 1,183            | 1,534            | 2,500            | 400              | 2,500            |
| 7110   | PROGRAM SUPPLIES                             | 717              | 613              |                  | 10               | 1,000            |
| 7130   | TRAVEL & MEETINGS                            | 39,920           | 29,189           | 35,000           | 35,300           | 40,000           |
| 7150   | TRAINING & TECH. ASSISTANCE                  | 6,146            | 175              | 6,000            | -                | 6,000            |
| 7910   | INDIRECT COSTS APPLIED                       | 72,876           | 80,367           | 81,954           | 78,000           | 94,245           |
| 8000   | CAPITAL EXPENDITURES                         | -                | -                |                  |                  |                  |
|        | <b>TOTAL EXPENSES</b>                        | <b>822,362</b>   | <b>897,410</b>   | <b>940,188</b>   | <b>897,825</b>   | <b>1,110,078</b> |
|        |  |                  |                  |                  |                  |                  |
|        | <b>REVENUES OVER EXPENDITURES</b>            | <b>187,066</b>   | <b>460,055</b>   | <b>119,812</b>   | <b>372,575</b>   | <b>84,922</b>    |
|        |  |                  |                  |                  |                  |                  |
| 9130   | TRANSFERED TO OTHER PROGRAMS                 |                  |                  | 63,000           | 216,652          | 84,922           |
|        |  |                  |                  |                  |                  |                  |
|        | <b>REPLACEMENT FUND RESERVE</b>              | 22,500           | 22,500           | 22,500           |                  |                  |
|        | <b>BEGINNING OF YEAR BALANCE</b>             |                  |                  |                  |                  |                  |
|        | <b>CHANGE IN RESERVE FUND</b>                |                  |                  |                  |                  |                  |
|        | <b>END OF YEAR BALANCE</b>                   |                  |                  |                  |                  |                  |

\*\* Added Transfer to RB (and RB-BB) instead of implied "balance" to GF in previous years

\*\*End Replacement Fund Reserve in 2022 --was for next vehicle

OK Jon 10/13/2021



## ENERGY PROGRAM

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |            |
|-----------------------------|------------|
| <b>Program Established:</b> | 1978       |
| <b>Program Director:</b>    | Doug Jones |

#### Recent Program Highlights:

- The BEECH program that we developed has been adopted by CEO as part of the weatherization measures installed in a home and is now being implemented state-wide. Governor Polis has issued a press release on this project and The Colorado Sun, Colorado Public Radio, and Colorado Public Broadcasting have covered Project BEECH or are in the process of reporting on this project.
- Solar Panels were installed on WAP homes producing in excess of 30 kW. Additional funding from CEO was requested for a solar array on the Summit County Advocates against Abuse shelter for 10 kW and 60 kW for a low-income apartment complex in Chaffee County.
- ASHPs were installed in 5 WAP homes for PY 20/21 and for PY 21/22 it will be 20 more installs.
- Continuing education for all staff including Universal EPA 608 certification that allows staff to safely work with refrigerants and allows all ASHP installs to be done in-house. Building Performance Institute certifications for all staff.
- Purchase of 5 new vehicles to replace an aging fleet and new equipment like combustion analyzers and insulation machines.
- The New Castle satellite office has moved into new office space above the warehouse providing more room for staff and making more storage room in the warehouse.
- Increased funding allowed increased staff (currently at 19.5) and an increase in homes serviced.
- The annual evaluations done by CEO for both field and administrative practices found the Energy Program to be in compliance with both policies and procedures.

#### Budget Notes:

In PY 15/16 when new management first took over the Energy Program the budget was \$1,000,570 and the contract was for 105 homes with 10 employees. In PY 20/21 the budget is \$2,850,000 and among all the programs we will service 341 homes and have almost doubled the staff. Going into 21/22 Colorado legislation will provide an additional \$3,000,000 in funding for residential energy efficiency upgrades. It is expected that on a federal level there will also be an increase in available funding.

## **Energy Sub-Program Descriptions:**

The Energy Program provides the Weatherization Assistance Program (WAP), the Colorado Affordable Residential Energy Program (CARE), the Crisis Intervention Program (CIP) and the Beneficial Electrification of Eagle County Housing program (BEECH) to qualified Coloradans in northwest part of the state. The territory covers 13 counties and is geographically larger than the state of West Virginia.

**WAP** is funded by the Department of Energy, the Low-Income Energy Assistance Program (LEAP), state funding provided through the Colorado Energy Office (CEO), and available utility rebates. The Energy Program does outreach and qualifies clients. The Energy Auditor evaluates the home. The Energy Efficiency Technicians on staff install all the measures that have been proven to be cost-effective. These include such things as: insulation, lighting upgrades, heating upgrades, energy efficient refrigerators, reducing the air leaks in the building shell, and storm windows. A thorough battery of health and safety tests is also done. Issues like gas leaks, venting or moisture issues, and excessive carbon monoxide are all tested for and fixed.

The **CARE** program provides very similar measures to lower the client's utility bill. The health and safety tests are still incorporated but the measures for the home are based on parameters agreed upon with the local utility provider. The Energy Program has gone from 20 jobs the initial year to 175 jobs in 2021 including 20 jobs in Mesa County.

**CIP** is an emergency program to repair or replace a broken or dangerous heating system. The service begins every October and continues until the funding runs out. LEAP clients automatically qualify for this service.

The **BEECH** program started as a pilot project with Eagle County, Holy Cross Energy, Walking Mountain Science Center and the owner of the Dotsero Mobile Home Park. All fossil fuel use was to be replaced with electric power incorporating air sourced heat pump (ASHP) technology, more efficient appliances like induction ovens and EnergyStar™ refrigerators. The manufactured home would also be weatherized. The five homes done in the pilot project proved that utility bills were lowered and client comfort and safety were improved. In 2021, the Energy Program agreed to finish twenty more homes in the park with a goal of converting the entire park to beneficial electrification. The park owner, Holy Cross Energy and CEO are in talks with the Energy Program to install a large solar garden on available land west of the park to further reduce the residents' utility burden.



# Energy Program Budget

|        |                                   |                  |                  |                  | Projected        |                  |
|--------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
|        |                                   | 2019             | 2020             | 2021             | 2021             | 2022             |
| ACCT # | ACCOUNT NAME                      | ACTUAL           | ACTUAL           | BUDGET           | ACTUAL           | BUDGET           |
| 4050   | GAIN ON SALE / INSURANCE PROCEEDS |                  | 0                |                  |                  |                  |
| 4100   | FEDERAL CONTRACT REVENUE          | 1,005,063        | 1,034,045        | 1,465,691        | 1,766,512        | 1,836,170        |
| 4200   | STATE CONTRACT REVENUE            | 750,090          | 318,140          |                  |                  |                  |
| 4200   | CARE/CIP/BEECH REVENUE            | 58,341           | 615,714          | 357,316          | 958,318          | 1,050,000        |
| 4430   | OTHER SERVICES INCOME             |                  | (40)             |                  |                  |                  |
| 4620   | REIMBURSED EXPENSES               | 10,393           | (148)            |                  |                  |                  |
| 4620   | LOCAL REVENUE                     | 34,596           | -                | 12,000           |                  |                  |
| 4640   | CARRYOVER REVENUE                 | -                | -                |                  |                  |                  |
| 4610   | INSURANCE PROCEEDS                |                  | 7,387            |                  | 5,931            |                  |
| 4660   | MATCHING FUNDS                    |                  | 7,030            |                  |                  |                  |
| 4830   | GAIN ON SALE / INSURANCE PROCEEDS | 2,689            | -                | 0                | 3,000            |                  |
|        | CARRYOVER REVENUE                 |                  | 14,562           |                  |                  |                  |
|        | <b>TOTAL REVENUES</b>             | <b>1,861,172</b> | <b>1,996,690</b> | <b>1,835,007</b> | <b>2,733,761</b> | <b>2,886,170</b> |
|        |                                   |                  |                  |                  |                  |                  |
| 6112   | SALARIES - PROGRAM DIRECTOR       | -                | 92,865           | 95,481           | 95,481           | 100,255          |
| 6115   | SALARIES- PROGRAM MANAGER         | 88,200           | 75,059           | 77,330           | 77,330           | 81,201           |
| 6115   | SALARIES-OUTREACH AND INTAKE      | -                | 34,416           | 38,601           | 41,600           | 43,680           |
| 6121   | SALARIES - WEATHERIZATION HOURLY  | 622,867          | 480,599          | 565,353          | 675,987          | 706,481          |
| 6124   | WX STAFF BONUS                    |                  | 58,313           |                  |                  | 98,000           |
| 6131   | SALARIES - OFFICE SUPPORT         | 9,526            | 52,983           | 54,105           | 58,181           | 63,008           |
| 6141   | SALARIES-FISCAL                   | -                | 12,333           | 19,905           | 22,887           | 39,218           |
| 6210   | TAXES & BENEFITS                  | 250,578          | 300,421          | 307,806          | 385,473          | 425,926          |
| 6410   | CONTRACT STAFF                    | 5,483            | -                | 14,055           | -                |                  |
| 6420   | CONTRACT - FISCAL                 | 9,485            | 5,608            | 8,418            | 8,417            |                  |
| 6430   | LEGAL EXPENSE - GENERAL           | -                |                  | 500              | -                | 500              |
| 6440   | AUDITOR                           | -                | -                |                  |                  |                  |
| 6510   | CONTRACT SERVICES                 | 144,382          | 23,506           | 42,263           | 75,088           | 77,340           |
| 6511   | H&S CONTRACTOR                    |                  | 22,113           |                  | 13,126           | 13,779           |
| 6520   | OUTSIDE CONTRACT - OTHER          |                  | 3,536            |                  |                  |                  |
| 6610   | OFFICE SUPPLIES                   | 10,436           | 27,989           | 3,952            | 11,363           | 10,119           |
| 6630   | CREDIT CARD FEES                  | 514              | 396              | 396              | -                | 396              |
| 6640   | POSTAGE                           | 1,284            | 3,360            | 620              | 1,181            | 1,240            |
| 6650   | PRINTING                          | 1,789            | 134              | 600              | 100              | 250              |
| 6655   | PROGRAM EXPENSE                   |                  | 6,437            |                  |                  |                  |
| 6660   | ADVERTISING                       | 5,992            | 3,592            | 500              | 6,500            | 6,703            |
| 6670   | INTERNET/WEBSITE EXPENSE          |                  | 2,808            |                  | 1,500            | 1,615            |
| 6680   | DUES & SUBSCRIPTIONS              | 637              | 1,323            | 1,236            | 1,236            | 275              |
| 6720   | OUTSIDE RENT & UTILITIES          | 59,741           | -                | 53,801           | 75,160           | 77,415           |
| 6720   | WX - COG GARAGE                   |                  |                  | 13,081           | 13,081           | 13,704           |
| 6720   | COG RENT & UTILITIES              | -                | 69,021           | 4,834            | -                |                  |
| 6730   | TELEPHONE                         | 10,848           | 11,469           | 8,198            | 14,556           | 14,556           |
| 6760   | INSURANCE - VEHICLES & LEAD       | 10,329           | 6,229            | 14,894           | 5,288            | 5,288            |
| 6761   | INSURANCE DEDUCTIBLE              |                  | 1,124            |                  | 700              | 797              |
| 6762   | LIABILITY INSURANCE               |                  |                  |                  | 3,000            | 3,893            |

