

COMMERCIAL CONVEYANCE PERMIT

A separate Permit Application is required for each conveyance.

Permit # _____

This area is to be completed by EIP Office

Permit Expiration Date _____

** Permits expire:
One year for new installations
Six months for alterations

Date Issued _____

Permit scope shall commence prior to the expiration date of the permit issued or the permit shall be re-applied for.
Any changes to code in effect at time will apply to re-application.
Changes/additions to scope may require a separate or new permit.

Receipt# _____ **Date Paid** _____

Permit Fee _____

Approval Signature _____

Job Address _____ **City/Town:** _____ **Zip:** _____

Job Name _____

Job Mailing Address _____

Job Phone # _____ **Email** _____

Elevator Company _____ **State License Number** _____

Mailing Address _____

Phone # _____ **Email** _____

NEW INSTALLATION (ALL items in this box required)

Conveyance Unit/Serial #: _____

State of Colorado Registration ID# CP _____ - _____

Building Permit # _____ **Jurisdiction** _____ **Bldg Official** _____

Is this for Passenger or Freight? _____

Circle one: Hydraulic - Roped Hydraulic – Traction/Electric – Lift – Other _____

Number of stops _____

Plans/Drawings submitted with this Permit Application

Elevator Status Panel Yes No

Marking plate for full load working pressure verification

Fault Current at disconnecting means: _____ **Short Circuit Rating listed on controller:** _____

ALTERATION – Detailed Scope of Work must be submitted with this Permit Application

Unit # _____ **State of Colorado Registration ID# CP** _____

**** Alterations that include controller**** **Fault Current at disconnecting means:** _____ **Short Circuit Rating on controller** _____ **

The conveyance cannot be returned to service until inspected & approved by NWCCOG. No TCO's issued for major alterations.

NOTICE

I hereby certify that I have examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Licensed Contractor Signature

Date

Conveyance plan review and field inspections will be

conducted by NWCCOG Elevator Inspection Program.

Schedule acceptance inspections by emailing

NWCCOG at [Elevator@NWCCOG.org](mailto: Elevator@NWCCOG.org)

An approved Permit does not constitute

approval on final inspection.

NEW INSTALLATION FEES

Passenger or freight elevator, Lift, LULA, escalator, moving walk:

Up to and including \$42,000 of valuation = \$750

Valuation \$42,001 and up = round up to the nearest thousand and calculate 1.8%

ALTERATION OR MODIFICATION FEES

Up to & including \$33,000 of valuation = \$750

Valuation \$33,001 & up = round up to the nearest thousand and calculate 2.3%

Re-application Fee = \$750

Work performed/started without permit = double the permit fee

VALUATION per contract with owner _____

TOTAL FEE _____

PAYMENT: Credit/Debit Card or Electronic Check -

www.nwccog.org/programs/elevator-inspection-program

Updated 12/2025