



Shut-Down of Regulated Conveyances Effective – January 1, 2026.

PO Box 2308 • 249 Warren Ave • Silverthorne, CO 80498 • elevator@nwccog.org • www.nwccog.org

Discussion:

Pursuant to §9-5.5-119 of the Conveyance Statutes, if a conveyance is deemed by a licensed inspector or mechanic to be an immediate hazard to passengers or equipment or is designed or operated in an inherently dangerous manner, these entities have the responsibility to address this issue according to the Conveyance Regulations and the following policy. Upon notification, the Approved AHJ or OPS shall order Alterations or Repairs as deemed necessary to eliminate the danger. This may include shut-down of the conveyance until the required Alterations or Repairs are completed.

Policy:

If a Conveyance Inspector employed by the Northwest Colorado Council of Governments (NWCCOG) determines that a conveyance poses imminent danger to passengers or inspection/maintenance personnel or equipment, or any related policies listed on the (NWCCOG) website, or any enforcement related procedures, the Conveyance Inspector shall immediately notify the Administrative office and the Conveyance Owner of the condition of the conveyance.

If a Conveyance Mechanic determines that a conveyance poses imminent danger to passengers or inspection/maintenance personnel, the Conveyance Mechanic shall follow the appropriate **LOCK OUT/TAG OUT procedures listed in the current Field Employees Safety Handbook** related to disconnecting means and notify his/her employing Conveyance Contractor. Upon receiving this notification, the Conveyance Contractor shall immediately notify the (NWCCOG) and the Conveyance Owner of the condition of the conveyance and follow the procedures of the (NWCCOG) or those listed on the Administrator's website to shut down the dangerous conveyance. Notification to (NWCCOG) shall be via email to elevator@nwccog.org.

Any conveyance that has been shut-down by a (NWCCOG) Inspector whose Lock-Out has been placed on the disconnecting means and/or any Electrical Protective Safety Device (EPD) shall require any Licensed Conveyance Contractor or Licensed Mechanic to notify the (NWCCOG) prior to removing such Lock-Out and the Conveyance shall not be operated without approval from the (NWCCOG).

David Harris – Director

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Elevator Inspection Program

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