# Energy Program Budget

|        |                                   |                  |                  |                  | Projected        |                  |
|--------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
|        |                                   | 2019             | 2020             | 2021             | 2021             | 2022             |
| ACCT # | ACCOUNT NAME                      | ACTUAL           | ACTUAL           | BUDGET           | ACTUAL           | BUDGET           |
| 6800   | EQUIP. MAINT & REPAIR             | 2,433            | 1,813            | 5,955            | 4,772            | 4,271            |
| 6810   | VEHICLE REPAIR/MAINT              | 24,126           | 33,080           | 18,763           | 18,217           | 30,706           |
| 6811   | GAS, OIL & SUPPLIES               | 35,244           | 29,436           | 33,921           | 41,504           | 43,579           |
| 6830   | EQUIPMENT LEAST - LONG TERM       |                  | 5,625            |                  | 6,609            | 6,609            |
| 6840   | TOOLS AND EQUIPMENT               | 67,969           | 127,987          | 7,449            | 248,813          | 78,813           |
| 7120   | LICENSE & PERMIT FEES             | 476              | 180              | 1,000            | 4,000            | 4,072            |
|        | PROGRAM EXPENSE                   | 10,257           |                  |                  |                  |                  |
| 7130   | TRAVEL & MEETINGS                 | 54,838           | 20,030           | 38,393           | 2,801            | 24,889           |
| 7150   | TRAINING & TECH ASSISTANCE        | 14,636           | 33,512           | 8,961            | 6,870            | 6,106            |
| 7425   | SOLAR PROGRAM                     | 2,985            |                  |                  |                  |                  |
| 7410   | MATERIALS                         | 399,844          | 346,986          | 267,020          | 678,289          | 695,000          |
| 7910   | INDIRECT COSTS APPLIED            | 108,085          | 129,216          | 127,616          | 131,747          | 155,076          |
| 9140   | DEFFERED EXPENSE                  | -                | (43,170)         |                  | 43,170           |                  |
| 8000   | CAPITAL OUTLAY                    | -                | 16,922           |                  |                  | 39,000           |
|        | <b>TOTAL EXPENSES</b>             | <b>1,952,984</b> | <b>2,050,514</b> | <b>1,835,007</b> | <b>2,774,025</b> | <b>2,873,760</b> |
|        | <b>REVENUES OVER EXPENDITURES</b> | <b>(91,812)</b>  | <b>(53,824)</b>  | <b>0</b>         | <b>(40,264)</b>  | <b>12,410</b>    |

\*New in 2022 BEECH

\*New in 2017 CARE & CIP

Contract staff is temp labor, contract services are outside vendors

OK Jon 10/12/2021



## NWCCOG FOUNDATION INC.

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |   |
|-----------------------------|---|
| <b>Program Established:</b> | 1996                                    |
| <b>Program Director:</b>    | Jon Stavney (NWCCOG Executive Director) |

#### **Recent Program Highlights:**

In 2018-2021 the NWCCOG Foundation was minimally utilized. Some QQ funds pass through the Foundation. In 2021 a request from Eagle County ECO Trails for the foundation to support private donations to complete the core trail project was accepted by Council with terms negotiated by staff, and a web page for donations has been established. As of the draft of this budget in October 2021 only two donations have been received, though ECO staff is confident 2022 will have robust donations. NWCCOG has decided to budget conservatively regarding income related to this project in 2022 while hoping the donations are much more robust than budgeted.

There has been a fund balance in the Foundation for many years which the Executive Director has researched to be Admin fees from past project which were never transferred to NWCCOG as payment for those services, primarily Fiscal. In 2022, it is proposed that roughly half of that balance be transferred to the Indirect Fund where fiscal costs reside. As the extent of Admin income from the ECO project is determined, those fees will also be transferred to Indirect with a budget revision a year from now.

#### **Budget Notes:**

The NWCCOG Foundation is a separate entity from NWCCOG Council and the Organization (although they share the same board members). All motions made regarding Foundation actions, including adopting of this budget are made with the board called to order and acting in that capacity in a meeting which has been posted as a NWCCOG Foundation meeting. It is "included" in this NWCCOG budget only for the convenience of the Council.

#### **General Program Description:**

The NWCCOG Foundation Inc. is a federal tax-exempt public charity under section 501© (3) of the Internal Revenue Code. The mission of the NWCCOG Foundation, Inc. is to provide a financial mechanism for the member jurisdictions of the Northwest Colorado Council of Governments to work collaboratively with not-for-profit organizations, citizen-based groups and individuals on projects of mutual interest and benefit for the region. The board members of the NWCCOG Foundation Inc. are the officers of the NWCCOG Council. NWCCOG staff provides administration, and the cost of administration is customarily 5% of actively accounts, though this is negotiable based on the estimated time involved in administering any specific project.

A Foundation Uses Memo with guidelines for use of the Foundation for Local Projects as requested by the Membership are available upon request.

# NWCCOG Foundation

|               |  |                |               |               |               |                 |
|---------------|--|----------------|---------------|---------------|---------------|-----------------|
|               | <b>BEGINNING FUND BALANCE</b>            | <b>32,567</b>  | <b>29,738</b> |               | <b>29,897</b> | <b>29,872</b>   |
|               |  |                |               |               | Projected     |                 |
|               |  | <b>2019</b>    | <b>2020</b>   | <b>2021</b>   | <b>2021</b>   | <b>2022</b>     |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                      | <b>ACTUAL</b>  | <b>ACTUAL</b> | <b>BUDGET</b> | <b>ACTUAL</b> | <b>BUDGET</b>   |
|               |  |                |               |               |               |                 |
| 4003          | FUNDRAISING INCOME                       |                |               |               |               |                 |
| 4200          | STATE GRANT INCOME                       | -              | -             | -             | -             | -               |
| 4250          | DONATIONS                                | -              | 153           | -             | 5,500         | 3,500           |
| 4300          | LOCAL FUNDING / MATCH                    | -              | -             | -             | -             | -               |
| 4400          | FOUNDATION & TRUSTS                      | 329            | -             | -             | -             | -               |
| 4800          | PROGRAM FEES                             | -              | -             | -             | -             | 1,000           |
| 4900          | MISCELLANEOUS INCOME                     | -              | -             | -             | -             | -               |
| 7010          | INTEREST EARNINGS                        | 52             | 6             | -             | 5             | -               |
|               | <b>TOTAL REVENUES</b>                    | <b>381</b>     | <b>159</b>    | <b>-</b>      | <b>5,505</b>  | <b>4,500</b>    |
|               |  |                |               |               |               |                 |
| 6050          | CONTRACT LABOR                           | 1,200          |               |               |               |                 |
| 6100          | ADVERTISING & PROMOTION                  | -              |               |               |               |                 |
| 6120          | DUES & SUBSCRIPTIONS                     | -              |               |               |               |                 |
| 6141          | FISCAL                                   | -              |               |               |               |                 |
| 6210          | FRINGE BENEFITS                          | -              |               |               |               |                 |
| 6155          | BANK SERVICE CHARGES                     | -              |               |               | 30            |                 |
| 6180          | OFFICE SUPPLIES                          | -              |               |               |               |                 |
| 6181          | MISCELLANEOUS                            | -              |               |               |               |                 |
| 6195          | POSTAGE                                  | -              |               |               |               |                 |
| 6230          | TELEPHONE                                | -              |               |               |               |                 |
| 6240          | INTERNET/WEBSITE                         | -              |               |               |               |                 |
| 6250          | TRAVEL & MEETINGS                        | -              |               |               |               |                 |
| 6260          | LICENSE & PERMITS                        | -              |               |               |               |                 |
| 6270          | PROFESSIONAL FEES                        | -              |               |               |               |                 |
| 6500          | PROGRAM ADMIN FEE                        | -              |               |               |               |                 |
| 6520          | OUTSIDE CONTRACT                         | -              |               |               |               |                 |
| 6650          | PRINTING                                 | -              |               |               |               |                 |
| 6655          | CONSULTING                               | -              |               |               |               |                 |
| 6660          | ADVERTISING                              | -              |               |               |               |                 |
| 6690          | COPIER CHARGES                           | -              |               |               |               |                 |
| 6770          | SUPPLIES                                 | -              |               |               |               |                 |
| 6800          | PRINTING & PUBLICATION                   | -              |               |               |               |                 |
| 6810          | OUTREACH                                 | -              |               |               |               |                 |
| 7320          | PASS THROUGH FUNDS                       | 2,000          |               |               | 5,500         | 2,700           |
| 7910          | INDIRECT COST ALLOCATION                 | 10             |               |               |               |                 |
| 8010          | OTHER EXPENSES                           | -              |               |               |               |                 |
|               |  |                |               |               |               |                 |
|               | <b>TOTAL EXPENSES</b>                    | <b>3,210</b>   | <b>-</b>      | <b>-</b>      | <b>5,530</b>  | <b>2,700</b>    |
|               | Transfer to COG for administrative costs |                |               |               |               | (14,000)        |
|               | <b>REVENUES OVER EXPENDITURES</b>        | <b>(2,829)</b> | <b>159</b>    | <b>-</b>      | <b>(25)</b>   | <b>(12,200)</b> |
|               |  |                |               |               |               |                 |
|               |  |                |               |               |               |                 |
|               | <b>ENDING FUND BALANCE</b>               | <b>29,738</b>  | <b>29,897</b> | <b>-</b>      | <b>29,872</b> | <b>17,672</b>   |

As of Oct 2021 only \$35 in for ECO Donations, no idea how to accurately budget for 2022. OK Jon 10/12/2021



## NORTHWEST ALL-HAZARDS EMERGENCY MANAGEMENT REGION

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |                             |
|-----------------------------|-----------------------------|
| <b>Program Established:</b> | 2003                        |
| <b>Program Director:</b>    | Kim Cancelosi (Coordinator) |

#### Recent Program Highlights:

- a. NWAHEMR is awarded \$226,934 for federal fiscal year through the State Homeland Security Grant Program, the grants are 3-year grants and overlap
- b. The Grant was underspent because its' purpose is for preparation for emergencies, and for most of 2020 and 2021, all counties and the state have been in an emergency or recovery from the pandemic, so there has been less time to do planning work. Some the Grant projects continuing this year include Phase 3 of the mobile light generator project, the continued expansion of the credentialing project, training as well as regional capability assessment and threat analysis.

#### General Program Description:

The Governor of Colorado designated nine All Hazard Emergency Management Regions within the state to plan, implement and administer on a regional basis, the functions related to all hazards within the region. The Northwest All Hazards Emergency Management Region (NWAHEMR) is guided by a regional committee comprised of the emergency managers from each of the 10 counties within the region and one regional representative for each of 12 functional areas. The 10 participating counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. The 12 functional areas include Communications, Coroners, Emergency Medical Services (EMS), Emergency Management, Fire, Government Administration, Hazmat, Healthcare, Information Technology (IT)/Geographic Information Systems (GIS), Law Enforcement, Public Health, and Public Works. NWCCOG serves the NWAHEMR as the regional coordinator and fiscal agent for the region.

# Northwest All Hazards Emergency Management Region

|        |                                   |                |                |                | Projected      |                |
|--------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
|        |                                   | 2019           | 2020           | 2021           | 2021           | 2022           |
| ACCT # | ACCOUNT NAME                      | ACTUAL         | ACTUAL         | BUDGET         | ACTUAL         | BUDGET         |
| 4100   | FEDERAL FUNDS - SHSG              | 261,410        | 204,816        | 240,325        | 240,325        | 240,325        |
| 4620   | REIMBURSED EXPENSES               |                |                |                |                |                |
| 4100   | FEDERAL FUNDS - M & A             |                | -              | 12,649         | 12,649         | 12,649         |
|        | <b>TOTAL REVENUES</b>             | <b>261,410</b> | <b>204,816</b> | <b>252,974</b> | <b>252,974</b> | <b>252,974</b> |
| 6410   | CONTRACT STAFF                    | 52,873         | 41,822         | 65,000         | 65,000         | 50,000         |
| 6420   | FISCAL CONTRACT                   | 4,200          | 1,479          |                | 4,332          | 4,332          |
| 6440   | AUDIT EXPENSE                     | 2,500          | 2,500          | 2,500          | 2,500          | 2,500          |
| 6520   | OUTSIDE CONTRACT                  | -              | -              | 13,739         | 10,000         |                |
| 6610   | OFFICE SUPPLIES                   |                | -              |                |                |                |
| 6620   | BANK CHARGES                      |                | 45             |                |                |                |
| 6640   | POSTAGE                           | 32             | 1              | 50             | 100            |                |
| 6650   | PRINTING                          | -              | -              |                |                |                |
| 6680   | DUES & SUBSCRIPTIONS              | 450            | 16             | 50             | 50             | 250            |
| 6690   | COPIER CHARGES                    | -              | -              |                |                |                |
| 6670   | INTERNET / WEBSITE                | -              | -              | 200            | -              | -              |
| 6720   | RENT                              | -              | -              |                |                |                |
| 6840   | TOOLS & EQUIPMENT                 | 13,594         | 155,959        |                | 150,000        |                |
| 7130   | TRAVEL & MEETINGS                 | 9,840          | 1,656          | 20,000         | 2,000          |                |
| 7150   | TRAINING                          | -              | 1,338          | 1,500          | 1,338          |                |
| 7160   | EXERCISE/Training                 |                | -              | 17,000         | 17,654         |                |
| 7320   | PASS THROUGH FUNDS                | 58,426         | -              |                |                | 195,892        |
| 8000   | CAPITAL OUTLAY                    | 119,496        | -              | 132,935        |                |                |
|        | <b>TOTAL EXPENSES</b>             | <b>261,411</b> | <b>204,816</b> | <b>252,974</b> | <b>252,974</b> | <b>252,974</b> |
|        |                                   |                |                |                |                |                |
|        | <b>REVENUES OVER EXPENDITURES</b> | <b>(1)</b>     | <b>0</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |

\*Revised and approved by Kim C 10-14-21

\*Federal 2022 budget not yet available, all numbers are estimates



## NORTHWEST (BUSINESS) LOAN FUND

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |  |
|-----------------------------|--|
| <b>Program Established:</b> | 2013   |
| <b>Program Director:</b>    | Anita Cameron (Director of Business Lending) |

#### Recent Program Highlights:

- It is very difficult as of October to project whether a number of loans in the queue and currently under consideration will close in 2021 so these are not projected in this first draft budget. Any which have closed will be added to the revised 2021 budget at the December meeting with the Final Revised Budget.
- Though the cost of two employees in the NLF are not covered fully by even the customary \$500,000 allocation, it is still considered strategically important to manage it as such.
- After March 2020 and into 2021, much time was spent checking in with existing clients and suspending interest to help keep those clients solvent. Interest payments have resumed.
- Last summer, we advertised for and hired a Loan Assistant who has increased capacity of the program significantly.

