Regional Transportation Coordinating Council (RTCC) Meeting Minutes

Date: Tuesday, November 3, 2026

Location: Virtual meeting (Zoom), recorded

Facilitators: Mary Harlan and Sam Guarino (Co-Chairs), Dana Wood (NWCCOG)

Attendees

Name	Organization	Title or Role
Mary Harlan	Roaring Fork Transportation Authority (RFTA)	Mobility Coordinator; RTCC Co-Chair
Sam Guarino	Town of Snowmass Village	Transportation Director; RTCC Co-Chair
Mandi Dicamillo	Eagle County Healthy Aging (El Jebel)	RTCC Vice Chair
Hope Hunt	Northwest Colorado Center for Independence	RTCC Secretary
Dana Wood	Northwest Colorado Council of Governments (NWCCOG)	Mobility Director
Jon Stavney	Northwest Colorado Council of Governments (NWCCOG)	Executive Director
Ann Findley	Summit Stage	Transit Planner
Sara Nadolny	Town of Basalt	Assistant Planning Director
Catherine Christoff	Town of Basalt	Planner
Carly Rietmann	Eagle County Public Health	Healthy Aging Manager
Kelsy Maxie	Lake County Public Health Agency	Director

Name	Organization	Title or Role
Dawn Dexter	Roaring Fork Transportation Authority (RFTA)	Paratransit and Customer Service Manager
Emily Williams	Roaring Fork Transportation Authority (RFTA)	Transportation Planner
Chris Southwick	Town of Vail	Mobility Innovation Coordinator
Jason Martell	Eagle County	Veteran Service Officer
Katie Stuvel	Mountain Family Center, Grand County	Senior Transportation Program
Sam Spees	Summit County	Care Program Coordinator
Jonathan Flint	Steamboat Springs Transit	Not stated
Angie Hainer	Colorado Department of Transportation (CDOT)	Not stated

1. Welcome and Introductions

Mary Harlan opened the meeting and reviewed the agenda. Attendees introduced themselves. Mary noted she would leave early for another meeting.

New attendees shared why they joined:

- Kelsy Maxie (Lake County): Lake County often drives seniors to Eagle and Summit counties for medical appointments and wants to coordinate on volunteer drivers, grant applications, and mutual support. Lake County is not in the NWCCOG region but is a regular participant.
- Sara Nadolny (Town of Basalt): Connected through the Eagle County Aging Well Steering Committee, with interest in Basalt Connect service to the Eagle County building in El Jebel and in sharing resources.
- Katie (Mountain Family Center): Connected by Erin Fisher of the Area Agency on Aging; wants to learn about resources for the center's senior transportation program.

- Jonathan Flint (Steamboat Springs Transit): Provides local, paratransit, and regional service; regional service will transition to the new Yampa Valley Regional Transportation Authority.
- Jason Martell (Eagle County Veteran Service Officer): Returning after attending a meeting earlier in the year.

Jon Stavney encouraged new members to help shape the group's agenda and noted the RTCC is meant to coordinate and connect efforts rather than solve every issue.

2. Approval of August Meeting Minutes

Sam Guarino called for comments or objections to the August meeting minutes. None were raised, and the minutes were approved.

3. RTCC Leadership Elections

Dana Wood reported that all four elected RTCC positions will be on the ballot in February 2027:

- Co-Chairs Sam Guarino and Mary Harlan (terms end in 2027). Both plan to run again, but a formal election will be held.
- Vice Chair Mandi Dicamillo and Secretary Hope Hunt (terms ended in 2026).

A description of elected roles and work group responsibilities is linked in the agenda. Members interested in a role can contact Dana, Sam, Mary, Mandi, or Hope.

4. GIS Story Map and Dashboard Review

Story Map

Dana Wood presented a draft story map built from summer partner surveys and route information, as Phase 2 of the Mobility Resources webpage. It covers each county (Garfield, Eagle, Pitkin, Jackson, Grand, Moffat, Routt, Summit, and Lake) with what is on the map, service gaps, and opportunities. AI was used to help draft the narrative, and Dana asked partners to check it for accuracy.

Opportunities discussed across the region included:

- A Mobility Ambassador program
- Expanding volunteer driver models
- Rideshare and on-demand app partnerships (developments expected in 2027)
- Flexible-radius and extended-hours shuttle service

- Mobility vouchers and subsidized taxi or rideshare credits
- Interagency paratransit agreements and resource sharing, such as Garfield County's Traveler
- Telehealth and mobile clinic expansion

Dashboard

Sam Guarino demonstrated the interactive dashboard, which is linked at the bottom of the story map. Users can click routes and destination icons (such as medical centers and schools) to see which services serve them, with links to provider websites. Users can also filter by service area, agency, or service type (for example, senior services). Trails, WeCycle, and Zipcar are included. The dashboard is a work in progress.

