



AGENDA

Thursday, December 07, 2023

IN PERSON AT NWCCOG
 249 WARREN AVE
 SILVERTHORNE, CO 80498 970-315-1291
 FOUNDATION 10:00 a.m. – 10:05 a.m.
 NWCCOG (NLF) 10:06 a.m. – 12 p.m.
 EDD 12:30 p.m. – 2:30 p.m.

VIDEO & PHONE CONFERENCE INFORMATION

Join Zoom Meeting
<https://us06web.zoom.us/j/88166216134?pwd=MFB0Z2VRVEpHSXhYZHRubVRXc3poZz09>
 Meeting ID: 881 6621 6134
 Passcode: 119033

NWCCOG FOUNDATION BOARD MEETING

The Foundation is a nonprofit department of NWCCOG designed to accept donations for local projects. The Foundation Board meets December of every year. The Foundation Board is the NWCCOG Executive Committee.

10:00 a.m.	1.	Call to Order – NWCCOG Council Chair, Alyssa Shenk	
	2.	Determination of Quorum	
	*3.	ACTION FOUNDATION: Minutes of December 2022 Foundation Board Meeting	Pg. 4
	*4.	ACTION FOUNDATION: Approve 2024 NWCCOG Foundation Budget (Pg. 25 of Budget) - See NWCCOG Website: https://www.nwccog.org/about/people/our-council/council-resources/	NWCCOG Website
10:05 a.m.	*5.	Adjourn NWCCOG Foundation Board Meeting	

NWCCOG COUNCIL MEETING

10:06 a.m.	1.	Call to Order – NWCCOG Council Chair, Alyssa Shenk	
	2.	Roll Call and Determination of Quorum	
	*3.	ACTION COG: Minutes of October 2023 Council Meeting	Pgs. 5-7
	4.	WELCOME: Dana Wood, new Mobility Manager (started Dec 5 th)	
	5.	REMINDER COG: Council Changes - Notices Sent for Jurisdictions to Identify 2024 Council Members and Alternatives	
	*6.	ACTION COG: Re-approval of NWCCOG Policies with minor or no changes - Title VI Civil Rights Complaint Policy - Vintage Conflict of Interest Policy - Vintage Procurement Policy - Energy Program Purchasing Policy - Job Posting Policy - MVR policy - Fiscal Policies: Payroll Procedures, 1099 Policy, NLF Banking and Investment Policy, Fixed Asset Disposal Policy, Asset Capitalization Policy, Cash Receipts Policy, Cash Disbursement Policy, Accounts Receivable Policy, GAAP, Credit Card Policy - NOTE: NWCCOG Council to review the following at the January Council Meeting: Rules of Conduct, and Articles of Association (Current versions on NWCCOG Website Council Resources), Purchasing and Procurement Policy, Credit Card Policy, Finance Department Roles & Duties, NEW: Tuition Reimbursement Policy	NWCCOG Website
	*7.	ACTION COG: Approval of New Policy - Energy Program Inventory Policy and Procedures	Pgs. 8-10
	*8.	ACTION COG: There are no NWCCOG financials, Bill Schedule only for approval - NWCCOG – List of Payments	Pgs. 11-30