#### Budget Note:

After a very slow start and a strange year due to COVID in 2020 that extended well into 2022, as of this writing, it appears that the NLF may not loan the budgeted amount of CDBG funds which will cover the estimated admin income. The current 16% administration revenues from the CDBG program (assuming \$500,000 in loans closed in the year) roughly covers wages for the Director if overhead and other costs of the program are not included. Any costs over the CDBG revenue is covered by revolved funds or interest income—and this year an EDA recovery grant is supplementing the Loan Assistant Salary.

#### General Program Description:

The first loan was made in 2014, one year after the re-establishment process for the Northwest Loan Fund. The Northwest Loan Fund (NLF) is an economic development program that loans to start-up and/or expanding businesses to create, or retain, new full-time jobs in Eagle, Garfield, Grand, Jackson, Moffat, Pitkin, Rio Blanco, Routt, and Summit counties. Federal CDBG funds (HUD) for loans are managed through the State OEDIT office to the NLF. As loans are repaid, they become “revolved” and have fewer restrictions. NLF utilizes revolved funds sparingly. Recently, State CDBG allotments to NLF have been \$500,000 or more, and are requested as loans are approved. The budget shows the average allotment that is expected. CDBG allows a 16% fee for administration of each loan, so the \$500,000 nexus is significant because it nearly covers the cost of the Program Director. There are a handful of other funding sources from which NLF could draw upon, but rarely does, because these do not allow collection of an administration fee to fund the program, and the current director is working at capacity.

The NLF is governed by the NLF Board which mirrors the NWCCOG Council. That group approves Loan Committee members as recommended by Director. The NLF loan committee which is comprised of a volunteer from each of the nine counties in the service territory. The Executive Director of the Northwest Colorado Council of Governments serves as Ex Officio Member. Loan size ranges from \$5,000 to \$500,000 with a one-job-per-\$20,000-loaned guideline, with 51% of the new jobs filled by persons from low to moderate income backgrounds (per HUD guidelines).

# Northwest Loan Fund

|                          |                                       |                  |                  |                  |                  |                  |
|--------------------------|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
|                          | <b>Beginning Fund Balance</b>         | <b>2,795,071</b> | <b>3,065,207</b> |                  | <b>3,236,548</b> | <b>3,111,632</b> |
|                          |                                       |                  |                  |                  |                  |                  |
|                          |                                       |                  |                  | <b>PROJECTED</b> |                  |                  |
|                          |                                       | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      | <b>2021</b>      | <b>2022</b>      |
| <b>ACCT #</b>            | <b>ACCOUNT NAME</b>                   | <b>ACTUAL</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    |
|                          |                                       |                  |                  |                  |                  |                  |
| 4200                     | OEDIT STATE OEDIT CONTRACT            | 25,000           | 30,000           |                  |                  | -                |
| 4100                     | CDBG FEDERAL CONTRACT                 | 237,340          | 396,000          | 500,000          | 139,898          | 500,000          |
| 4110                     | STATE ENERGIZE GRANT                  |                  | 1,688,994        | 100,000          |                  |                  |
| 4251                     | STATE OEDIT CONTRACT -ADMIN           |                  | 21,284           |                  | 33,847           |                  |
| 4250                     | CDBG CONTRACT- ADMIN                  | 37,974           | 63,360           | 80,000           | 10,000           | 80,000           |
| 4620                     | REIMBURSED EXPENSES                   | (20)             | 20               |                  |                  |                  |
| 4710                     | INTEREST EARNINGS                     | 2,934            | 1,400            | 1,000            | 3,599            | 2,000            |
| 4720                     | LOAN INTEREST REVENUE                 | 101,688          | 51,488           | 100,000          | 55,000           | 55,000           |
| 4730                     | ORINATION FEE                         | -                | 1,443            | 15,000           | 1,600            | 2,000            |
|                          | LATE FEES                             |                  |                  |                  |                  |                  |
| 4770                     | LOAN RECOVERY                         |                  |                  | -                |                  |                  |
|                          | MISCELLANEOUS                         | 2,829            | 1,735            | -                | 60               |                  |
| 4640                     | CARRY OVER                            | -                |                  | -                |                  |                  |
|                          | <b>TOTAL REVENUES</b>                 | <b>407,745</b>   | <b>2,255,724</b> | <b>796,000</b>   | <b>244,004</b>   | <b>639,000</b>   |
|                          |                                       |                  |                  |                  |                  |                  |
| 58000                    | <b>* Less AMOUNT TO BE LOANED OUT</b> |                  |                  | <b>500,000</b>   | <b>139,898</b>   | <b>500,000</b>   |
|                          |                                       |                  |                  |                  |                  |                  |
|                          | <b>NET REVENUES</b>                   | <b>407,745</b>   | <b>2,255,724</b> | <b>296,000</b>   | <b>104,106</b>   | <b>139,000</b>   |
|                          |                                       |                  |                  |                  |                  |                  |
| <b>Operating Expense</b> |                                       |                  |                  |                  |                  |                  |
| 6112                     | SALARIES - PROGRAM DIRECTOR           | 79,269           | 83,233           | 85,813           | 85,813           | 90,104           |
| 6121                     | SALARIES - PROGRAM STAFF              | -                | 17,682           | 34,539           | 34,539           | 31,925           |
| 6141                     | SALARIES - FISCAL                     |                  | 212              | -                |                  |                  |
| 6210                     | TAXES & BENEFITS                      | 16,473           | 19,270           | 30,374           | 23,064           | 27,726           |
| 6420                     | FISCAL SERVICES                       | 1,935            | 1,860            | 2,000            | 2,000            | 2,000            |
| 6130                     | MEETING EXPENSE                       |                  | 315              |                  |                  |                  |
| 6440                     | AUDITOR                               | -                |                  |                  |                  |                  |
|                          | CONTRACT STAFF                        | 5,610            |                  |                  |                  |                  |
| 6510                     | OUTSIDE CONTRACT SERVICES             | 1,491            | 6,555            | -                |                  |                  |
| 6511                     | LOAN ASSISTANT                        |                  |                  | 2,000            |                  |                  |
| 6550                     | CONSULTANT                            |                  |                  |                  | 173              |                  |
| 6610                     | OFFICE SUPPLIES                       | 724              | 609              | 2,000            | 700              | 1,500            |
| 6615                     | LOAN LOSS RESERVE                     | -                | 223,555          | -                | (9,306)          |                  |
| 6618                     | BAD DEBTS EXPENSE                     |                  |                  |                  | 51,148           |                  |
| 6620                     | BANK CHARGES                          | 22               | 12               | 25               | 25               | 25               |
| 6640                     | POSTAGE                               | 290              | 356              | 300              | 150              | 200              |
| 6650                     | PRINTING                              | 90               |                  |                  |                  |                  |
| 6655                     | PROGRAM EXPENSE                       | 1,653            | 4,698            | 4,000            | 4,248            | 5,000            |
| 6660                     | ADVERTISING                           | 1,247            | 1,524            | 1,200            | (763)            | 1,200            |
| 6670                     | INTERNET/WEBSITE                      |                  | 100              |                  |                  |                  |
| 6680                     | DUES & SUBSCRIPTIONS                  | 2,624            | 4,872            | 4,000            | 4,329            | 4,500            |
| 6690                     | COPIER CHARGES                        |                  |                  |                  |                  |                  |
| 6720                     | RENT & UTILITIES                      | 2,504            | 2,596            | 2,727            | 2,727            | 2,857            |
| 6730                     | TELEPHONE EXPENSE                     | 657              | 859              | 800              | 1,241            | 1,250            |
| 6760                     | INSURANCE PREMIUM EXPENSE             | 19               |                  |                  |                  |                  |
| 6930                     | BAD DEBTS - WRITTEN OFF               |                  |                  |                  |                  |                  |
| 6840                     | TOOL & EQUIPMENT                      | 550              | 1,382            |                  |                  |                  |
| 7110                     | PROGRAM SUPPLIES                      |                  | 2,051            | 500              | 600              | 1,000            |
| 7120                     | LICENSE-PERMITS                       | 42               | 10               | 1,000            | -                | 50               |
| 7130                     | TRAVEL & MEETINGS                     | 10,451           | 8,469            | 12,000           | 9,950            | 12,000           |



# Northwest Loan Fund

|               |                                   |                  |                  |                  |                  |                  |
|---------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
|               | <b>Beginning Fund Balance</b>     | <b>2,795,071</b> | <b>3,065,207</b> |                  | <b>3,236,548</b> | <b>3,111,632</b> |
|               |                                   |                  |                  |                  |                  |                  |
|               |                                   |                  |                  | <b>PROJECTED</b> |                  |                  |
|               |                                   | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      | <b>2021</b>      | <b>2022</b>      |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>               | <b>ACTUAL</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    |
| 7150          | TRAINING & TECH. ASSISTANCE       | 25               |                  |                  |                  |                  |
| 7321          | PASSTHROUGH - LOANS MADE          |                  | 1,688,994        | 100,000          |                  |                  |
| 7910          | INDIRECT COSTS APPLIED            | 11,933           | 15,169           | 18,053           | 18,385           | 18,304           |
| 7920          | ADMINISTRATION EXPENSE            |                  |                  |                  |                  |                  |
| 8000          | CAPITAL OUTLAY                    | -                |                  |                  |                  |                  |
|               | <b>TOTAL EXPENSES</b>             | <b>137,609</b>   | <b>2,084,382</b> | <b>301,330</b>   | <b>229,022</b>   | <b>199,641</b>   |
|               |                                   |                  |                  |                  |                  |                  |
|               | <b>REVENUES OVER EXPENDITURES</b> | <b>270,136</b>   | <b>171,341</b>   | <b>(5,330)</b>   | <b>(124,916)</b> | <b>(60,641)</b>  |
|               |                                   |                  |                  |                  |                  |                  |
|               | <b>ENDING FUND BALANCE</b>        | <b>3,065,207</b> | <b>3,236,548</b> |                  | <b>3,111,632</b> | <b>3,050,991</b> |

\*Fund Balance includes Loan Receivables and funds available for Loans

\*EDA CARES Act is covering \$25k of Scott's salary in 2022



# Northwest Colorado Regional Healthcare Coalition (NWRHCC)

## 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |                                    |
|-----------------------------|------------------------------------|
| <b>Program Established:</b> | 2017                               |
| <b>Program Coordinator:</b> | Addy Marantino, NWRHCC Coordinator |

### Recent Program Highlights:

- The Colorado Department of Health and Environment (CDPHE) awarded NWCCOG Fiscal Agent status in July of 2017 and extended this through June 2020 and again through June of 2022.
- Because of the wealth of other COVID emergency and recovery funds available to Healthcare this year, the HCC fund is significantly underspending from its projected budget. It is unclear how this may impact future allocations and budgets.
- 2020-2021 is the fourth year of the NWRHCC in this current format. There are a list of deliverables from CDPHE that the NWRHCC is to complete by June 2022.
- NWRHCC website at [www.colorado-nwrhcc.org](http://www.colorado-nwrhcc.org). Information about the Coalition and its members can be found on the website.