Purpose and Next Phase

Dana and Mary clarified that this version is a planning tool for RTCC members and transportation planners to identify gaps and connections. It is not yet intended for the public. A second, more user-friendly public version is planned for 2027, possibly including contact details and printable materials.

Feedback Received

- Summit County: The narrative needs clarification. Summit Stage operates fixed routes with wheelchair-accessible buses; Mountain Mobility is an on-demand service (Ann Findley).
- Add MedRide service to Craig and Steamboat Springs and confirm other non-emergency medical transportation providers (Jonathan Flint).
- Add Lake County's senior transportation program (Kelsy Maxie). Kelsy noted many seniors struggle with app-based transit, but senior center staff would benefit from the tool.
- Add a way for providers to submit corrections directly from the map (Dawn Dexter); Survey123 was suggested (Sam Guarino).
- The Older Americans Transportation Service (OATS) website link is not working.
- Highlight newly added services for a period of about four to five months (Jonathan Flint).
- Review sidebar language so commentary is objective rather than subjective, and confirm wording with the partners who supplied information (Mary Harlan).
- Add destinations important to transit-dependent residents, such as food banks and cancer centers (Mary Harlan).

- The tool could also support housing and development planning, and connects goals of reducing congestion and serving transit-dependent residents (Dawn Dexter).
- Katie asked about GoGoGrandparent, which was listed as a model from Boulder County. Dana will follow up with Boulder County contacts.

Dana asked for a contact for Pitkin County's volunteer older adult driver program; Carly Rietmann offered to make the introduction. Dana will share the RTCC membership list so members can contact one another. Members are encouraged to share the map with others who might use it.

5. Project Updates and Matching Funds

5310 Matching Funds

Dana Wood explained that the CDOT 5310 grant funds mobility management and coordination, including her position, the map, and RTCC operations. Dana has been growing partner contributions above the required 20% match so the RTCC has funds for member projects. Thanks to partner contributions, the RTCC has $42,000 in additional funds for 2026 and a potential $70,000 for 2027 (an amount that includes the 20% match). The City of Aspen joined as a new contributing partner for 2027.

5304 Planning Grant: Western Garfield County

NWCCOG applied for a $100,000 CDOT 5304 planning grant for a local transportation study in Silt, Rifle, Parachute, and unincorporated western Garfield County, coordinated with RFTA's I-70 corridor service. The award has not yet been announced. If awarded, the RTCC has committed $5,000 toward the match.

Regional Volunteer Driver Training Day

Sam Spees reported that a working group (Eagle, Grand, Lake, and Summit counties) identified a shared need for formal volunteer driver training. The group is planning a regional training day that also brings volunteers together for a social activity. The RTCC may contribute up to $5,000. The group meets again next week to discuss format and a date, and other agencies may be invited to send drivers.

Travel Training Days

The RTCC proposes giving about $1,000 to each participating community to host a travel training day for older adults, people with disabilities, veterans, and others new to transit, for example to purchase Bustang tickets. Carly Rietmann noted Eagle County recently held a successful travel training with Core Transit at a senior lunch.

Mountain Family Center Volunteer Driver Software

Katie reported that Mountain Family Center schedules rides largely on paper and has four paid drivers. The center plans to add volunteer drivers to extend hours and offer Friday rides, when specialists visit Grand County, reducing trips to Denver. The center is evaluating RideSheet, a Google Sheets-based tool designed for small providers. It has a $6,000 up-front cost that includes customization, plus client tracking and reporting features. Dana raised the possibility of several agencies sharing RideSheet to split costs and asked interested members to contact her. RideSheet offers short training videos online.

Mobility Ambassador Program

The program's former lead, Emily Williams, has moved from CLEER to RFTA, and the program needs a new lead agency. The concept, modeled on Boulder County's Mobility for All, incentivizes volunteer travel ambassadors to help community members use all transportation options. Boulder County's program costs about $5,000 per year, with ambassadors compensated through food gift cards or transit passes after completing expected hours. Dawn Dexter and Emily Williams will explore the program within RFTA, and the RTCC could contribute funding.

6. Partner Updates

Safe Routes to School and Transportation Alternatives Program (NWCCOG)

The combined CDOT Safe Routes to School and Transportation Alternatives Program call for applications opened October 30 and is expected to remain open until February. Eligible projects can include crosswalk striping and signage. Dana Wood now serves on the Safe Routes to School Advisory Board and offered to help applicants.

Aspen Airport Closure (Town of Snowmass Village)

- The Aspen airport will close from spring through fall 2027 for runway and taxiway reconstruction. Travelers will use Eagle, Grand Junction, or Denver airports.
- Partners are coordinating RFTA and Bustang connection times. CDOT has postponed a planned Glenwood Canyon construction project by one year to avoid overlapping with the closure.
- Wild Path, a local company, will run a shuttle from Eagle County Airport to the Roaring Fork Valley, with stops in Glenwood Springs, Basalt, Carbondale (stop

location to be decided), and the Brush Creek Park and Ride. The expected fare is about $69 per person, with family discounts; pricing is not final.