	9.	UPDATE NLF: NLF Report Documents are for review only <ul style="list-style-type: none"> - Documents are for review, not approval - Northwest Loan Fund – Risk Ratings - Northwest Loan Fund – Portfolio Summary - Loan Policy Excerpt as reference for Risk Ratings 	Pgs. 31-38
	*10	ACTION COG: Approval of proposed 2024 Budget - Memo <ul style="list-style-type: none"> - <i>Motion: I move to approve the 2024 Budget and Revised 2023 Budget with changes noted in Memo as presented as well as the updated Wage Ranges...</i> - See NWCCOG Website: https://www.nwccog.org/about/people/our-council/council-resources/ 	Pg. 39 NWCCOG Website
10:30 a.m.	11.	DISCUSSION: Margaret Bowes, Executive Director CAST <ul style="list-style-type: none"> - What CAST is doing with Workforce Housing Report - CAST Housing Taskforce will be active in 2023-2024 Legislative Session - Does Council want to give ED approval to concur with CAST on Housing? - See NWCCOG Website: https://www.nwccog.org/wp-content/uploads/2023/10/23078-Workforce-Housing-Report_FF_web.pdf 	Housing Report
10:40 a.m.	12.	Presentation Teaser – SBDC Presentation at EDD Meeting <ul style="list-style-type: none"> - Erin McCuskey will present on new things on the horizon at SBDC and OEDIT 	
10:42 a.m.	13.	REMINDER: Community Metrics Project Survey is Live <ul style="list-style-type: none"> - Insights Collective project (much awaited) is underway - Chris Cares (RRC) on what to do with link 	
10:45	14.	Elevator Inspection Program: David Harris <ul style="list-style-type: none"> - Show Video, share How Inspections Work, website resources 	
11:00 a.m.	15.	Legislative Updates – Based on who calls in	
	16.	Program Updates: Resumes in January	
11:15 a.m.	17.	Member Updates: 3 minutes per jurisdiction <ul style="list-style-type: none"> - What is coming up in 2024 in your town or county? 	
	18.	New Business <ul style="list-style-type: none"> - UPDATE: NWAHEMR status as Fiscal Agent - QUESTIONS: - Presentations you would like to see in 2024 Council Meetings. - Exec Comm recommends more presentations from member innovations - Wildcat Loadout (QQ brought this up) - FYI: LEEDS EMBA Innovation Project - Regional Grants Navigator Report - OEDIT Grant 2024 - USDA Unita Railway Response Letter 	Pgs. 40-62
12:00 p.m.	*19	ACTION: Adjourn NWCCOG Meeting	
Noon to 12:30 p.m.		LUNCH FOR IN PERSON ATTENDEES WHO RSVP by Dec 4 – Buffet by Chipotle	
<u>NEXT NWCCOG MEETING:</u>			
Thursday, January 25, 2024 Meeting 10am – 12pm			
<u>NWCCOG Officers:</u> Council Chair – Alyssa Shenk, Council Vice-Chair – Patti Clapper Council Secretary-Treasurer – Carolyn Skowyra			
<u>NWCCOG Executive Committee:</u> Region XII County members –Nina Waters, Patti Clapper, Tim Redmond, Jeanne McQueeney and Randal George. Municipal members – Alyssa Shenk, Geoff Grimmer, Glen Drummond, Kristen Brownson and Carolyn Skowyra.			

* requires a vote

NWCCOG ECONOMIC DEVELOPMENT DISTRICT (EDD) BOARD

12:30 p.m.	1.	Call to Order – EDD Board Chair, DiAnn Butler	
	2.	Roll Call and Determination of Quorum	
	*3.	ACTION: August 2023 EDD Meeting Minutes (no meeting in Oct)	Pgs. 63-64
12:35 p.m.	4.	UPDATE: SBDC and OEDIT: New Things on the Horizon <ul style="list-style-type: none"> - Erin McCuskey, Northwest SBDC Regional Director 	
1:00 p.m.	5.	DISCUSSION: DOLA Roadmaps Program: Discussion on Opportunities for Collaboration, Cooperation, Coordination	Pgs. 65-68

		- Team Leads for DOLA Roadmaps Regions w/in NWCCOG Region	
1:45 p.m.	6.	UPDATE: Workforce Update - CDLE Team: Christina Oxley & Carolyn Tucker, Business Services Representatives	
2:00 p.m.	7.	Roundtable: Economic Development Updates from around the Region	
	8.	New Business/Future Agenda Items - Trent Thompson, Economic Development Rep, EDA (1/25/24 meeting) - CSU Extension Office Team (1/25/24 meeting)	
2:30 p.m.	*9.	Adjourn NWCCOG Meeting	
<u>NEXT EDD BOARD MEETING:</u>			
Thursday January 25, 2024 12:30pm – 2:30pm			
<u>EDD Officers:</u> EDD Chair – DiAnn Butler, EDD Vice-Chair – Patti Clapper, EDD Secretary-Treasurer – Ashley Macdonald			

* requires a vote

Please notify office@nwccog.org 5 days in advance if you require any accommodations to attend this meeting.