### General Program Description:

In March 2017, the CDPHE designated nine regional healthcare coalitions that align with the already established boundaries of the all hazards (homeland security) regions in Colorado. Federal grant guidance defines Healthcare Coalitions (HCCs) as a regional healthcare system of emergency preparedness activities involving member organizations that serve as a multiagency coordinating group to support healthcare related preparedness, response, recovery, and mitigation activities. The NWRHCC counties include Eagle, Garfield, Grand, Jackson, Mesa, Moffat, Pitkin, Rio Blanco, Routt, and Summit. Required agencies include hospitals, public health, EMS, and emergency management but the NWRHCC is open to all healthcare agencies in the region.

### Budget Note:

The NWCCOG receives 10% of the grant for administrative services.

# Health Care Coalition

|               |                                   |                |                |                |                |                |
|---------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
|               | <b>FUND BALANCE - BEGINNING</b>   | <b>0</b>       | <b>0</b>       |                | <b>0</b>       | <b>(0)</b>     |
|               |                                   |                |                |                | Projected      |                |
|               |                                   | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    | <b>2021</b>    | <b>2022</b>    |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>               | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>Actual</b>  | <b>BUDGET</b>  |
| 4200          | STATE GRANT REVENUE               | 216,620        | 218,070        | 212,430        | 260,472        | 212,430        |
| 4310          | COUNTY PLEDGES                    | -              | -              |                |                |                |
| 4320          | MUNICIPAL PLEDGES                 | -              | -              |                |                |                |
| 4520          | OTHER LOCAL FUNDING               | -              | -              |                |                |                |
| 4620          | REIMBURSED EXPENSES               | -              | -              |                |                |                |
| 4640          | CARRY OVER REVENUE                | -              | -              |                |                |                |
|               | <b>TOTAL REVENUES</b>             | <b>216,620</b> | <b>218,070</b> | <b>212,430</b> | <b>260,472</b> | <b>212,430</b> |
|               |                                   |                |                |                |                |                |
| 6100          | PAYROLL EXPENSE                   | -              | -              |                |                |                |
| 6410          | OUTSIDE CONTRACT                  | 118,343        | 103,960        | 101,040        | 100,340        | 101,040        |
| 6610          | OFFICE SUPPLIES                   |                |                |                |                | 200            |
| 6620          | BANK CHARGES                      | -              |                |                |                |                |
| 6640          | POSTAGE                           | 33             | -              |                |                |                |
| 6655          | PROGRAM EXPENSE                   | -              | -              | 3,190          | -              | 2,000          |
| 6660          | ADVERTISING                       | -              |                |                |                | 800            |
| 6670          | INTERNET/WEBSITE EXPENSE          | 100            |                |                | 99             | 500            |
| 6680          | DUES & SUBSCRIPTIONS              | -              | -              |                | 200            | 400            |
| 6690          | COPIER CHARGES                    | -              | -              |                |                |                |
| 7130          | TRAVEL & MEETINGS                 | 13,967         | 2,168          | 5,750          | 2,500          | 6,000          |
| 7150          | TRAINING & TECHNICAL ASSISTANCE   | -              |                |                |                |                |
| 7320          | PASS THROUGH CONTRACTUAL PAYMENT  | 43,124         | 92,117         | 81,207         | 133,654        | 82,178         |
|               | PROGRAM EXPENSE                   | 21,361         |                |                |                |                |
| 7910          | INDIRECT                          | 19,693         | 19,825         | 21,243         | 23,679         | 19,312         |
| 9310          | CARRY FORWARD                     | -              | -              |                |                |                |
|               | <b>TOTAL EXPENSES</b>             | <b>216,621</b> | <b>218,070</b> | <b>212,430</b> | <b>260,472</b> | <b>212,430</b> |
|               |                                   |                |                |                |                |                |
|               | <b>REVENUES OVER EXPENDITURES</b> | <b>(1)</b>     | <b>-</b>       | <b>-</b>       | <b>(0)</b>     | <b>-</b>       |
|               |                                   |                |                |                |                |                |
|               |                                   |                |                |                |                |                |
|               | <b>FUND BALANCE - ENDING</b>      |                |                |                | <b>(0)</b>     | <b>(0)</b>     |

In 2019 all funds considered pass through, including contractor  
2022 repeating 2021 budget numbers OK Jon 10/12/2021



## REGIONAL BUSINESS

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |   |
|-----------------------------|---|
| <b>Program Established:</b> | 1972                                    |
| <b>Program Director:</b>    | Jon Stavney (NWCCOG Executive Director) |

#### Recent Program Highlights:

- a. Published highly successful Mountain Migration Report which has brought considerable media attention to NWCCOG and the membership
- b. Completed internally managed Wage Range analysis, approved by Council
- c. Re-wrote bylaws, Employee Handbook and various policies (IT policy pending)
- d. Completed successful transition to the Fiscal office from contractor to in-house staff
- e. Completed full revision of NWCCOG Website, and adding new content such as videos and success stories monthly
- f. Brought Routt County into membership
- g. Increased visibility of NWCCOG
- h. Continued services to membership
  - a. Assisted Fraser with Interim Manager and permanent Manager positions
  - b. Assisted Avon Council in Town Manager Evaluation
  - c. Continued GIS contract services for Fraser and Winter Park
  - d. Provided Health Plans for Kremmling, Hot Sulphur Springs, Walden and Red Cliff
- i. Assisted Program directors in highly performing, innovative programs
- j. Completed Office Remodel – new carpet, new meeting room and IT Closet
- k. Completed (ongoing) full IT security overhaul of NWCCOG
- l. Still planning Capital Funding Study of Members in late 2021, early 2022 with DOLA grant
- m. Applied for two DOLA grants, expect to be awarded both
- n. Continue concept planning for Project THOR, including Network Operator RFP, expansion and future management concept planning with partners

#### Budget Notes:

Member Dues provide the primary revenue for Regional Business. Other income includes general COG DOLA grants and direct services to members (GIS). Approximately half of member dues cover cash matches required by specific programs—AAAA, EDD, Watershed Services and Broadband. The remainder of expenses include the Executive Director wages plus expenses (that are not charged to Indirect or other programs) and expenditures related to the COG cycle-DOLA grant.

#### General Program Description:

The Regional Business budget provides for the administration, oversight and leadership to the NWCCOG. Dues paid by 29 local government members support the activities of the Regional Business program which in turn provides matching funds for the Alpine Area Agency on Aging, QQ, Watershed Services, the Economic Development District and various DOLA grants. The primary expense in Regional Business is funding of the Executive Director position, which besides supporting and managing the NWCCOG organization, continues to identify and support member needs, share information and be a resource for local governments and officials across the regions' membership.

## Regional Business

|        |  | 2019            | 2020           | 2021           | Projected<br>2021 | 2022           |
|--------|--|-----------------|----------------|----------------|-------------------|----------------|
| ACCT # | ACCOUNT NAME                                     | ACTUAL          | ACTUAL         | BUDGET         | Actual            | BUDGET         |
| 4200   | STATE GRANT REVENUE                              | 12,404          | 28,859         | 73,000         | 73,000            | 50,000         |
| 4250   | ADMINISTRATION                                   |                 | 2,512          |                |                   |                |
| 4100   | FEDERAL GRANT INCOME                             |                 |                |                |                   |                |
| 4310   | COUNTY PLEDGES                                   | 161,740         | 177,655        | 177,656        | 177,655           | 227,099        |
| 4320   | MUNICIPAL PLEDGES                                | 110,602         | 127,411        | 127,411        | 127,199           | 141,902        |
| 4420   | SPECIAL SERVICES INCOME                          |                 | 31,400         |                | 28,450            | 28,450         |
| 4520   | OTHER LOCAL FUNDING                              | 26,400          | -              | 26,400         | 26,400            |                |
| 4610   | INSURANCE PROCEEDS                               |                 | 1,028          |                |                   |                |
| 4620   | REIMBURSED EXPENSES                              | 2,085           |                |                |                   |                |
| 4820   | INTEREST INCOME                                  | 27,119          | 8,836          | 15,000         | 483               |                |
| 4997   | PROGRAM INCOME                                   | 655             |                |                |                   |                |
| 49900  | UNCATEGORIZED                                    |                 | 16             |                |                   |                |
|        | TRANSFER FROM EIP                                |                 |                |                |                   |                |
|        | CARRY FORWARD                                    |                 | -              |                |                   |                |
|        | <b>TOTAL REVENUES</b>                            | <b>341,005</b>  | <b>377,716</b> | <b>419,467</b> | <b>433,187</b>    | <b>447,451</b> |
| 6110   | SALARIES - EXECUTIVE DIRECTOR                    | 87,108          | 84,934         | 81,275         | 102,031           | 133,280        |
| 6121   | SALARIES - PROGRAM STAFF                         | 170             | -              |                |                   |                |
| 6131   | SALARIES - OFFICE SUPPORT                        | 415             | -              |                |                   |                |
| 6210   | TAXES & BENEFITS                                 | 28,803          | 28,918         | 21,260         | 24,000            | 30,811         |
| 6100   | SALARIES - OTHER                                 |                 |                |                |                   |                |
| 6410   | CONTRACT STAFF                                   | 26,820          | 26,400         | 26,400         | 6,946             | 14,000         |
| 6430   | LEGAL EXPENSES                                   | -               | -              | 2,500          | 183               |                |
| 6510   | OUTSIDE CONTRACTOR                               | 6,212           | -              |                | 1,170             |                |
| 6130   | MEETING EXPENSE                                  |                 | 10             |                |                   |                |
| 6610   | OFFICE SUPPLIES                                  | 584             | 574            | 600            | 600               | 600            |
| 6620   | BANK SERVICE CHARGES                             | 717             | 732            | 450            | 450               | 500            |
| 6630   | CREDIT CARD FEES                                 |                 |                |                |                   |                |
| 6640   | POSTAGE  | 103             | 155            | 200            | 120               | 200            |
| 6650   | PRINTING & PUBLICATIONS                          | 50              | 8,133          | 1,000          | 1,500             | 1,500          |
| 6655   | PROGRAM EXPENSE                                  | 100             | (3)            |                |                   |                |
| 6660   | ADVERTISING                                      | 1,890           | -              |                | 925               | 1,200          |
| 6670   | INTERNET/WEBSITE                                 | -               | 566            | 50             | -                 |                |
| 6680   | DUES & SUBSCRIPTIONS                             | 1,980           | 450            | 2,000          | 500               | 500            |
| 6690   | COPIER CHARGES                                   |                 |                |                |                   |                |
| 6710   | MORTGAGE EXPENSE                                 |                 |                |                |                   |                |
| 6720   | RENT & UTILITIES                                 | 3,803           | 3,944          | 4,142          | 4,142             | 4,339          |
| 6730   | TELEPHONE  | 637             | 965            | 1,200          | 1,200             | 1,500          |
| 6760   | INSURANCE PREMIUM EXPENSE                        | 136             |                |                |                   |                |
| 6800   | EQUIPMENT REPAIR/MAINT/SUPPLY                    | 1,073           | 115            | 250            |                   |                |
| 6810   | VEHICLE REPAIR                                   |                 | 500            |                |                   |                |
| 6910   | CHARITABLE DONATIONS                             |                 | 905            |                |                   |                |
| 6830   | VEHICLE LEASE                                    | 5,431           |                | 5,785          | 6,609             | 6,800          |
| 6811   | VEHICLE GAS, SUPPLIES, REPAIR                    | 1,110           |                | 2,500          | 850               | 2,500          |
| 6830   | EQUIPMENT LEASE - LONG TERM                      |                 | 6,558          |                |                   |                |
| 7120   | LICENSE & PERMITS                                |                 | 10             |                |                   |                |
| 7130   | TRAVEL & MEETINGS                                | 8,447           | 9,069          | 12,000         | 8,000             | 12,000         |
| 7150   | TRAINING & TECHNICAL ASSISTANCE                  | 3,043           | 1,792          | 1,500          | 1,816             | 2,000          |
| 7311   | PURCHASED FOOD                                   |                 | 80             |                |                   |                |
| 7352   | LEGAL ASSISTANCE                                 |                 | 549            |                |                   |                |
| 7381   | PROGRAM DEVELOPMENT                              |                 | 18,300         |                |                   |                |
| 7320   | PASSTHROUGH - MINI GRANTS                        | 32,446          | 38,053         | 73,000         | 73,000            | 50,000         |
| 7910   | INDIRECT COSTS APPLIED                           | 13,142          | 12,740         | 12,191         | 13,500            | 19,992         |
| 7950   | CASH MATCH TO PROGRAMS                           | 150,030         | 178,904        | 166,472        | 166,472           | 182,017        |
| 8000   | CAPITAL OUTLAY                                   |                 | -              |                |                   |                |
|        | <b>TOTAL EXPENSES</b>                            | <b>374,250</b>  | <b>423,351</b> | <b>414,775</b> | <b>414,014</b>    | <b>463,739</b> |
|        | <b>Transfer from Elevator inspection program</b> |                 | <b>45,635</b>  |                |                   | <b>15,000</b>  |
|        | <b>REVENUE OVER EXPENDITURES</b>                 | <b>(33,245)</b> | <b>(0)</b>     | <b>4,692</b>   | <b>19,173</b>     | <b>(1,288)</b> |

\*RB Matches \$70K to EDD, \$42,017 to Vintage, \$60,000 to BB, \$10,000 to Watershed

\*Broadband program separated from Region Business in 2018

Reviewed by Jon, OK 10/12/2021



## REGIONAL BUSINESS – BROADBAND and THOR Budgets

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |  |
|-----------------------------|--|
| <b>Program Established:</b> | 2013   |
| <b>Program Director:</b>    | Nate Walowitz (Regional Broadband Coordinator) |

#### Recent Program Highlights:

- a. NWCCOG operates Project THOR on behalf of 10 local meet me center host communities. The project is anticipated to be expanding, though no budget numbers are added for that purpose because it has not been scoped or designed.
- b. NWCCOG continues to provide technical assistance to partners across the region and as a requirement of DOLA funding, across ½ the geography of the State of Colorado
- c. The Regional Director Position grant is 2 years, through December of 2021. As of the draft of this budget a grant requesting funding for the next two years is pending at DOLA. Budget numbers for the program are based on what was proposed in that grant.
- d. The monthly reports reveal extensive activity by this program across all counties and many municipalities in the region and many beyond

#### General Program Description:

The Regional Broadband program delivers technical assistance, education, inter-jurisdiction coordination, project and, program management for broadband, cellular, and public safety communications throughout the 9-County program area.