- Eagle County Airport is expected to have about three times its usual number of flights.
- An AI trip planner for the Roaring Fork region, similar to RideNoCo and led by High Mountain Taxi, is nearing completion and may be presented in February.

Transportation Alternatives Incentives Program (Town of Snowmass Village)

Snowmass Village will pilot a rewards program starting January 1, 2027. Participants earn points for trips to work that are not single-occupancy vehicle trips and receive monthly gift cards for local businesses. The program will also provide data on use of alternative modes.

RFTA Master Plan

Emily Williams announced an open house on Thursday, November 5, 2026, from 6:00 to 8:00 p.m. at Morgridge Commons (Glenwood Springs Library, second floor). The online survey is open through November 13, 2026. Responses from smaller and more remote communities, including Silt, Rifle, Parachute, and Garfield County, are underrepresented, and members are asked to share the survey widely.

Summit Stage

Summit Stage moved into its new transit facility and held a ribbon cutting on November 3. Due to a tight county budget, no service expansions are planned.

Town of Basalt

Catherine Christoff reported that Basalt received Safe Routes to School funding for use next year.

Town of Vail

Chris Southwick reported that Vail's SB 230 service expansion increased summer ridership on outlying routes by about 25%, with similar changes planned for winter. Preliminary design is complete for the Vail Transportation Center expansion. Because of a funding gap, staff are phasing the project to add bus capacity in the next few years.

El Jebel and Highway 82 Intersection

Mandi Dicamillo shared by chat that the intersection project is nearly complete. The project adds vehicle queuing space and expands the RFTA park and ride, but the new layout may be confusing for seniors traveling to the Eagle County building.

Lake County

Kelsy Maxie reported that Lake County Transit moved from fixed-route to on-call service due to low ridership. The senior transportation program grew significantly this year as seniors travel to other counties for medical care; Lake County no longer has an eye doctor. Lake County received 5310 funding this year, will not have it in 2027, and hopes to receive it again in 2028.

Summit County Care Program

Sam Spees reported that the volunteer medical transportation program, which serves appointments across the Front Range, has completed 209 rides this year with 40 more scheduled, and a completion rate of about 80%.

Mountain Family Center and Eagle County Veteran Services

Katie had no updates beyond her earlier report. Jason Martell expressed interest in greater involvement, noting veterans could benefit, and will join the upcoming travel training discussion.

Steamboat Springs Transit and Yampa Valley RTA

Jonathan Flint reported that the Yampa Valley RTA expects to name its first Executive Director next week. Voters were deciding on November 3 on a half-cent sales tax (excluding groceries and certain household goods) to fund the RTA. The RTA has ski area funding committed for at least three years, with a 20-year extension under negotiation, and Steamboat Springs Transit will continue providing regional service at no charge through the end of 2028. The RTA is also working on branding, a website, and route planning.

CDOT

Angie Hainer had no updates.

Action Items

Action	Responsible	Due
Send story map and dashboard feedback (corrections, missing services, destinations) by email	All members	Before finalization
Clarify Summit County narrative: Summit Stage fixed routes are wheelchair accessible; Mountain Mobility is on-demand	Dana Wood	Next revision
Confirm non-emergency medical transportation providers, including MedRide for Craig and Steamboat Springs	Dana Wood	Next revision
Introduce Dana to the Pitkin County volunteer older adult driver program director	Carly Rietmann	Not set
Gather more information on Jackson County services (including Older Americans Transportation Service)	Dana Wood, with Erin Fisher and Jonathan Flint	Not set
Follow up with Chuck on Grand County content	Dana Wood	Not set
Review Moffat County section for missing services	Hope Hunt, with Dana Wood	Not set
Send survey questions to Lake County and add its senior transportation program to the map	Dana Wood and Kelsy Maxie	Not set
Ask GIS staff to add a feedback option (such as Survey123), fix the broken OATS website link, and mark newly added services	Dana Wood	Not set
Review story map language so commentary is objective, and confirm it with the partners who supplied information	Mary Harlan and Dana Wood	Not set
Ask Boulder County contacts about GoGoGrandparent	Dana Wood	Not set

Action	Responsible	Due
Reshare the RTCC membership list (Google Drive) and RideSheet training video link with these minutes	Dana Wood	With minutes
Hold next small-group meeting on the Regional Volunteer Driver Training Day and travel training days	Dana Wood and working group	Next week
Explore taking on the Mobility Ambassador Program within RFTA	Dawn Dexter and Emily Williams	Not set
Share the RFTA Master Plan survey with networks, especially in more remote areas	All members	November 13, 2026
Consider running for an RTCC leadership position; contact Dana, Sam, Mary, Mandi, or Hope with questions	All members	February 2027
Present the Roaring Fork trip planner and Snowmass incentives program, if ready	Sam Guarino	February 2027 meeting

Next Meeting

February 2027, including RTCC leadership elections. Members may send agenda requests and feedback on the meeting to Dana Wood.