



COMMERCIAL CONVEYANCE PERMIT

A separate Permit Application is required for each conveyance.

Permit # _____	This area is to be completed by EIP Office
Permit Expiration Date _____	** Permits expire: One year for new installations Six months for alterations Permit scope shall commence prior to the expiration date of the permit issued or the permit shall be re-applied for. Any changes to code in effect at time will apply to re-application. Changes/additions to scope may require a separate or new permit.
Date Issued _____	
Receipt# _____ Date Paid _____	
Permit Fee _____	
Approval Signature _____	

Job Address _____	City/Town: _____	Zip: _____
Job Name _____		
Job Mailing Address _____		
Job Phone # _____	Email _____	
Elevator Company _____	State License Number _____	
Mailing Address _____		
Phone # _____	Email _____	

NEW INSTALLATION (ALL items in this box required)		
____ Conveyance Unit/Serial #: _____		
____ State of Colorado Registration ID# CP ____ - _____		
____ Building Permit # _____	____ Jurisdiction _____	____ Bldg Official _____
____ Is this for Passenger or Freight? _____		
____ Circle one: Hydraulic - Roped Hydraulic – Traction/Electric – Lift – Other _____		
____ Number of stops _____		
____ Plans/Drawings submitted with this Permit Application		
____ Elevator Status Panel Yes No		
____ Marking plate for full load working pressure verification		
____ Fault Current at disconnecting means: _____ Short Circuit Rating listed on controller: _____		

ALTERATION – Detailed Scope of Work must be submitted with this Permit Application	
____ Unit # _____	____ State of Colorado Registration ID# CP _____
** Alterations that include controller** Fault Current at disconnecting means: _____ Short Circuit Rating on controller _____ **	
<i>The conveyance cannot be returned to service until inspected & approved by NWCCOG. No TCO's issued for major alterations.</i>	

NOTICE
I hereby certify that I have examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Licensed Contractor Signature Date

Conveyance plan review and field inspections will be conducted by NWCCOG Elevator Inspection Program.
Schedule acceptance inspections by emailing NWCCOG at Elevator@NWCCOG.org
An approved Permit does not constitute approval on final inspection.

NEW INSTALLATION FEES
Passenger or freight elevator, Lift, LULA, escalator, moving walk:
Up to and including \$42,000 of valuation = \$750
Valuation \$42,001 and up = round up to the nearest thousand and calculate 1.8%

ALTERATION OR MODIFICATION FEES
Up to & including \$33,000 of valuation = \$750
Valuation \$33,001 & up = round up to the nearest thousand and calculate 2.3%

Re-application Fee = \$750
Work performed/started without permit = double the permit fee
VALUATION per contract with owner _____
TOTAL FEE _____

PAYMENT: Credit/Debit Card or Electronic Check - www.nwccog.org/programs/elevator-inspection-program

Updated 12/2025