The primary expense in Regional Broadband is funding of the Regional Broadband Coordinator position, which besides supporting and managing the NWCCOG Regional Broadband Program, continues to identify and support member needs, share information and be a resource for local governments and officials across the region membership.

## Broadband Program Budget

|        |  | 2019            | 2020            | 2021            | Projected<br>2021 | 2022            |
|--------|--|-----------------|-----------------|-----------------|-------------------|-----------------|
| ACCT # | ACCOUNT NAME                                     | ACTUAL          | ACTUAL          | BUDGET          | ACTUAL            | BUDGET          |
| 4200   | STATE GRANT REVENUE Jan-Jun PROGRAM              | 55,775          | 48,691          | 51,000          | 50,350            | 65,000          |
| 4200   | STATE GRANT REVENUE Jul-Dec PROGRAM              | 43,250          | 51,481          | 51,000          | 50,350            | 65,000          |
| 4310   | COUNTY PLEDGES                                   |                 | -               |                 |                   |                 |
| 4320   | MUNICIPAL PLEDGES                                |                 | -               |                 |                   |                 |
| 4520   | OTHER LOCAL FUNDING Jan-Jun PROGRAM              | -               | -               |                 |                   |                 |
| 4520   | OTHER LOCAL FUNDING Jul-Dec PROGRM               | -               | -               |                 |                   |                 |
| 4620   | REIMBURSED EXPENSES                              |                 | -               |                 |                   |                 |
| 4630   | LOCAL CASH MATCH - NWCCOG Jan-Jun                | 19,251          | 33,688          | 40,000          | 35,000            | 30,000          |
| 4630   | LOCAL CASH MATCH - NWCCOG Jul-Dec                | 19,251          | 33,688          | 40,000          | 35,000            | 30,000          |
| 4640   | CARRY OVER REVENUE                               | -               | -               | -               |                   |                 |
|        | <b>TOTAL REVENUES</b>                            | <b>137,526</b>  | <b>167,548</b>  | <b>182,000</b>  | <b>170,701</b>    | <b>190,000</b>  |
| 6110   | SALARIES - EXECUTIVE DIRECTOR                    | -               | 1,493           |                 | 0                 | -               |
| 6121   | SALARIES - PROGRAM STAFF                         | 140,177         | 152,669         | 153,793         | 153,793           | 161,483         |
| 6210   | TAXES & BENEFITS                                 | 33,784          | 36,728          | 37,590          | 39,664            | 38,601          |
| 6430   | LEGAL EXPENSE                                    |                 |                 |                 |                   |                 |
| 6510   | OUTSIDE CONTRACT                                 | -               | -               | 7,000           | 1,975             |                 |
|        | ADVERTISING                                      | 50              |                 | 1,500           | 0                 |                 |
|        | INTERNET   | 60              |                 |                 |                   |                 |
| 6640   | POSTAGE  |                 | -               |                 |                   |                 |
| 6650   | PRINTING AND PUBLICATIONS                        |                 | 113             |                 |                   |                 |
| 6680   | DUES & SUBSCRIPTIONS                             | 250             | 1,336           | 1,500           | 1,000             | 1,000           |
| 6690   | COPIER CHARGES                                   |                 | -               |                 |                   |                 |
| 6720   | RENT & UTILITIES                                 | 2,389           | 2,389           | \$3,447         | 3,447             | 3,045           |
| 6730   | TELEPHONE  | 601             | 649             | 700             | 616               | 800             |
| 6811   | VEHICLE GAS/OIL/SUPPLIES                         |                 | 329             |                 | 501               | 2,000           |
| 6830   | EQUIP LEASE - LONG TERM                          |                 | 6,763           | 6,000           | 6,824             | 7,000           |
| 6840   | TOOL & EQUIPMENT                                 | -               | -               |                 |                   |                 |
| 7130   | TRAVEL & MEETINGS                                | 3,521           | 2,279           | 9,000           | 1,100             | 9,000           |
| 7150   | TRAINING   |                 | -               |                 |                   |                 |
| 7320   | PASS THROUGH CONTRACTUAL PAYMENTS                |                 | -               |                 |                   |                 |
|        | PROGRAM EXPENSE                                  | 213             |                 |                 |                   |                 |
| 7910   | INDIRECT   | 21,027          | 23,124          | 23,069          | 23,069            | 24,222          |
| 9310   | CARRY FORWARD                                    | -               |                 |                 |                   |                 |
|        | <b>TOTAL EXPENSES</b>                            | <b>202,072</b>  | <b>227,874</b>  | <b>243,600</b>  | <b>231,989</b>    | <b>247,152</b>  |
|        | <b>REVENUES OVER EXPENDITURES</b>                | <b>(64,546)</b> | <b>(60,326)</b> | <b>(61,600)</b> | <b>(61,289)</b>   | <b>(57,152)</b> |
|        | <b>Transfer from Elevator Inspection program</b> | <b>64,546</b>   |                 | <b>61,600</b>   | <b>0</b>          | <b>57,152</b>   |

\*Executive Director time billed to Project THOR is for DOLA grant match, and is charged to Regional Business, not BB.

\*\*Project THOR Costs will be revised in 2019 Budget after DOLA grant is awarded, and then Local Contracts are signed--Feb 2019

Project Thor will have a separate budget for 2021

OK Jon 10/12/2021

## Project THOR Program Budget

|               |                                     |                  |                  |                  |                   |                   |
|---------------|-------------------------------------|------------------|------------------|------------------|-------------------|-------------------|
|               | <b>FUND BALANCE - BEGINNING</b>     | <b>0</b>         | <b>443,717</b>   | <b>197,566</b>   | <b>443,717</b>    | <b>376,524</b>    |
|               |                                     |                  |                  |                  | Projected         |                   |
|               |                                     | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      | <b>2021</b>       | <b>2022</b>       |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                 | <b>ACTUAL</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ACTUAL</b>     | <b>BUDGET</b>     |
| 4200          | STATE GRANT REVENUE Jan-Jun PROGRAM |                  |                  |                  |                   |                   |
| 4200          | STATE GRANT REVENUE Jan-Jun THOR    |                  | 733,472          |                  |                   |                   |
| 4200          | STATE GRANT REVENUE Jul-Dec PROGRAM |                  |                  |                  |                   |                   |
| 4200          | STATE GRANT REVENUE July-Dec THOR   | 391,777          | 131,937          |                  |                   |                   |
| 4310          | COUNTY PLEDGES                      |                  |                  |                  |                   |                   |
| 4320          | MUNICIPAL PLEDGES                   |                  | 53,956           |                  |                   |                   |
| 4360          | LOCAL JURISDICTIONS                 |                  | 1,031,184        |                  |                   |                   |
| 4520          | OTHER LOCAL FUNDING Jan-Jun PROGRAM |                  |                  |                  | 515,934           | 589,927           |
| 4520          | OTHER LOCAL FUNDING Jul-Dec PROGRM  | 527,109          |                  | 1,031,868        | 515,934           | 589,927           |
| 4520          | OTHER LOCAL FUNDING THOR NRC        |                  |                  |                  | 137               |                   |
| 4520          | OTHER LOCAL FUNDING THOR MRC        |                  |                  | 82,132           |                   |                   |
| 4620          | REIMBURSED EXPENSES                 |                  |                  |                  |                   |                   |
| 4630          | LOCAL CASH MATCH - NWCCOG Jan-Jun   |                  | 10,644           |                  |                   |                   |
| 4630          | LOCAL CASH MATCH - NWCCOG Jul-Dec   | 777,690          |                  |                  |                   |                   |
| 4640          | CARRY OVER REVENUE                  | -                | -                | -                |                   |                   |
|               | <b>TOTAL REVENUES</b>               | <b>1,696,576</b> | <b>1,961,193</b> | <b>1,114,000</b> | <b>1,032,005</b>  | <b>1,179,855</b>  |
| 6110          | SALARIES - EXECUTIVE DIRECTOR       |                  | 4,393            |                  |                   |                   |
| 6121          | SALARIES - PROGRAM STAFF            |                  | 351              |                  |                   |                   |
| 6210          | TAXES & BENEFITS                    |                  |                  |                  |                   |                   |
| 6510          | OUTSIDE CONTRACT                    |                  |                  |                  |                   |                   |
| 6430          | LEGAL EXPENSE                       | 18,422           | 4,392            | 10,000           | 1,000             | 9,000             |
| 6680          | ADVERTISING                         |                  |                  |                  |                   |                   |
| 6640          | POSTAGE                             |                  |                  |                  |                   |                   |
| 6680          | DUES & SUBSCRIPTIONS                |                  |                  |                  |                   |                   |
| 6690          | COPIER CHARGES                      |                  |                  |                  |                   |                   |
| 6720          | RENT & UTILITIES                    |                  |                  |                  |                   |                   |
| 6730          | TELEPHONE                           |                  |                  |                  |                   |                   |
| 6740          | REPAIR & MAINTENANCE                |                  |                  |                  | 5,000             | 18,000            |
| 6840          | TOOL & EQUIPMENT                    | 858,871          | 27,725           |                  | 212               |                   |
| 7130          | TRAVEL & MEETINGS                   |                  |                  |                  |                   |                   |
| 7150          | TRAINING                            |                  |                  |                  |                   |                   |
| 7320          | PASS THROUGH CONTRACTUAL PAYMENTS   |                  |                  |                  |                   |                   |
|               | PROGRAM EXPENSE                     |                  |                  |                  |                   |                   |
| 7510          | THOR MONTHLY RECURRING COST         | 375,556          | 1,097,299        | 1,044,000        | 895,125           | 811,117           |
| 7520          | THOR NON-RECURRING COST             |                  | 214,081          |                  | 1,407             |                   |
| 7530          | FIBER LEASE (IRU)                   |                  |                  |                  | 74                | 49,695            |
| 7540          | NETWORK OPERATOR FEE                |                  |                  |                  | 171,380           |                   |
| 7550          | NETWORK OPERATION EQUIP.            |                  | 512,772          |                  | 25,000            |                   |
| 7560          | NETWORK OPERATIONS LICENSES         |                  | 345,672          |                  |                   |                   |
| 7570          | NETWORK EQUIPMENT SUPPORT           |                  |                  |                  |                   | 91,000            |
| 7910          | INDIRECT                            | 10               | 659              |                  | 0                 |                   |
|               | CONTINGENCY                         |                  |                  | 60,000           |                   |                   |
| 9310          | CARRY FORWARD                       |                  |                  |                  |                   |                   |
|               | <b>TOTAL EXPENSES</b>               | <b>1,252,859</b> | <b>2,207,343</b> | <b>1,114,000</b> | <b>1,099,198</b>  | <b>978,812</b>    |
|               |                                     |                  |                  |                  |                   |                   |
|               | <b>REVENUES OVER EXPENDITURES</b>   | <b>443,717</b>   | <b>(246,151)</b> | <b>-</b>         | <b>(67,193)</b>   | <b>201,043</b>    |
|               | <b>CONTINGENCY</b>                  |                  |                  |                  |                   | 60,000            |
|               | <b>FUND BALANCE - ENDING</b>        | <b>443,717</b>   | <b>197,566</b>   | <b>197,566</b>   | <b>376,523.68</b> | <b>517,566.76</b> |

\*Executive Director time billed to Project THOR is for DOLA grant match, and is charged to Regional Business, not BB.

\*\*Project THOR Costs will be revised in 2019 Budget after DOLA grant is awarded, and then Local Contracts are signed--Feb 2019

\*\*\* Contingency to cover consultant project oversight plus possible legal, approximately additional \$3,158 per entity per 6 month MRC

OK Jon 10/12/2021





## REGIONAL TRANSPORTATION COORDINATING COUNCIL

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |                                     |
|-----------------------------|-------------------------------------|
| <b>Program Established:</b> | 2010                                |
| <b>Program Director:</b>    | Charles McCarthy (Mobility Manager) |

#### **Recent Program Highlights:**

- a. Reimagined and developed the Mountain Ride website
- b. Worked with county HHS directors and RTCC members to implement new strategies for transportation since the IntelliRide shift.
- c. Helped bring two new transportation providers to the rural Colorado area.
- d. Maintained the same budget while continuing to develop RTCC's role in the 7-County area.
- e. Changed RTCC from a call center to a supporting resource for rural transportation
- f. As of mid-October, still waiting on CDOT grant for Jan 2022 to fund Mobility program.
- g. Developed a post COVID gap analysis for the RTCC area of responsibility.
- h. Helped develop a new program for rehabilitation transportation services.

#### **General Program Description:**

The RTCC is the local coordinating council for a 7-county rural area of northwest Colorado and strives to improve transportation coordination and options, especially for veterans, people with disabilities, seniors, and low-income adults. Participating counties include Eagle, Garfield, Grand, Jackson, Pitkin, Routt and Summit. Formed in 2010 as a result of the Rural Resort Region study, the RTCC identified a primary gap of transportation options available for travel across county boundaries to access healthcare and other critical services. The RTCC's efforts are focused on coordinating the existing public and private transit providers with health and human services professionals by promoting, enhancing and facilitating seamless access to transportation services through a coordinated system that is easily available to customers from anywhere in the region.

While continuing to facilitate regional discussions with transportation and human service entities, RTCC currently has one main project, to bring safe transportation to our area of responsibility.

After closing the Mountain Ride Call Center, we've found a way to reimagine Mountain Ride as a full-time solution for those looking for safe, efficient transportation in rural Colorado. The RTCC has focused on filling gaps in service by commissioning a Gap Analysis which will help further the efforts to fund transportation. Alternatively, the Mobility Manager has been working with other coalitions such as RAS/COL in developing things such as free sober buddy transportation shuttles that take riders back and forth to AA/NA appointments and outpatient treatment centers. Coming into 2022, we're looking at expanding on the information which the Gap Analysis provides as well as development of travel training programs and more partnership between coalitions.

### RTCC - Mobility Manager Program Budget

|                          |                                    |                |                |                |                |                |
|--------------------------|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| FUND BALANCE - Beginning |                                    | 52,873         | 102,536        |                | 102,536        | 102,536        |
|                          |                                    |                |                |                | Projected      |                |
|                          |                                    | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    | <b>2021</b>    | <b>2022</b>    |
| <b>ACCT#</b>             | <b>ACCOUNT NAME</b>                | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  |
| 4100                     | FTA 5310 MOBILITY MANAGEMENT FUNDS | 119,896        | 92,015         | 128,000        | 85,865         | 97,480         |
| 4200                     | NEMT - STATE GRANT INCOME          | 380,218        | 172,769        |                |                |                |
| 4510                     | LOCAL REVENUE - MATCH              | 116,089        | 58,772         | 20,000         | 15,618         | 33,300         |
| 4520                     | OTHER LOCAL FUNDING                | 11,557         |                |                |                |                |
| 4620                     | REIMBURSED EXPENSES                |                |                |                |                |                |
| 4640                     | CARRY OVER FUNDS                   |                | (19,398)       |                |                |                |
| 4630                     | NWCCOG MATCHING                    |                |                | 5,600          | -              |                |
|                          | MISCELLANEOUS                      |                | 1,132          |                |                |                |
|                          | <b>TOTAL REVENUES</b>              | <b>627,760</b> | <b>305,290</b> | <b>153,600</b> | <b>101,483</b> | <b>130,780</b> |
| 6110                     | EXECUTIVE DIRECTOR                 |                |                |                |                |                |
| 6112                     | SALARIES - PROGRAM DIRECTOR        | 385            | 198            | 2,352          | -              | 2,469          |
| 6121                     | SALARIES - PROGRAM STAFF           | 126,751        | 103,455        | 51,468         | 51,468         | 63,000         |
| 6131                     | SALARIES - OFFICE                  | 207            |                |                |                |                |
| 6141                     | SALARIES - FISCAL                  |                |                |                |                |                |
| 6210                     | TAXES AND BENEFITS                 | 18,358         | 17,901         | 15,684         | 15,648         | 16,731         |
| 6310                     | MEETING EXPENSE                    |                |                |                | 400            |                |
| 6311                     | BACKGROUND CHECK                   |                |                |                |                |                |
| 6430                     | LEGAL EXPENSES                     |                |                |                |                |                |
| 6520                     | OUTSIDE CONTRACTORS                | 820            | -              | 23,006         | 15,799         | 17,300         |
| 6610                     | OFFICE SUPPLIES & MATERIALS        | 164            | 1,321          | 200            |                | 200            |
| 6620                     | BANK CHARGES                       | 60             | 47             |                |                |                |
| 6640                     | POSTAGE                            | 892            | 345            | 400            |                | 75             |
| 6650                     | PRINTING                           | 335            | 86             | 1,500          |                | 1,000          |
| 6655                     | PROGRAM EXPENSE                    |                |                |                |                | 1,500          |
| 6660                     | ADVERTISING                        | 1,440          | -              | 1,800          |                |                |
| 6670                     | INTERNET/WEBSITE                   | 1,984          | 3,110          | 3,000          | (29)           | 700            |
| 6680                     | DUES AND SUBSCRIPTIONS             | 9,660          | -              | 1,500          |                |                |
| 6720                     | RENT & UTILITIES                   | 9,070          | 9,406          | 9,878          | 9,878          | 10,349         |
| 6730                     | TELEPHONE                          | 1,598          | 241            | 575            | -              |                |
|                          | REPAIR & MAINTENANCE               | 391            |                |                |                |                |
| 6840                     | TOOLS & EQUIPMENT                  |                |                |                |                | 1,500          |
| 7110                     | PROGRAM SUPPLES                    |                | 24             |                |                |                |
| 7130                     | TRAVEL & MEETINGS                  | 2,895          | 687            | 5,500          | 500            | 5,500          |
| 7150                     | TRAINING & TECHNICAL ASSISTANCE    | 355            | 400            | 1,381          | 82             | 1,381          |
| 7311                     | PURCHASED FOOD                     |                | 246            |                |                |                |
| 7320                     | PASS THROUGH FUNDS                 | 383,685        | 158,609        |                |                |                |
| 7910                     | INDIRECT COSTS                     | 19,047         | 15,548         | 8,073          | 7,737          | 8,034          |
| 8000                     | CAPITAL OUTLAY                     |                |                |                |                |                |
|                          | CARRY FORWARD                      |                | -              |                |                |                |
|                          | DEFERRED EXPENSE                   |                | (6,335)        |                | 6,335          |                |
|                          | <b>TOTAL EXPENSES</b>              | <b>578,097</b> | <b>305,290</b> | <b>126,282</b> | <b>101,483</b> | <b>129,739</b> |
|                          | <b>REVENUES OVER EXPENDITURES</b>  | <b>49,663</b>  | <b>-</b>       | <b>27,318</b>  | <b>(0)</b>     | <b>1,041</b>   |

|                       |            |            |           |            |            |
|-----------------------|------------|------------|-----------|------------|------------|
| FUND BALANCE - ENDING | 102,535.82 | 102,535.82 | 27,318.00 | 102,535.71 | 103,576.37 |
|-----------------------|------------|------------|-----------|------------|------------|

Begin match from Transit Agencies \$5K each in 2022, and cover difference with Fund Balance. OK Jon 10/12/2021



## VINTAGE

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |             |
|-----------------------------|-------------|
| <b>Program Established:</b> | 1978        |
| <b>Program Director:</b>    | Erin Fisher |

#### Recent Program Highlights:

- Added three providers – A Little Help, EagleCo HHS, and Sally Ayotte, R.D.
- Worked to get NWCCOG Certified Age Friendly Employer (CAFÉ) designation
- Provided six-month marketing to older adult series for providers and partners
- Two years compliance-free State Unit on Aging annual evaluation
- Completed department Continuity of Operations Plan (COOP)
- Completed voluntary Management Systems Review to identify strengths and opportunities for growth in abuse risk management measures in our department
- Free in-person and livestreamed caregiver conference featuring internationally recognized dementia care expert, Teepa Snow
- Two Vintage staff worked with State Unit on Aging assessment taskforce to create new, statewide client assessment forms for aging network in English and Spanish

**Budget Notes:** Contract revenues were higher in 2021 and anticipated to be in 2022 due to additional federal COVID stimulus funding.

**Program Description:** Vintage is the Alpine region’s aging expert – ensuring that all of us have access to the supports, services, and resources we need when we’re older. We also provide deep content expertise to ensure our communities and providers meet those needs as well. We serve Eagle, Grand, Jackson, Pitkin, and Summit counties in Northwest Colorado. Vintage is funded through the Federal Older Americans Act and State Older Coloradans Program funds.

#### Programs provided directly through the Vintage include:

- **RSVP** – Retired & Senior Volunteer Program in Eagle County
- **SHIP** – State Health Insurance Assistance Program Medicare Counseling Program
- **Voucher Programs**
  - Material Aid – provides funds for dental and vision assistance
  - Transportation – provides funds for mileage reimbursement
  - In-Home Services – provides funds for chore, personal care, and homemaking services
  - Emergency Needs – to assist with “outside the box” needs that have particularly arisen during COVID
- **Low Income Senior Dental Program** – dental services for qualified seniors through Health Care Policy and Finance (HCPF – Colorado’s Medicaid Program) contract
- **Information & Assistance** – information for older adults and their families about services & resources
- **Public Information** – Vintage website and quarterly e-magazine called [The Momentum](#)
- **Caregiver Services** – services and supports for caregivers providing care for someone 60+ and grandparents raising grandchildren
- **Long Term Care Ombudsman Program** – resident advocate for people living in long term care facilities
- **Nymbl** – Evidence Based Falls Prevention App

#### Programs provided through contractual agreements, through Vintage partners include:

Nutrition Education and Counseling, Chore, Home Delivered Meals, Congregate Meals, Transportation, Caregiver Support Groups, Case Management, Legal Services, Reassurance, and Material Aid Food.

# VINTAGE

|        |   | 2019             | 2020             | 2019          | 2021             | YTD              |                  |
|--------|---|------------------|------------------|---------------|------------------|------------------|------------------|
| ACCT # | ACCOUNT NAME                            | ACTUAL           | ACTUAL           | Estimated     | BUDGET           | 2021             | 2022             |
|        | <b>Revenue</b>                          |                  |                  | <b>Actual</b> |                  |                  |                  |
| 4100   | FEDERAL CONTRACT REVENUE                | 777,539          | 547,129          |               | 626,044          | 601,945          | 660,087          |
| 4120   | FEDERAL REVENUE - NSIP/usda             |                  | 3,978            |               | 20,000           | 15,804           | 15,000           |
| 4200   | STATE CONTRACTS REVENUE                 | 495,857          | 509,112          |               | 708,428          | 208,678          | 700,050          |
| 4200   | HCPF LOW INCOME DENTAL GRANT            |                  |                  |               | 11,998           | -                | 16,044           |
| 4210   | STATE CASH MATCH                        |                  | -                |               | 3,664            | -                | 3,683            |
| 4510   | OTHER LOCAL FUNDING                     | 178              | -                |               | -                |                  | -                |
| 4620   | REIMBURSED FEES - SR ID, ETC            |                  | -                |               | -                |                  | -                |
| 4630   | LOCAL CASH MATCH - NWCCOG               | 34,536           | 64,578           |               | 31,972           | 25,902           | 42,017           |
| 4640   | FEDERAL CONTRACT CARRYOVER              |                  | -                |               | -                |                  | -                |
| 4660   | MATCHING FUNDS                          |                  | -                |               | -                |                  | -                |
| 4400   | FOUNDATIONS & TRUSTS                    |                  | -                |               | 49,432           |                  | 49,432           |
|        | IN-KIND MATCH                           |                  | -                |               | -                |                  | -                |
|        | CARRYOVER                               |                  | (43,077)         |               |                  | 53,764           |                  |
|        | <b>TOTAL REVENUES</b>                   | <b>1,308,110</b> | <b>1,081,721</b> | <b>-</b>      | <b>1,451,538</b> | <b>906,093</b>   | <b>1,486,313</b> |
|        | <b>Expenses</b>                         |                  |                  |               |                  |                  |                  |
| 6112   | SALARIES - PROGRAM DIRECTOR             | 86,516           | 99,305           |               | 91,723           | 109,081          | 96,310           |
| 6121   | SALARIES - PROGRAM STAFF                | 170,470          | 110,553          |               | 216,297          | 101,698          | 270,410          |
| 6141   | SALARIES - FISCAL                       | 2,539            | -                |               | 1,464            | -                | -                |
| 6210   | TAXES & BENEFITS                        | 86,831           | 68,196           |               | 103,100          | 78,351           | 108,571          |
| 6400   | CONTRACT SERVICES-Other                 | 7,090            | -                |               | 18,000           |                  | 1,500            |
| 6410   | CONTRACT STAFF                          |                  | -                |               | -                |                  | -                |
| 6311   | BACKGROUND CHECK                        |                  | 100              |               |                  |                  | 1,500            |
| 6420   | CONTRACT - FISCAL                       | 2,882            | -                |               | -                |                  | -                |
| 6430   | LEGAL EXPENSE                           | 250              | -                |               | -                |                  | 360              |
| 6510   | CONTRACT SERVICES                       |                  | -                |               | -                |                  | -                |
| 6110   | PAYROLL EXPENSES - OTHER                |                  | 979              |               | -                |                  | -                |
| 6130   | MEETING EXPENSE                         |                  | 91               |               |                  | 260              |                  |
| 6320   | EE REIMBURSEMENTS                       |                  | 2,351            |               |                  |                  |                  |
| 6410   | CONTRACT STAFF                          |                  | 277              |               |                  |                  |                  |
| 6510   | CONTRACTOR                              |                  | 190              |               |                  |                  |                  |
| 6560   | OTHER CONTRACTOR                        | 1,315            | 120              |               | 41,357           | -                | 27,600           |
| 6610   | OFFICE SUPPLIES                         | 6,939            | 3,439            |               | 5,350            | 4,951            | 10,000           |
| 6620   | BANK CHARGES                            |                  | 120              |               | 120              |                  | 150              |
| 6640   | POSTAGE                                 | 996              | 895              |               | 925              | 692              | 2,175            |
| 6650   | PRINTING                                |                  | -                |               | 800              | 133              | 400              |
| 6655   | PROGRAM EXPENSE                         |                  | 52               |               |                  |                  |                  |
| 6660   | ADVERTISING                             | 1,524            | 11,881           |               | 2,500            | -                | 11,100           |
| 6670   | INTERNET/WEBSITE                        | 26,564           | 15,609           |               | 600              | 19,272           | 625              |
| 6680   | DUES & SUBSCRIPTIONS                    | 2,245            | 386              |               | 2,950            | 3,983            | 3,955            |
| 6690   | COPIER CHARGES                          |                  | -                |               | -                |                  | -                |
| 6720   | RENT                                    | 13,653           | 9,492            |               | 14,869           | 8,239            | 14,869           |
| 6730   | TELEPHONE                               | 961              | 534              |               | 700              | 163              | 700              |
| 6762   | LIABILITY INSURANCE                     |                  |                  |               |                  | 487              | -                |
| 6800   | EQUIP REPAIR/MAINTENANCE                |                  | -                |               | -                | -                | -                |
| 7110   | PROGRAM SUPPLIES                        |                  | 1,397            |               | 1,600            | -                | 5,500            |
| 7130   | TRAVEL & MEETINGS                       | 29,972           | 1,355            |               | 2,913            | 1,054            | 2,950            |
| 7150   | TRAINING & TECHNICAL ASSISTANCE         | 9,583            | 2,137            |               | 4,500            | 7,188            | 13,058           |
| 7160   | EXERCISE                                |                  | 327              |               |                  | -                |                  |
| 7310   | SENIOR AWARDS CEREMONY                  | 2,354            | -                |               | 3,000            | 121              | 3,000            |
| 7311   | PURCHASED FOOD                          | 2,274            | 172              |               | 3,070            | 79               | 3,000            |
| 7312   | RAC TRAVEL/MEETINGS                     |                  | 111              |               | -                | 323              | 300              |
| 7313   | VOLUNTEER TRAVEL REIMBURSEMENT          |                  | 17,185           |               | 31,218           | -                | 23,799           |
| 7315   | RSVP RECOGNITION EVENT                  |                  | 2,571            |               | -                | 26               |                  |
| 7320   | PASS THRU SERVICE FUNDS -SUBCONTRACTORS | 766,772          | 704,893          |               | 643,024          | 736,111          | 665,369          |
| 7340   | PASS THRU NSIP FUNDS - SUBCONTRACTORS   |                  | -                |               | 20,000           |                  | 15,000           |
| 7340   | AAA - DIRECT SERVICES DELIVERY          |                  | -                |               | 200,000          |                  | 204,000          |
| 7910   | INDIRECT COSTS APPLIED                  | 38,944           | 27,000           |               | 46,423           | 32,528           | 49,804           |
| 7950   | LOCAL MATCH COST-Grant funds            |                  | -                |               | -                |                  | -                |
| 9130   | TRANSFERED BETWEEN PROGRAMS             |                  | -                |               | -                |                  | -                |
| 9160   | DEFERRED EXPENSE                        |                  | -                |               | -                |                  | -                |
| 8000   | CAPITAL OUTLAY                          | -                | -                | -             | -                |                  | -                |
|        | <b>TOTAL EXPENSES</b>                   | <b>1,260,841</b> | <b>1,081,720</b> | <b>-</b>      | <b>1,456,503</b> | <b>1,104,740</b> | <b>1,536,004</b> |
|        | <b>REVENUES OVER EXPENDITURES</b>       | <b>47,269</b>    | <b>1</b>         | <b>-</b>      | <b>(4,965)</b>   | <b>(198,647)</b> | <b>(49,691)</b>  |



## WATERSHED SERVICES

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>Program Established:</b> | 1979                             |
| <b>Program Director:</b>    | Torie Jarvis and Ashley Bembenek |

#### Recent Program Highlights:

- a. WSP represents NWCCOG as a Cooperating Agency in the Bureau of Reclamations NEPA analysis of alternatives to improve clarity in Grand Lake. In addition WSP participates in the Grand Lake Adaptive Management Committee which coordinates with the Bureau of Reclamation on the operation of the Colorado Big Thompson project in a manner that protects water quality in Three Lakes.
- b. Watershed Services and QQ are staffed by the same contractors, much of the technical work related to water quality on behalf of local jurisdictions, monitoring, commenting on regulations and referred development reviews, etc. is funded through this NWCCOG program instead of QQ since these are roles played as the Region's 208 Plan manager
- c. WSP assisted QQ in the development of regional water efficiencies plans. These will be included in the next update of the 208 Plan which will be initiated in 2021.
- d. Staff continues to monitor and participate in activities of the Colorado Water Quality Control Commission and related entities on behalf of the membership. In 2019, this effort drilled down into facilitation of a local response to proposed changes to statewide molybdenum standards proposed by Freeport McMoRan and protecting the current conditions of Ten Mile Creek in Summit County in the interim. In addition, WSP worked closely with QQ on appropriate standards in French Gulch and the Blue River with an eye on protecting investments in a mine wastewater treatment plant installed and operated by Summit County and the Town of Breckenridge.
- e. With the retirement of Lane Wyatt and those duties being absorbed by a Contracting Agency, the fiscal duties for the Summit Water Quality Committee which were split between Silverthorne and NWCCOG will be transferred entirely to Silverthorne in 2022.

#### General Program Description:

The Watershed Services Program provides the counties and municipalities of Region XII with expertise in watershed planning, water quality regulatory programs, and technical assistance. The major responsibilities of the program include the Regional Water Quality Management Plan (208 Plan); permit reviews; and technical assistance to members (project development, grant applications, land use issues related to water quality impacts). The program tracks proposed local, state and federal water quality regulations and provides a regional response when appropriate based on 208 Plan policies, objectives and guidelines.

## Watershed Services

|               |                                     |               |               |                |               |                |
|---------------|-------------------------------------|---------------|---------------|----------------|---------------|----------------|
|               | <b>FUND BALANCE BEGINNING</b>       | <b>958</b>    | <b>958</b>    | <b>967</b>     | <b>958</b>    | <b>16,763</b>  |
|               |                                     |               |               |                | Projected     |                |
|               |                                     | <b>2019</b>   | <b>2020</b>   | <b>2021</b>    | <b>2021</b>   | <b>2022</b>    |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                 | <b>ACTUAL</b> | <b>ACTUAL</b> | <b>BUDGET</b>  | <b>ACTUAL</b> | <b>BUDGET</b>  |
| 4100          | FEDERAL GRANT REVENUE - Snake       | -             | -             | -              | -             | -              |
| 4250          | REIMBURSED EXPENSES                 | -             | -             | -              | -             | -              |
| 4200          | STATE CONTRACT -208                 | 12,900        | 5,541         | 16,000         | 20,059        | 16,000         |
| 4440          | PERMIN REVIEW INCOME                | -             | -             | -              | -             | -              |
| 4510          | LOCAL REVENUE - PERMIT REVIEWS      | -             | -             | -              | -             | -              |
| 4630          | LOCAL REVENUE - COG                 | 6,996         | 6,996         | 6,996          | 6,996         | 6,996          |
| 4640          | CARRY OVER (Used & Carried forward) | (5,941)       | (2,624)       | -              | 8,780         | -              |
|               |                                     |               |               |                |               |                |
|               | <b>TOTAL REVENUES</b>               | <b>13,955</b> | <b>9,914</b>  | <b>22,996</b>  | <b>35,835</b> | <b>22,996</b>  |
|               |                                     |               |               |                |               |                |
| 6000          | SALARIES - DIRECTOR                 | -             | -             | -              | -             | -              |
| 6005          | BENEFITS - DIRECTOR                 | -             | -             | -              | -             | -              |
| 6131          | SALARIES - OFFICE WAGES             | -             | -             | -              | -             | -              |
| 6210          | TAXES & BENEFITS                    | -             | -             | -              | -             | -              |
| 6410          | CONTRACT STAFF                      | 12,263        | 7,859         | 16,000         | 18,372        | 19,000         |
| 6430          | LEGAL EXPENSE - GENERAL             | -             | 488           | -              | -             | -              |
| 6100          | ADVERTISING                         | -             | -             | -              | -             | -              |
| 6110          | CAPITAL OUTLAY                      | -             | -             | -              | -             | -              |
| 6120          | DUES & SUBSCRIPTIONS                | -             | -             | 100            | -             | -              |
| 6125          | EQUIP RENT/MAINT/SUPPLIES           | -             | -             | -              | -             | -              |
| 6520          | OUTSIDE CONTRACT SERVICES           | -             | -             | 6,791          | -             | 3,500          |
| 6640          | POSTAGE                             | 9             | -             | -              | 3             | -              |
| 6650          | PRINTING & PUBLICATIONS             | -             | -             | -              | -             | -              |
| 6180          | OFFICE SUPPLIES                     | -             | -             | -              | -             | -              |
| 6650          | PRINTING                            | -             | -             | -              | -             | -              |
| 6690          | COPIER CHARGES                      | -             | -             | -              | -             | -              |
| 6720          | RENT & UTILITIES                    | -             | -             | -              | -             | -              |
| 6230          | TELEPHONE                           | -             | -             | -              | -             | -              |
| 6245          | TRAINING & TECH. ASSISTANCE         | -             | -             | -              | -             | -              |
| 6730          | TELEPHONE                           | -             | -             | -              | -             | -              |
| 7130          | TRAVEL & MEETINGS                   | 125           | -             | 2,291          | -             | 500            |
| 7910          | INDIRECT COSTS APPLIED              | 1,558         | 1,558         | 1,655          | 1,655         | 1,706          |
| 6190          | PASS THROUGH FUNDS                  | -             | -             | -              | -             | -              |
| 9130          | CARRY FORWARD(added)                | -             | -             | -              | -             | -              |
|               |                                     |               |               |                |               |                |
|               | <b>TOTAL EXPENSES</b>               | <b>13,955</b> | <b>9,905</b>  | <b>26,837</b>  | <b>20,030</b> | <b>24,706</b>  |
|               |                                     |               |               |                |               |                |
|               | <b>REVENUES OVER EXPENDITURES</b>   | <b>-</b>      | <b>9</b>      | <b>(3,841)</b> | <b>15,805</b> | <b>(1,710)</b> |
|               |                                     |               |               |                |               |                |
|               | CHANGE IN CARRYOVER                 | -             | 9             | (3,841)        | 15,805        | (1,710)        |
|               |                                     |               |               |                |               |                |
|               | <b>END OF YEAR FUND BALANCE</b>     | <b>958</b>    | <b>967</b>    | <b>(2,874)</b> | <b>16,763</b> | <b>15,053</b>  |



## WATER QUALITY/QUANTITY COMMITTEE (QQ)

### 2022 BUDGET NARRATIVE PROGRAM SUMMARY

|                             |   |
|-----------------------------|---|
| <b>Program Established:</b> | 1978  |
| <b>Program Director:</b>    | Torie Jarvis, senior consultant with Dynamic Planning + Science |

#### Recent Program Highlights:

- a. To be added by Torie for Final Budget

#### Budget Notes

QQ has not changed Dues in recent years. QQ is not charged the standard indirect rate, as consultants utilize less of the kind of resources charged to indirect. The program is charged an administrative fee of less than the +/- 15% indirect cost. Last year, that was 8%.

#### General Program Description:

The annual QQ budget is also reviewed and approved by that Committee, which has direct oversight of the consultants who work with QQ. Dues from QQ fund most program activities.

Water Quality/Quantity (QQ) continues to focus on issues related to trans-mountain diversions, basin of origin protection, addressing water quality impacts and land use concerns as they relate to water. QQ will seek water supply, water quality and recreation solutions associated with growth on both sides of the Continental Divide. QQ continues to be involved in statewide and local water planning efforts. QQ is active in the State legislature and continuously seeks to educate Front Range water users about the impacts associated with trans-basin diversions.

## Water Quality/Quantity Committee

|               |                                       |                |                |                |                |                |
|---------------|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
|               | <b>LEGAL DEFENSE FUND</b>             | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> | <b>100,000</b> |
|               | <b>BEGINNING FUND BALANCE</b>         | <b>18,537</b>  | <b>14,413</b>  |                | <b>8,111</b>   | <b>2,397</b>   |
|               |                                       |                |                |                | Estimated      |                |
|               |                                       | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    | <b>2021</b>    | <b>2022</b>    |
| <b>ACCT #</b> | <b>ACCOUNT NAME</b>                   | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  |
| 4000          | GRANT INCOME                          |                |                | -              |                |                |
| 4200          | STATE GRANT INCOME                    | 79,981         |                | -              |                |                |
| 4310          | COUNTY PLEDGES                        | 97,885         | 96,541         | 96,541         | 96,541         | 106,195        |
| 4320          | MUNICIPAL PLEDGES                     | 42,749         | 42,386         | 42,598         | 42,598         | 46,858         |
| 4330          | ASSOCIATE MEMBER PLEDGES              | 4,259          | 4,263          | 4,243          | 4,243          | 4,667          |
| 4350          | WATER & SAN. DIST. PLEDGES            | 11,574         | 11,667         | 11,773         | 11,180         | 12,298         |
| 4400          | FOUNDATION & TRUST                    | -              |                | -              |                |                |
| 4510          | OTHER LOCAL FUNDING                   | -              | 22,000         | -              | 6,000          |                |
| 4535          | MEETING REGISTRATION                  |                | 1,295          | -              |                |                |
| 4620          | REIMBURSED EXPENSES                   | 33,499         | 85             | -              |                |                |
|               | CWCB GRANT LEFTOVER                   | -              | -              | 1,500          |                |                |
| 4820          | INTEREST INCOME                       | 2,778          | 512            | 2,000          | 20             |                |
|               | <b>TOTAL REVENUES</b>                 | <b>272,725</b> | <b>178,749</b> | <b>158,655</b> | <b>160,582</b> | <b>170,018</b> |
| 6131          | OFFICE WAGES                          |                | -              | -              |                |                |
| 6210          | TAXES & BENEFITS                      |                | -              | -              |                |                |
| 6130          | MEETING EXPENSE                       |                | 75             | -              |                |                |
| 6410          | QQ CONTRACT STAFF                     | 129,721        | 129,789        | 129,304        | 129,304        | 129,304        |
| 6520          | OUTSIDE CONTRACT                      | 119,013        | 38,894         | 8,300          | 22,500         | 8,300          |
| 6610          | OFFICE SUPPLIES                       | 93             | -              | -              |                |                |
|               | BANK & CREDIT CARD FEES               | 30             |                | -              |                |                |
| 6640          | POSTAGE                               | 50             | 21             | 50             | 25             | 50             |
| 6650          | PRINTING                              | 228            | -              | 200            | -              | 200            |
| 6670          | WEBSITE/INTERNET                      | -              | -              | 30             | -              | 30             |
| 6680          | DUES & SUBSCRIPTIONS                  | 1,943          | 2,068          | 2,000          | 1,200          | 2,000          |
| 6690          | COPIER CHARGES                        | -              | -              | -              |                |                |
| 6720          | RENT                                  | -              | -              | -              |                |                |
| 6730          | TELEPHONE                             | 300            | -              | -              |                |                |
| 6760          | INSURANCE                             | 1,500          | -              | -              |                |                |
| 6811          | VEHICLE GAS/OIL/SUPPLIES              | -              | -              | -              |                |                |
| 7130          | TRAVEL & MEETINGS                     | 11,572         | 1,806          | 9,000          | 100            | 4,000          |
| 7610          | INDIRECT COSTS APPLIED                | 12,399         | 12,399         | 13,167         | 13,167         | 13,575         |
| 8000          | CAPITAL OUTLAY                        | -              |                | -              |                |                |
|               | <b>TOTAL EXPENSES</b>                 | <b>276,849</b> | <b>185,050</b> | <b>162,051</b> | <b>166,296</b> | <b>157,459</b> |
|               | <b>REVENUES OVER EXPENDITURES</b>     | <b>(4,124)</b> | <b>(6,301)</b> | <b>(3,396)</b> | <b>(5,714)</b> | <b>12,559</b>  |
|               |                                       |                |                |                |                |                |
|               |                                       |                |                |                |                |                |
|               | <b>CURRENT YEAR NET INCOME (LOSS)</b> | <b>(4,124)</b> | <b>(6,301)</b> |                | <b>(5,714)</b> | <b>12,559</b>  |
|               | <b>ENDING FUND BALANCE</b>            | <b>14,413</b>  | <b>8,111</b>   | <b>-</b>       | <b>2,397</b>   | <b>14,956</b>  |

Note that QQ projects in 2017 are accounted for in Regional Business since they are funded by DOLA Grant for COGs.

OK Jon 10/12/2021 -- Pending Another review by Torie



## NWCCOG 2022 Budget Summary

|   | Est. 2022        |                  |                  |                |               |                |                  |                  |               |          |                  |
|---|------------------|------------------|------------------|----------------|---------------|----------------|------------------|------------------|---------------|----------|------------------|
|   | Beginning        | 2022             |                  |                |               |                |                  | 2022             |               | Transfer | Ending           |
|   | Fund             | Budgeted         |                  |                |               |                |                  | Budgeted         |               | between  | Fund             |
| <b>Internal programs</b>                | Balance          | Income           | Salaries         | Benefits       | Rent          | Indirect       | Other            | Expense          | Net           | Programs | Balance          |
| Broadband                               |                  | 190,000          | 161,483          | 38,601         | 3,045         | 24,222         | 19,801           | 247,152          | (57,152)      | 57,152   | -                |
| Economic Development                    | 63,373           | 240,000          | 142,718          | 47,164         | 2,183         | 21,408         | 103,510          | 316,983          | (76,983)      |          | (13,610)         |
| Elevator Inspection                     |                  | 1,195,000        | 628,301          | 213,813        | 5,309         | 94,245         | 168,410          | 1,110,078        | 84,922        | 84,922   |                  |
| Energy Management                       | 123,776          | 2,886,170        | 1,130,721        | 425,827        | 13,704        | 154,908        | 1,147,211        | 2,872,370        | 13,800        |          | 137,576          |
| Homeland Security                       |                  | 252,974          |                  |                |               |                | 252,974          | 252,974          | -             |          |                  |
| Project Thor                            | 433,564          | 1,179,855        |                  |                |               |                | 978,812          | 978,812          | 201,043       |          | 634,607          |
| Regional Business                       | 4,692            | 447,451          | 114,564          | 29,274         | 4,339         | 17,185         | 275,317          | 440,678          | 6,773         | 15,000   | 26,465           |
| Regional Transportation                 | 158,055          | 130,780          | 65,469           | 16,731         | 10,349        | 8,034          | 29,156           | 129,739          | 1,041         |          | 159,096          |
| Vintage- AAAA                           | 9,073            | 1,486,313        | 366,720          | 108,571        | \$14,869      | 49,804         | 996,041          | 1,536,004        | (49,691)      |          | (40,618)         |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| Subtotal                                | 792,533          | 8,008,543        | 2,609,975        | 879,980        | 53,798        | 369,805        | 3,971,232        | 7,884,790        | 123,753       | 157,074  | 903,516          |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| NWCCOG Fund Balance                     | 1,509,232        |                  |                  |                |               |                |                  |                  | 123,753       |          | 1,632,985        |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| <b>Internal Service Funds Funds</b>     |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| Indirect                                | 9,466            | 410,558          | 163,218          | 57,886         | 34,820        | -              | 228,100          | 484,024          | (73,466)      | 26,770   | (37,230)         |
| Motor Pool                              | 65,244           | -                | -                | -              | -             | -              | -                | -                | -             |          | 65,244           |
| Office Condo                            | 57,232           | 92,183           | -                | -              | -             | -              | 77,160           | 77,160           | 15,023        |          | 72,255           |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| Subtotal                                | 131,942          | 502,741          | 163,218          | 57,886         | 34,820        | -              | 305,260          | 561,184          | (58,443)      |          | 100,269          |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| <b>External Programs</b>                |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| High Country Forest Collaborative - CBE | -                | -                | -                | -              | -             | -              | -                | -                | -             |          | -                |
| Health Care Coalition                   |                  | 212,430          | -                | -              | -             | 19,312         | 193,118          | 212,430          | -             |          | -                |
| NWCCOG Foundation                       | 29,872           | 4,500            | -                | -              | -             | -              | 4,500            | 4,500            | -             | (14,000) | 15,872           |
| Northwest Loan Fund                     | 3,111,632        | 139,000          | 122,029          | 27,726         | 2,857         | 18,304         | 28,725           | 199,641          | (60,641)      |          | 3,050,991        |
| Summit Water Quality Committee          | -                | -                | -                | -              | -             | -              | -                | -                | -             |          | -                |
| Water Quality/Quantity                  | 102,397.00       | 170,018          | -                | -              | -             | 13,575         | 143,884          | 157,459          | 12,559        |          | 114,956          |
| Watershed Services                      | 16,763           | 22,996           | -                | -              | -             | 1,706          | 23,000           | 24,706           | (1,710)       |          | 15,053           |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| Subtotal                                | 3,260,664        | 548,944          | 122,029          | 27,726         | 2,857         | 52,897         | 393,227          | 598,736          | (49,792)      |          | 3,196,872        |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| <b>Total non-duplicated budget</b>      | <b>4,053,197</b> | <b>8,557,487</b> | <b>2,732,004</b> | <b>907,706</b> | <b>56,655</b> | <b>422,702</b> | <b>4,364,459</b> | <b>8,483,526</b> | <b>73,961</b> |          | <b>4,100,388</b> |
|   |                  |                  |                  |                |               |                |                  |                  |               |          |                  |
| <b>Grand Total</b>                      | <b>4,185,139</b> | <b>9,060,228</b> | <b>2,895,222</b> | <b>965,592</b> | <b>91,475</b> | <b>422,702</b> | <b>4,669,719</b> | <b>9,044,710</b> | <b>15,518</b> |          | <b>4,200,657</b> |

# NWCCOG Organizational Chart

